

TO: Juvenile Welfare Board Members

FROM: James E. Mills, Executive Director   
Lisa A Sahulka, Director of Programs and Finance 

**Requested Action**

The Board is requested to issue a one-month FY 00-01 contract to Ervin's All-American Youth Club (EAAYC) pending satisfaction of the FY 99-00 advance. \$6718 would be available as an advance on October 1, 2000. Staff will provide a recommendation to the Board in October based on the program's full year performance results and the fiscal health of the agency.

**Options**

1. Issue a one-month FY 00-01 contract to EAAYC (\$6718), pending satisfaction of the FY 99-00 advance. \$6718 would be available as an advance on October 1. Staff will provide a recommendation to the Board in October based on the program's performance results and the financial health of the agency.
2. Do not issue a contract until the October 12, 2000 Board meeting, pending a review of the program's performance results, the agency's financial health and repayment of the advance.
- 3a. Terminate the EAAYC contract and reallocate \$80,620 (annualized) to the New and Expanded RFP process for competitive bid.
- 3b. Designate \$80,620 (annualized) of the New and Expanded RFP process to the Greenwood neighborhood of Clearwater for competitive bid.
3. Deny the request.
4. Any other action the Board deems appropriate

**Recommended Action**

1. Issue a one-month FY 00-01 contract (October 1 through October 31, 2000) to EAAYC for \$6718 pending satisfaction of the FY 99-00 advance. \$6718 would be available as an advance on October 1, 2000. Staff will provide a recommendation to the Board in October based on the program's performance results (measurable objectives/minimum service levels) and the fiscal health of the agency.

**Source of JWB Funds**

FY 00-01 Continuation Fund

## **Fiscal Impact**

Option 1. No fiscal impact.

Option 2. No fiscal impact.

Option 3. The New and Expanded RFP would be increased from \$ 290,000 to \$ 370,620.



## **Narrative**

As indicated in the July Board Information Item III-B, staff has continued to monitor the program to assure that services are being provided throughout FY 99-00. This has been done because EAAYC depleted annual contract funding to zero as of July 2000. The results of the program monitoring are as follows: on August 11, 13 participants were observed viewing a film; on August 25, 1 participant was observed; on August 30, 1 participant was observed; on September 6, 3 participants were observed; and on September 7, 1 participant was observed. No recognizable contracted program activity was observed during the above site visits. Full year data will be available September 30, 2000.

The minimum service level for EAAYC is 180 youth. To date, according to the Services and Activities Management Information System (SAMIS), 118 participants have been served. This number represents 80 youth, which is 44% of the minimum service level.

Staff is recommending continued monitoring and technical assistance for this program until the conclusion of FY99-00. At that time, staff will have sufficient data available in order to bring a recommendation to the Board in terms of continued funding for this program. The agency will have preliminary full-year fiscal data available.

Staff Resource Person: Trenia L. Cox

TO: Juvenile Welfare Board Members  
FROM: James E. Mills, Executive Director   
Lisa A. Sahulka, Director, Programs and Finance 

**Requested Action**

Transfer \$10,067.40 from the Annual Leave/Sick Leave Contingency Fund to the Operating budgets of Coordinated Child Care of Pinellas and Marriage and Family Counseling of Pinellas.

**Options**

1. Approve the request
2. Deny the request.

**Recommended Action**

Approve the transfer of \$10,067.40 from the Annual Leave/Sick Leave Contingency Fund to the Operating Budgets of JWB Administration (\$8,851.98) Coordinated Child Care of Pinellas (\$1186.18) and Pinellas County License Board (\$29.24).

**Source of JWB Funds**

FY 1999-00 Annual Leave/Sick Leave Contingency Fund.

**Fiscal Impact**

The FY 1999-00 Annual Leave/Sick Leave Contingency Fund will be reduced from \$23,350 to \$13,282.60.

**Narrative**

For FY 1999-00, \$23,350 was appropriated to the Annual Leave/Sick Leave Contingency Fund as a reserve required for potential organization liability for compensation of accrued annual leave/sick leave upon employee separation.

Since October 1, 1999, \$25,317.32 has been paid to 16 employees who have terminated their employment. The amount has been paid from the current salary and fringe benefit line items of the unit to which the employee was assigned.

Based upon JWB practice, two weeks salary plus fringe benefits per employee was absorbed from current operating budgets. This practice leaves the remaining amounts, which need to be transferred from the Annual Leave/Sick Leave Contingency:

<b>Employing Unit</b>	<b># of Employees</b>	<b>Amount of Transfer</b>
JWB	7	<b>\$8,851.98</b>
Coordinated Child Care	1	<b>\$1,186.18</b>
Marriage & Family Counseling	0	<b>\$0</b>
Pinellas County License Board	1	<b>\$29.24</b>
<b>TOTAL</b>	<b>9</b>	