



TO: Juvenile Welfare Board Members

FROM: James E. Mills, Executive Director   
Lisa A. Sahulka, Director of Programs & Finance 

### Requested Action

The Juvenile Welfare Board is requested to fund Middle School-Aged Summer Scholarship programs (MSASS) in the amount of \$452,516 in FY 1999-00.

### Options

- 1a. Approve the transfer of \$3,233 from Transitional Unallocated Funds to the Middle School-Aged Summer Scholarship Fund.
- 1b. Approve 3 Middle School-Aged Summer Scholarship funding requests as detailed in Attachment 1 in the budgeted amount of \$353,233. (Original FY 99-00 budget is \$350,000.)
- 2a. Approve the transfer of \$102,516 from Transitional Unallocated Funds to the Middle School-Aged Summer Scholarship Fund.
- 2b. Approve the 6 recommended Middle School-Aged Summer Scholarship funding requests as detailed in Attachment 1, in the amount up to \$452,516 for the period March 9, 2000 through September 30, 2000.
3. Deny the request.
4. Any other action the Board deems appropriate.

### Recommended Action

- 2a. Approve the transfer of \$102,516 from Transitional Unallocated Funds to the Middle School-Aged Summer Scholarship Program Fund.
- 2b. Approve the 6 recommended Middle School-Aged Summer Scholarship funding requests as detailed in Attachment 1, in the amount up to \$452,516 for the period March 9, 2000 through September 30, 2000.

### Source of JWB Funds

The FY 99-00 budget includes \$350,000 for Middle School-Aged Summer Scholarship Funding. The FY 99-00 budget includes \$500,000 in Transitional Unallocated Funds.

## **Fiscal Impact**

The transfer of \$102,516 from the Transitional Unallocated Fund to the Middle School Aged Summer Scholarship Fund increases the MSASS fund to \$452,516. Approval of staff's recommendation would reduce the FY 99-00 Middle School-Aged Summer Scholarship Fund from \$452,516 to \$0. The Transitional Unallocated Fund would be reduced from \$131,456 to \$28,940.

## **Narrative**

The FY 99-00 Middle School-Aged Summer Scholarship Fund (MSASS) budgeted at \$350,000 was available on a competitive basis through a Request for Proposals (RFP) process. The purpose of this fund is to a) create developmentally-appropriate free-standing middle school-aged programming as outlined in the Strategic Plan, and b) to provide structured summer activities for middle school-aged youth in the following areas: education, technology, arts, cultural diversity, recreation, and entrepreneurial/vocational activities. Programs were required to serve a minimum of twenty youth ages 10-14. Examples of program activities are cultural arts, recreation, youth leadership development, entrepreneurial programs, peer/mentoring, education, computer literacy and tutorial.

Programs utilizing these funds must advance the Community and Human Development goals of the JWB Strategic Plan initiative by focusing on individual strengths and positive development of the participants.

Agencies were notified of the availability of these funds on January 10, 2000 and the Request for Proposals (RFP) packet was made available on that same date. Two Bidders' Conferences were held on January 14, and 19, 2000, during which the RFP was reviewed and questions were answered.

A total of 18 applications totaling \$613,555 were received in response to the RFP. The applications were reviewed and rated by a team of staff from Programs and Finance, Strategic & Community Planning and the Quality Management & Evaluation departments. The applications were scored using previously determined rating criteria that were shared with the applicants as part of the RFP packet.

JWB staff recommends allocation of up to \$452,516 to fund 6 programs that received the highest rating on their proposals. 845 youth will be served with JWB funds. 810 youth were provided service in FY 98-99. Five agencies requested start-up funding in the amount of \$37,687 that is included in the recommended funding dollars. Five (5) programs will charge no fees and one (1) program will charge fees for youth not funded with MSASS scholarships. Proposals were rated on the basis of criteria identified on the rating sheet that included the following mandatory items: completed agency certification form, documentation of collaborative support, project summary, methodology, timetable for implementation, budget, and agency capacity/capability, and adherence to the criteria for summer camp indicated in the RFP. In general, proposals receiving high scores shared the following characteristics: a clear understanding of asset-based programming, compatibility with the JWB Strategic

Plan, a clear timeline for implementation, youth involvement in planning program activities; commitment to engage the entire family through structured activities/extended hours; detailed description of program activities; wide variety of structured activities, and complete and accurate budgets.

A spreadsheet is attached to provide an overview of all requests and recommendations.

**Staff Resource Persons: Susan Biszewski-Eber  
Patricia S. Davis  
Michael Stafford  
Vicki Sprague**

