



EVENT: 53rd Fall 2013 COMMENCEMENT

DATE: Sunday, December 15, 2013

TIMELINE:

4:00PM:	Volunteers
4:30PM:	Graduates, VIPs, Faculty
5:00PM:	Family and guests
5:40PM:	All to be seated
5:45PM:	Prelude
6:00PM:	Processional starts

LOCATION: The Mahaffey Theater
400 1st Street South
St. Petersburg, FL 33701

ATTENDANCE: 256 Graduates, 50+ Faculty, Staff and Administrators
1744 Relatives and friends

PARKING: Free on campus; \$5.00 at The Mahaffey Theater

Service Requests:

Regional Chancellor's Office

- RC Remarks – Dr. Sophia T. Wisniewska
- Introduction of platform party – Dr. Sophia T. Wisniewska
- Shoshana Krol – VIP Coordinator

Administration

- Dr. Vivian Fueyo – Regional Vice Chancellor, Academic Affairs
- Joseph Trubacz – Regional Vice Chancellor, Administration & Finance
- Dr. Helen Levine – Regional Vice Chancellor, External Affairs
- Dr. Julie Wong – Regional Associate Vice Chancellor, Student Affairs
- Linda Crossman – Registrar
- Cynthia Collins – Director, Academic Advising

Office of Academic Affairs

University of South Florida St. Petersburg • 140 USFSP Harborwalk Ave. South, BAY 204 • St. Petersburg, FL 33701
(727) 873-4885 • Fax (727) 873-4889 • <http://www.usfsp.edu/academics>

Academic Affairs/Deans/Faculty

- Dr. Vivian Fueyo:
 - Presentation of Honors Graduates, King O'Neal, and OG Award Recipients
 - Introduction of USF Alumni Association representative
 - Introduction of Masters students for presentation of degrees
- Dr. William Lang – Mace Bearer
- Dr. Todd Shank – Reader (students' names and processional/recessional)
- Dean Frank Biafora (CAS) – Hooding of Masters students and presentation of degrees (Masters and Bachelors)
 - Hooding assistant: Morgan Gresham, MLA

- Dean Maling Ebrahimpour (BA) – Hooding of Masters students and presentation of degrees (Masters and Bachelors)
 - Hooding assistant: Dr. Alison Watkins

- Dean Harold W. Heller (EDU) – Hooding of Masters graduates and presentation of degrees (Masters and Bachelors)
 - Hooding assistant:: Dr. Lyman Dukes

- Dean Carol Hixson – Nelson Poynter Memorial Library

- Participating Faculty:

College of Arts and Sciences:

John Arthur
Deby Cassill
Barnali Dixon
Jeffry Fasick
Martine Fernandez Wagner
Armando Hoare
Barbara Jolley
Frederic Leveziel
Judithanne Scourfield McLauchlan
Melanie Riedinger-Whitmore
Debra Sinclair
Thomas Smith
David Snyder
Nathan Schwagler

College of Business:

Karin Braunsberger
Maria Corton
Patricia Gaukel
James Fellows
William Jackson
John Jewell
Grover Kearns
Gary Patterson
Carl Pacini

College of Education:

Bonnie Braun
Guda Gayle-Evans
AnnMarie Gunn
Olivia Hodges
Kim Stoddard
Charles Vanover

- Marshals
Wei Guan, Masters
Grover Kearns, Masters
Kaya van Beynen, Bachelors
James McHale, Bachelors
Deanna Michael, Bachelors
Ella Schmidt, Bachelors

Colleges

Dissemination of Commencement information to faculty

- Dena Chastain – Business
- Jennifer Woroner – Arts & Sciences
- Jennifer Ivy – Education

Academic Affairs, Students Affairs Staff and Volunteers

- Dr. Vivian Fueyo – Review SGA speaker's speech
- Linda Crossman – VIP Robing Room
- Sarah Benson and Barry McDowell - Faculty/VIP processional guides
- Holly Kickliter – Organization of processional & Sound Room
- Check-in Tables:

Masters:	Sue Porter
Bachelors - CAS:	Scarlett Schiraldi and Jovanna Guevara
Bachelors - COB:	Josh Lovelace and Heather Willis
Bachelors - COE:	Dena Chastain and Zac Oppenheim
- Melanie Bullock – Starter (identify VIPs at door; lead students to appropriate check-in tables)
- Yoli Lanuza – Commencement coordinator
- Zeynep Tufekci, Bridget Nickens, and Amy Harcar, – Assistant Commencement coordinators – preparation and transportation of Commencement materials and regalia, auditorium, stage and photographer setup
- Jackie Wertel – Graduate check-in coordinator, assist in VIP/Robing Room setup, auditorium and stage Setup
- Dena Chastain – VIP/Robing Room assistant
- Sudsy Tschiderer – ADA coordinator/first floor and auditorium management

Barnes & Noble

- Jay Hartfield and personnel – Student regalia and honors medallions.

University Advancement

- Tom Scherberger, script, program, TV and newspaper press releases
- Thomas Boyd – Outstanding Graduate photo
- Alexis Searfoss – USFSP Alumni Society representative

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Parking Services

- Bill Benjamin

Police Services

- Security Officer at front door of Mahaffey Theater

Facilities Services – Guy VanAsten, Ron Quincel and Crew

- Transportation of USF backdrop to/from Mahaffey Theater
- Pick up Sudsy, ADA supplies, and programs for transportation to Mahaffey Theater (Sunday, May 5, 2013)
- Pick up and transfer materials from theater dock to campus.

A SPECIAL THANKS TO YOU ALL FOR YOUR PARTICIPATION AND VALUABLE ASSISTANCE!

Yoli Lanuza
Commencement Coordinator