



Board of Directors Meeting

March 14, 2013

Removal of Miscellaneous Office Supplies and Equipment

Item III.C.

Recommended Action:	Approve the Removal of Miscellaneous Office Supplies and Equipment from JWB
Issue:	Obsolete or unused office supplies and equipment, not on the JWB inventory, needs to be removed
Budget Impact:	No Budget Impact

Background:

Florida Statute 274.05 provides that “a governmental unit shall have discretion to classify as surplus any of its property, which property is not otherwise lawfully disposed of, that is obsolete, or the continued use of which is uneconomical, or inefficient, or which serves no useful function”. The statute further provides for the reasonable exercise of the governmental unit’s discretion to donate or offer the property to private nonprofit agencies as defined in FS 273.01(3). Florida Statute 274.06 provides an alternate procedure for disposal of governmental property and provides that if “the property is without commercial value it may be donated, destroyed, or abandoned.”

Various office supplies and equipment that are obsolete, have no useful function and no commercial value have accumulated in the JWB storage rooms over the last several years. These items are obsolete or unused items that were never placed on the JWB inventory because they did not meet the threshold of a fixed asset. These items include old tables, carts, easels, monitors, phones, whiteboards, and various other office supplies as well as computers and equipment returned by AALC that are outdated and not of use to JWB. These items will be offered to the JWB funded programs by donation first in accordance with F.S. 274.05. All remaining items will be given to Goodwill in accordance with 274.05 or destroyed in accordance with F.S. 274.06.