



## Board of Directors Meeting

September 8, 2011

### Board Policy Revisions

**Item II.D.**

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**Recommended Action:**            **Adopt Revised Board Policies**

**Issue:**                                **Periodic Update to the JWB Board Policies**

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Staff is requesting the adoption of JWB Inventory Policies.

The proposed language follows:

#### IV. Fiscal Policies

##### J. Record and Inventory of JWB Property

The JWB Finance Director shall establish by rule, in accordance with Ch. 274, Florida Statutes, the requirements for the recording of property to include equipment, fixtures, and other tangible personal property of a nonconsumable and nonexpendable nature. This shall include the annual review of property for inventory purposes, and specific guidelines for the acquisition, supervision and control, disposition of surplus, and lost and stolen property.