

## PERSONNEL REPORT FOR SEPTEMBER 2002

**JWB ADMINISTRATION**

New Hires:	Czarnetzky, Laurie – Training Department – 9/16/02 MacKinnon, Rodney – Programs & Finance – 9/18/02 Silver, Starr – Research & Evaluation – 9/23/02 Kille, Leslie – Programs & Finance – 9/30/02
Separations:	Lightfoot, Beverly – 9/13/02 Runyon, Paul – 9/27/02 Beato, Louis – 9/30/02 Gammons, Bufus – 9/30/02 Johnson, Cheryl – 9/30/02
Transfers:	None
Promotions:	None
Reclassification:	None
Salary Actions:	None
Anniversaries:	Heath, Mary Ann – 9/1/93 – Nine Years Harmeson, Tiffany – 9/15/97 – Five Years
Staff Items:	None

**NEW HIRES**

License Board:	None
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**SEPARATIONS**

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

**TRANSFERS**

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

**PROMOTIONS**

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

**RECLASSIFICATION**

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

**SALARY ACTIONS**

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

**ANNIVERSARIES**

<b>Coordinated Child Care:</b>	Lindsay, Sandra – 9/8/75 – Twenty-Seven Years Jensen, Karen – 9/26/94 – Eight Years
<b>License Board:</b>	Colacini, Cathy – 9/10/92 – Ten Years
<b>Marriage &amp; Family:</b>	Delacqueseaux, Penny – 9/4/79 – Twenty-Three Years



# Employee Personnel Committee Advocate

Regular Meeting October 10, 2002

Information Item IV.E

EPC Meeting Minutes – September 16, 2002

## CHAIR

**Lewellyn Ippolitto**  
Juvenile Welfare Board  
547-5660

## CO-CHAIR

**Lillie Williams-Banks**  
Pinellas County  
License Board  
547-5824

## MEMBERS

**Brenda Angell**  
Juvenile Welfare Board  
547-5620

**Dorothy Whitlock**  
Juvenile Welfare Board  
547-5638

**Lillie McFarley**  
Coordinated Child Care  
547-4292

**Gladys Dye**  
Marriage & Family  
Center  
893-1942

## ALTERNATES

**Carol Tryon**  
Juvenile Welfare Board  
547-5668

**Marva Florence**  
Coordinated Child Care  
547-5786

**Marianne Czarnatowicz**  
Pinellas County  
License Board  
547-5842

**Jeanine Evoli**  
Marriage & Family  
Center  
893-1940



Members Present: Lewellyn Ippolitto, Brenda Angell, Gladys Dye, Dorothy Whitlock, Lillie McFarley, and Debra Prewitt

Alternates Present: Marianne Czarnatowicz, Jeanine Evoli

Others Present: Walt Williams, Human Resources Director

Meeting convened at 11:05 a.m. Minutes were approved as previously distributed.

The Chair distributed copies of the Policy and Procedures inserts and mentioned that members already had copies of the Bylaws distributed to them. Members were asked to review both documents and bring any changes to the November EPC meeting.

The EPC committee agreed to appoint a committee to draft a "climate survey." Since JWB is initiating a new employee evaluation process, it was thought that a climate survey could address any problems that might arise from this process as well as shedding light on any other problems. Hopefully it might address why there is such a large employee turnover. Those on the committee are the new Chair, Dorothy Whitlock; Co-Chair, Jeanine Evoli; Marianne Czarnatowicz, and Brenda Angell.

The committee mentioned that it would be a good idea to develop and initiate some type of quarterly staff appreciation benefits. Committee will check with health agencies to see if we can initiate a mobile unit to come here to make flu shots available, for a fee, to all employees in the building. This would eliminate the need to wait in a doctor's office. Committee will look at other things of this nature that would address stress management and wellness.

Suggestions for the October Directors meeting were to discuss the new evaluation process and getting their input regarding a "climate survey."

An item for the JWBe was to express appreciation of Lewellyn Ippolitto's chairing the EPC for the past year – she has done an excellent job. Other items of concern will be delivered to the proper departments.

There being no further business, meeting adjourned at 11:45 p.m. The next meeting will be held on **Monday, October 21 at 11 a.m. in Conference Room A.** All representatives, new, past, and alternates should attend this meeting.

Submitted by: Lewellyn Ippolitto, Chair  
Minutes by Brenda Angell