

JUVENILE WELFARE BOARD OF PINELLAS COUNTY
Budget Committee Meeting – March 28, 2003
MINUTES

Committee

Members Present: Van Sayler, Committee Chair; Janet Caramello; Bob Dillinger

JWB Staff Present: James E. Mills, Executive Director; Lisa Sahulka, Director, Programs and Finance; Sue Walterick, Director, Finance; Amy Daly, Executive Assistant

Mr. Sayler called the meeting to order at 8:09 a.m.

Following an overview of the budget process, the committee recommended staff include the following guidelines in preparing the budget parameters for FY 03-04:

- Maintain the current .8117 millage rate
- Establish an administrative cost rate of up to 17% for funded agencies
- Establish a COLA for funded agencies not to exceed 1.6% and review on case by case basis
- Maintain the measurable objectives renegotiated in FY 01-02 for a period of three years unless certain criteria is met
- Maintain the JWB cash forward at \$1.7 million
- Maintain JWB adjusted administrative cost rate not to exceed 9%

Additional information requested included a comparison of the JWB budget with other Children's Services Councils (CSC) budgets and the costs incurred by other CSC's for their respective audits. The former is in the final stages of reconciliation and the latter has been requested.

The next meeting was scheduled for May 14. The meeting adjourned at 9:56 a.m.

Respectfully submitted,

Janet Caramello, Secretary