

JUVENILE WELFARE BOARD OF PINELLAS COUNTY
Regular Meeting of July 13, 2000
MINUTES

Present: Myrtle Smith-Carroll, Chair; Jeanne Malchon, Vice Chair; Judge Marion Fleming; Commissioner Calvin Harris; Bob Dillinger; Bernie McCabe; Jeane McCarthy, M.D.; Terry Smiljanich, Board Counsel; James E. Mills, Executive Director; Amy Daly, Executive Assistant

Absent: Donna McRae, Secretary; Dr. J. Howard Hinesley; Norma Rienhardt

Following the volunteer reception, Ms. Smith-Carroll called the meeting to order at 9:05 a.m.

Approval of Agenda and Minutes A motion was made by Commissioner Harris and seconded by Ms. Malchon to approve the agenda. The motion carried unanimously.

A motion was made by Ms. Malchon and seconded by Judge Fleming to approve the minutes of the June 8, 2000 regular meeting and the June 22, 2000 budget workshop. The motion carried unanimously.

ACTION ITEMS

A motion was made by Commissioner Harris, seconded by Dr. McCarthy and carried unanimously to approve the following:

USF - Safe Start Evaluation Allocate up to \$20,000 in Fiscal Year 99-00 and up to \$15,000 in FY 00-01 to the University of South Florida for Phase I of a multi-year evaluation project titled "Local Evaluation of the Pinellas Safe Start Initiative."

Fiscal Impact: FY 99-00 (beginning budget) Safe Start funds would be reduced from \$120,279 to \$100,279. FY 00-01 (beginning budget) Safe Start funds would be reduced from \$431,754 to \$416,754.

Exchange Center - Shaken Baby Prev. Training Approve the one-time-only interim funding request for the fourth quarter of FY 99-00 in the amount of \$5,000 to the Exchange Center for Prevention of Child Abuse for the Shaken Baby Syndrome Prevention Training Program.

Fiscal Impact: Transitional Unallocated Fund would be reduced by \$5,000 from \$11,037 to \$6,037.

Ms. Smith-Carroll expressed concern that the Shaken Baby Prevention Training Program was not also offered in high schools. Dr. McCarthy added that parent training should begin in high schools as well.

**All Children's
Hospital
Foundation-
SAFE KIDS
Coalition**

Allocate up to \$29,354 to the All Children's Hospital Foundation SAFE KIDS Coalition for the distribution of bike helmets, car safety seats, gun locks and safety seats to children and families; and special condition the contract as follows: "The gun lock education/distribution program must be done in partnership with law enforcement professionals/agencies."

Fiscal Impact: 1) Transfer \$23,317 from FY 99-00 Community Development Fund to Transitional Unallocated; 2) The Community Development Fund would be reduced by \$23,317 from \$38,000 to \$14,683; 3) The transitional Unallocated Fund for FY 99-00 would be increased by \$23,317 from \$6,037 to \$29,354 and reduced to \$0.

**Research
Projects**

1. Allocate up to \$11,761 for the one-year project titled, "Characteristics and Service Patterns of Children in the Florida Child Protection System."

2. Allocate up to \$14,999 for the one-year research project titled, "Pre-Literacy Skills in Spanish-Speaking Children: Development of a Test of Spanish Phonological Awareness."

Fiscal Impact: The FY 1999-00 Research and Evaluation Unallocated Fund would be reduced by \$6,690 from \$50,000 to \$43,310. The FY 2000-2001 budget would include \$20,700 for the two projects.

This research is being undertaken in partnership with the USF Family Collaborative.

**USF-"Girls Data
Quest Workgroup**

Allocate up to \$12,000 to the University of South Florida on behalf of the Girls Data Quest Workgroup for the project titled, "Pinellas Girls Data Quest Report" for Fiscal Year 1999-2000.

Fiscal Impact: The FY 1999-2000 Research and Evaluation Unallocated Fund would be reduced by \$12,000 from \$43,310 to \$31,310.

Following questions concerning distribution of an educational supplement to all middle schools, which will also include a message from JWB, to Kathy Helmuth, Director of Communications and Deborah Williams, Newspaper in Education Manager for the *St. Petersburg Times*, a motion was made:

NIE Program Commissioner Harris moved to approve the expenditure of \$15,000 to participate in the *St. Petersburg Times* NIE (Newspaper in Education) as part of the JWB Strategic Plan Social Marketing Campaign. Judge Fleming seconded the motion and the motion passed unanimously.

Fiscal Impact: Previously approved \$15,000 cost allocated for bookmarks and brochures would be reallocated to the *St. Petersburg Times* NIE program.

JWB Auditor Ms. Malchon moved to engage KPMG as the JWB Auditor with the condition that the designated engagement Partner will present the audit to the board at the meeting immediately following the audit completion or as otherwise scheduled by JWB. Dr. McCarthy seconded the motion and the motion passed unanimously.

Prior to a motion, questions and comments to staff and Bob Siver, Vice President, Healthy Kids Pinellas Advisory Council, and input from Commissioner Parks, on allocation of funding to Healthy Kids Pinellas centered on: Florida being the only state to require local match and the need to meet with the local delegation to address this issue, the number of children who will no longer be insured without emergency funding, the difficulty in Healthy Kids obtaining local match, the clarification of the prohibition to allow local health care providers and eligibility of hospital foundations to contribute funds, the availability of federal funds and the inability to draw down these funds.

Healthy Kids-Emergency Funding Ms. Malchon moved and Judge Fleming seconded a motion to allocate \$13,237 in emergency funding for the June 2000 shortfall. The motion passed by majority, with Commissioner Harris voting, "no."

Fiscal impact: The FY 00-01 Transitional Unallocated would be reduced by \$13,237 from \$450,000 to \$436,763.

**Healthy Kids-
Incentive
Requirement**

Mr. McCabe moved and Commissioner Harris seconded a motion to remove the incentive requirement for all remaining budgeted JWB allocations. The motion passed unanimously.

Following the vote, Ms. Elizabeth Rugg, Suncoast Health Council, expressed concern about the number of children who would not be able to obtain insurance without additional funding from the Board.

Prior to a motion, Dean Bill Heller, University of South Florida-St. Petersburg, provided the board with an overview of GEAR-UP (Gaining Early Awareness and Readiness for Undergraduate Programs), and USF's request for five years of funding to supplement the federal grant application. Dean Heller and Connie Kolosey, 7th Grade Assistant Principal at Azalea Middle School, addressed the board's questions and comments. These included: making proven programs available system-wide, the number of students proposed and the plan to track all the students when they enter high school, the current number of positive academic and/or youth development programs at Azalea Middle School, the amount of funding requested, the potential need to provide an interim evaluation of the program to allow for review and modification, and the lack of evidence of commitment from the community for the program. Staff cited the need for an application that included a budget narrative, minimum service levels and documentation of collaboration.

**USF -
GEAR-UP**

Commissioner Harris moved and Dr. McCarthy seconded a motion to allocate up to \$108,729 for Fiscal Year 2000-01 through FY 2002-03 to The University of South Florida SP-PC GEAR-UP with the following special conditions:

- a) Program will submit an annual report with FCAT scores each June,
- b) Program will submit a plan for transition of student services to high school (due in 18 months),
- c) Program will participate in an end of the year program review before beginning the high school phase,
- d) Program must establish minimum service levels and measurable objectives,
- e) Program must submit a multi-year funding plan with projected participation levels,
- f) The allocation will be reduced if the minimum service levels decrease by greater than 20%
- g) Letters of collaboration must be submitted by participating organizations, institutions, and agencies;

and approved the release of an RFP for an independent evaluation of GEAR-UP at up to \$50,000 per year for three years. The motion passed by majority, with Ms. Malchon voting, "no."

Fiscal impact: The FY 2000-01 Transitional Unallocated would be reduced by \$108,729 from \$427,443 to \$318,714; Research unallocated would be reduced by \$50,000 from \$143,000 to \$93,000; and estimated undesignated fund balance would be reduced from \$1.8 million to \$1.4 million.

The Fiscal Year 2000-2001 budget was presented to the board. It was noted that the budget presented to the Board at the June 8 meeting had been revised to reflect the addition of a 2.7% across the board salary adjustment to the administrative budget as recommended at the June 22 budget workshop and establishment of a \$1,052,707 Board designated emergency reserve in the non-operating budget.

Discussion by the Board centered on the proposed across the board salary adjustment. Commissioner Harris noted his concern that when the recommendation was made, it was not the intent to negatively impact the two other agencies involved (Marriage & Family Center and Coordinated Child Care). Ms. Smith-Carroll and Mr. McCabe were assured that if the range of salary adjustments was changed from 0-8% to 2.7%-8% (2.7%, cost of living and 3%, merit for a total of 5.7%) for employees who "met expectations" on their evaluation it would reflect the Board's workshop recommendation without changing the personnel system.

FY 2000-01 Budget Commissioner Harris moved to 1) approve the Fiscal Year 2000-01 Administration Operations budget of \$3,764,852 but to note that it was not the intention of the Board to change the personnel practices and procedures of the other two agencies but only to create a pool of money for staff salary increases that would include a cost of living adjustment, and Contract and Grants budget of \$846,945; 2) approve the FY 2000-01 Program Budget of \$29,495,250 and special conditions; 3) authorize staff to transfer up to \$2,000,000 in Coordinated Child Care-LIEF funding to the Child Care Purchasing Pool; 4) approve the FY 2000-01 Non-operating Budget of \$2,085,041; and 5) to approve the millage rate for FY 2000-01 of 0.8117. Dr. McCarthy seconded the motion and it passed unanimously.

INFORMATION

During the Information portion of the meeting, Mr. Mills introduced two new staff members, Shelly Smith and Amy Daly and announced that Marshall Touchton had resigned to take a position with the Pinellas County School Board. Dr. McCarthy noted the "Out-of-Cycle Funding Request" report and requested that she would like to discuss elimination of out-of-funding requests at the next meeting.

During the Open Agenda portion of the meeting Ervin Ajamu Babalola and Mrs. Harris of Ervin's All American Youth Club addressed the Board and shared their concerns about reporting requirements of their agency to JWB. They also invited the Board to visit their program and indicated they may bring some of the youth involved in their program to a future Board meeting

There was no additional business and the meeting adjourned at 10:45 a.m.