

JUVENILE WELFARE BOARD OF PINELLAS COUNTY
Regular Meeting of April 10, 2003

MINUTES

Present: Cecilia Burke, Chair; Janet Caramello, Secretary; Bob Dillinger; Sandra Faulkner; Bernie McCabe; Van Sayler; Joseph A. Smith; Terry Smiljanich, Board Counsel; James E. Mills, Executive Director; Amy Daly, Executive Assistant

Absent: John Milford, Vice Chair; Dr. J. Howard Hinesley; Commissioner Karen Seel; Judge Irene Sullivan

Ms. Burke called the meeting to order at 9:07 a.m.

AGENDA A motion was made by Mr. Sayler and seconded by Mr. Smith to approve the agenda for the April 10, 2003 meeting. The motion carried unanimously.

MINUTES

3/13/03 A motion was made by Ms. Caramello and seconded by Ms. Faulkner to approve the minutes of the March 13, 2003 regular meeting. The motion carried unanimously.
Regular Meeting

3/28/03 A motion was made by Mr. Sayler and seconded by Mr. Dillinger to approve the minutes of the March 28, 2003 Budget Workshop. The motion carried unanimously.
Budget Workshop

There were no Executive Committee actions.

ACTIONS

Increase Reimbursement- Legal Counsel A motion was made by Mr. Dillinger and seconded by Mr. Sayler to increase the hourly rate for the legal counsel for the Juvenile Welfare Board from \$100 per hour to \$140 per hour effective April 1, 2003. The motion carried unanimously.

Following the motion, Mr. Smiljanich thanked the Board for the more than twenty years he has served as Legal Counsel.

Fiscal Impact: While utilization varies from one year to the next, JWB uses approximately 100 hours per year. Fiscal

impact would be \$4000 and would be absorbed in the existing Administrative Budget.

Substance Abuse Prevention Allocation – North Greenwood A motion was made by Mr. Smith and seconded by Mr. McCabe to 1) allocate up to \$71,737 for the remainder of FY 02-03 to African-American Leadership Council NFC to provide substance abuse prevention services and kinship care support in the North Greenwood community; 2) include Special Conditions: contract is contingent upon receipt of a full budget, program methodology, employment of a Certified Addictions Professional (CAP) and licensure as a Community Based Substance Abuse program as applicable; and 3) development of a proposed budget for inclusion in FY 03-04 JWB budget. The motion passed unanimously.

Fiscal Impact: On March 13, 2003 the Board terminated the contract with Sgt. Allen Moore Safehouse. Approval of staff's recommendation would increase the AALC-NFC budget from \$270,387 up to \$343,124.

Contract Consolidation/ Elimination

A motion was made by Mr. McCabe and seconded by Mr. Saylor to 1) eliminate the following contracts: Area Agency on Aging, Fitness is Ageless (\$34,157); City of Largo, Bayhood Teen Center (\$52,761); Consumer Credit Counseling (\$68,762); Girls Incorporated of Pinellas (\$256,533), prior consultation with the agency resulted in allowing an additional month, the May 8 JWB meeting, to allow merger talks with another qualified provider; Hospice, Children's Family Support Program (\$92,181); Marriage and Family Center, Family Foundations (\$66,291); Pathfinder, Retooling for Challenge (\$23,986); Suncoast Center for Community Mental Health, Homeless Outreach Support (\$29,291); UNO Federation Community Services, Inc. (\$5000); and YMCA of the Suncoast, Project Worth (\$10,381); 2) consolidate the following contracts: Religious Community Services, Peacemakers with CASA, Peacemakers (increase CASA budget by \$134,226); Suncoast Center for Community Mental Health, Kid's Solutions with Directions-Kid Connections (increase Directions budget by \$71,096); Family Service Center, Father Services Program with Department of Health Healthy Families and Morton Plant Mease, Healthy Families Support Initiative (increase Department of Health Healthy Families budget by \$91,140 from Family Service Center and \$126,926 from Morton Plant Mease); Interdenominational Ministerial Alliance Human Services and Development, Inc.,

Urban Fellowship with Sanderlin NFC (increase Sanderlin budget by \$105,000); Marriage and Family Center, Total Family Strategy, with Suncoast Center for Community Mental Health (increase SCCMH budget by \$188,967); Planned Parenthood, Outreach Education with YWCA (increase YWCA budget by \$12,110) and 3) postpone the original staff recommendation to eliminate the program and reallocate the funds through an RFP or ITB to allow Friends of the Deaf, Neighborhood Family Center an additional month to create a plan that could include alternative arrangements with the Sanderlin Center.

Prior to a vote, the following individuals addressed the Board with concerns: Ed Rawa, Executive Director, Consumer Credit Counseling, who thanked the Board for its support over the last 20 years and emphasized that the program had no programmatic or fiscal concerns from JWB; Julie Church, Executive Director, Friends of the Deaf who indicated that she was in the process of working with the Sanderlin Center NFC, represented by Lounell Britt, and the NFC Coalition to assume the contract and some administrative functions of the Friends of the Deaf on an interim basis. Mr. Mills indicated that staff had been made aware of the proposed alternative and was supportive of attempting to work out such an arrangement. The next individual to address the Board was Robert Glenn, Executive Director, Marriage and Family Center, who introduced staff from the Family Foundations Program, Warren Lee, Bleau Fileau and Mishelle Richard and staff from Total Family Strategy, Gladys Dye, Karen Edge and Jeanine Evoli. Dr. Glenn and staff requested the Board reconsider staff recommendations to eliminate the Family Foundations Program and to consolidate Total Family Strategy with Suncoast Center for Community Mental Health. Dr. Glenn distributed a memo and charts for the Family Foundations Program to the Board. Dr. Glenn suggested the Board consider consolidation of all the Marriage and Family contracts into one. In response to Ms. Faulkner's suggestion to postpone a decision related to Marriage and Family Center, Mr. McCabe indicated there seemed to be no reason for delaying action. Additional individuals speaking on behalf of Friends of the Deaf were requested to address the Board during the Open Agenda portion of the meeting.

The motion passed unanimously.

Fiscal Impact: Area Agency on Aging-Fitness is Ageless would be decreased from \$34,157 to \$0, city of Largo-Bayhead Teen Center would be decreased from \$52,761 to \$0, Consumer Credit Counseling would be reduced from \$68,762 to \$0, Hospice-Children's Family Support Program would be reduced from \$92,181 to \$0, Marriage and Family Center (MFC)-Family Foundations would be reduced from \$66,291 to \$0, Pathfinder-Retooling for Challenge would be reduced from \$23,986 to \$0 (services would be purchased through the JWB Training Center), UNO-Planning Grant would be reduced from \$5000 to \$0, YMCA of the Suncoast-Project Worth would be reduced from \$10,382 to \$0, Suncoast Center for Community Mental Health (SCCMH) – Homeless Outreach Support would be reduced from \$29,291 to \$0, MFC-Total Family Strategies would be reduced from \$188,967 to \$0. The SCCHM TFS program would be increased from \$182,227 to \$371,194; Family Service Center-Father's Services would be reduced from \$91,140 to \$0 (Program transfer to the Pinellas County Health Department-Healthy Families, which would be increased from \$3,227,013 to \$3,318,153; Morton Plant Mease-Healthy Families Support Initiative would be reduced from \$126,926 to \$0 (Program transfer to Pinellas County Health Department-Healthy Families, which would be increased from \$3,318,153 to \$3,445,079; Girls Inc. of Pinellas Individual Services Program would be reduced from \$256,533 to \$0 (Program transfer to qualified service provider through a Request for Proposal), Interdenominational Ministerial Alliance-Urban Fellowship would be reduced from \$105,000 to \$0 (Program transfer to Sanderlin-NFC, which would be increased from \$214,294 to \$319,294, Planned Parenthood-Outreach Education would be reduced from \$12,110 to \$0 (Program transfer to the YWCA Adolescent Pregnancy and Parenting, which would be increased from \$330,122 to \$342,232, Religious Community Services-Peacemakers would be reduced from \$134,226 to \$0 (program transfer to CASA-Peacemakers, which would be increased from \$128,397 to \$262,623, SCCMH-Kid's Solutions would be reduced from \$71,096 to \$0 (program transfer to Directions-Kid Connections which would be increased from \$233,572 to \$304,668, Community Pride-Gateway Homeless Project would be reduced from \$101,184 to \$0 and R'Club Exceptional Student Scholarship and Pinellas Village Child care would be reduced from \$241,475 to \$0 and United Methodist-Children of the World Preschool would be reduced from \$54,884 to \$0 (programs

transfer to Coordinated Child Care-Special Children's Services which would be increased from \$380,269 to \$777,812).

Single Contract For Administrative Entity A motion was made by Mr. McCabe and seconded by Mr. Saylor to establish a single contract with the following agencies: African American Leadership, North Greenwood Community Family Center; Campbell Park, Neighborhood Family Center; Foundation Village, Neighborhood Family Center; Garden Villas, Inc., Neighborhood Family Center; Gulf Coast Community Care, Asian Neighborhood Family Center; High Point Community Pride NFC, Neighborhood Family Center; Lealman Family Center, Neighborhood Family Center; Safety Harbor NFC, Neighborhood Family Center, Sanderlin, Neighborhood Family Center (one NFC contract for above agencies); and Citizen's Alliance for Progress, Family Education and Support Program, Neighborhood Family Center and Youth Development and Career Club (one NFC contract; combine CAP contracts). The motion passed unanimously.

Subcontract with Coordinated Child Care A motion was made by Mr. McCabe and seconded by Mr. Smith to subcontract the following contracts to Coordinated Child Care: Community Pride Gateway Homeless Project (\$101,184), R' Club, Exceptional Student Scholarship Program (\$167,216), R' Club, Pinellas Village Child Care (\$74,259) and United Methodist, Children of the World Preschool (\$54,884). The motion carried unanimously.

Encourage Merger A motion was made by Mr. Smith and seconded by Mr. Saylor to encourage two programs to consider merging with another entity: 1) Florida Parent-Child, Parent and Child Trusting Teaching Program (\$133,951) and 2) Resource Center for Women, Single Mothers are Ready Today to Move Up (\$149,799), for which a decision will be made following an ASSET review. The motion passed unanimously.

Budget Parameters Prior to adoption of the Budget Parameters, Board discussion centered on the proposed 1.6% Cost of Living increase for the funded agencies. Budget Committee members stressed that the increase would be up to that percentage and based on a case-by-case basis. Ms. Sahulka emphasized that the COLA is on the entire JWB portion of the agency's budget. Mr. Dillinger reported that the Budget Committee discussed awarding any COLA

monies not expended to a waiting list, such as childcare, and Ms. Caramello also reported discussion about the possibility of phasing out the COLA in the future. Ms. Jane Harper, Executive Director, Family Resources, Inc., requested that the proposed administrative cost rate of up to 17% remain at the present 20%. Following an explanation of JWB funding policies with respect to charging administrative costs by Mr. Mills, Mr. Saylor suggested the Budget Committee review these policies.

Motion:

A motion was made by Mr. McCabe and seconded by Mr. Dillinger to a) direct that the FY 03-04 budget be developed at the FY 02-03 tax rate - .8117 mils; b) direct that if additional revenues are generated as a result of an increase in the property valuation, a portion of those funds be allocated as follows: 1) a Cost of Living Adjustment (COLA) to existing JWB continuation funded providers not to exceed 1.6%; 2) New and Expanded RFP for Strategic Plan focused strategies to be identified by the Board; c) direct that absent a compelling reason for change, measurable objectives be maintained for three years; d) maintain the Board approved FY 02-03 cash forward amount with a target of no more than \$1.7 million in budgeted expenditures; e) reduce the JWB approved administrative cost rate cap to 17%; f) continue the adjusted Administrative Cost Rate parameter for JWB Administration for FY 03-04 at a target of 8.5% with a cap of 9%; g) continue budget categories with simplified presentation. The motion passed unanimously.

Fiscal Impact: This action will guide the preparation of the Proposed Administrative and Program Budget for the FY 03-04 tax levy.

**Safe Start
Evaluation
Contract Award**

A motion was made by Mr. McCabe and seconded by Mr. Smith to approve the selection of the Ounce of Prevention Fund of Florida as the Phase III evaluator of the Pinellas Safe Start Initiative and allocate \$60,000 for the rest of FY 02-03. The motion passed unanimously.

Fiscal Impact: There is no fiscal impact on JWB funds.

TRIM Dates

By consensus the Board selected Thursday, September 11, 2003 for the First Millage Hearing and Thursday, September 18, 2003 for the Final Millage Hearing. Both hearings will commence at 5:30 p.m.

BOARD DISCUSSION

Mr. Dillinger commended the JWB Training Center, stating his staff has found the training to be helpful, highly professional and economical.

Ms. Faulkner requested another JWB member replace her on the Pinellas County License Board. Ms. Linda Tamanini, Executive Director, Pinellas County License Board, provided a list of the PCLB meeting dates. Mr. Smith volunteered.

INFORMATION

Mr. Saylor requested the Legislative Update be faxed for review prior to the meeting.

OPEN AGENDA

During the Open Agenda portion of the meeting, the following individuals in support of the Friends of the Deaf, Neighborhood Family Center addressed the Board: Jennifer Boggess, Erik Cook, Hiram Estremera, David J. Fitzgerald, Deonne Meier. The Board assured that the Board does not wish to eliminate the services the program provides. Staff also assured that the program will be moved intact to another organization who can provide administrative services but that the services themselves could well remain at its current location.

Ed Rawa, Executive Director, Consumer Credit Counseling, again provided service level information to the Board and indicated he did not realize the agency had other options open including merger with another organization.

Robert Kersteen, on behalf of Asian FACE, presented a check in the amount of \$4000 in repayment of the remainder of an outstanding debt. The Board thanked Mr. Kersteen and Asian FACE.

There being no further business, the meeting adjourned at 11:25 a.m.

Respectfully submitted,

Janet Caramello, Secretary