

**JUVENILE WELFARE BOARD OF PINELLAS COUNTY**  
**Regular Meeting of June 8, 2000**  
**MINUTES**

**Present:** Myrtle Smith-Carroll, Chair; Jeanne Malchon, Vice Chair; Donna McRae, Secretary; Judge Walt Logan; Judge Marion Fleming; Commissioner Calvin Harris; Jeane McCarthy, M.D.; Norma Rienhardt; Terry Smiljanich, Board Counsel; James E. Mills, Executive Director; Kathy Helmuth, Acting Recording Secretary

**Absent:** Dr. J. Howard Hinesley

Ms. Smith-Carroll called the meeting to order at 9:00 a.m.

**APPROVAL OF AGENDA AND MINUTES**

**A MOTION WAS MADE BY MS. RIENHARDT AND SECONDED BY MS. MALCHON TO ADD ACTION ITEM III-F TO THE AGENDA. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY MS. MALCHON AND SECONDED BY JUDGE LOGAN TO APPROVE THE REVISED AGENDA AS AMENDED. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY MS. RIENHARDT AND SECONDED BY MS. MALCHON TO APPROVE THE MINUTES OF THE MAY 11, 2000 REGULAR MEETING. THE MOTION CARRIED UNANIMOUSLY.**

There was no Executive Committee action since the last regular board meeting.

**AWARD PRESENTATION – ASSET CERTIFICATION**

**The following agencies/programs received A.S.S.E.T. Certification:**

**Family Resources, Inc.  
Marriage and Family Center  
Religious Community Services  
Resource Center for Women  
Safety Harbor Neighborhood Family Center**

**ACTION ITEMS**

- A. Community Planning and Organization Allocation – UNO, Inc.**  
Ms. Wendy Antonio presented staff's recommendation to

**ALLOCATE UP TO \$16,708 FOR THE PERIOD FROM JUNE 9, 2000 TO SEPTEMBER 30, 2000 TO UNO FEDERATION COMMUNITY SERVICES, INC. AS FIRST YEAR FUNDING OF A THREE-YEAR COMMUNITY AND ORGANIZATIONAL DEVELOPMENT GRANT (FUNDING IN SECOND AND THIRD YEARS TO BE CONTINGENT UPON RECEIPT OF AGREED DELIVERABLES); AND TO BUDGET \$49,140 FOR FISCAL YEAR 2000-2001. (SUBJECT TO THE TRIM PROCESS).**

Commissioner Harris noted the need for Hispanic services, especially in north and mid-Pinellas.

Following discussion,

**COMMISSIONER HARRIS MOVED TO APPROVE THE REQUEST, MS. McRAE SECONDED, AND THE MOTION PASSED UNANIMOUSLY.**

**Fiscal Impact:** Transitional unallocated will be reduced from \$27,745 to \$11,037. \$49,140 will be budgeted for Fiscal Year 2000-2001.

**B. Funding Request – Marcus Garvey Academy – Withdrawn**

**C. Revisions to Board Policies 2-1 through 2-24**

Ms. Lisa Sahulka, JWB Director of Programs and Finance, presented staff's recommendation to

**APPROVE REVISIONS TO JWB POLICIES 2-1 THROUGH 2-24 ON FUNDING, EVALUATION, FINANCE AND BUDGET.**

Ms. Smith-Carroll asked for clarification on Policy 2.2., Funding Criteria, which states that if an agency only met one out of 14 criteria, it would still be eligible for funding. Staff replied that all requests come to the board unless the request is withdrawn by the agency. It was explained that eligibility does not mean approval. Commissioner Harris suggested inclusion of the operating principles and policy statements in the general criteria of the request for proposals. Ms. Smith-Carroll suggested, and the staff and Board concurred, that the phrase, "in a timely fashion," in Policy 2-12 (Budget Roles of Board and Executive Director) be amended to read, "Program allocations approved by the Board during the annual budget process for which contracts are not executed will be reported to the Board ~~in a timely fashion~~ quarterly." Ms. Smith-Carroll complimented the staff.

Following this discussion:

**JUDGE FLEMING MOVED TO APPROVE AS AMENDED, MS. RIENHARDT SECONDED, AND THE MOTION PASSED UNANIMOUSLY.**

**D. Establishment of TRIM meeting dates.**

Following this discussion,

**MS. McRAE MOVED TO APPROVE AUGUST 23, 2000 AND AUGUST 30, 2000, 5:00 P.M., AS THE JWB TRIM HEARING DATES, MS. MALCHON SECONDED, AND THE MOTION PASSED UNANIMOUSLY.**

**E. Healthy Kids-Pinellas – Out of Cycle Funding Request, Emergency**

Staff had recommended emergency funding in the amount of \$32,840 and to reduce the board-designated Healthy Kids Pinellas (HKP) allocation for FY 00-01 by \$32,480 from \$59,580 to \$27,100. Elizabeth Rugg, Suncoast Health Council, addressed the board and noted that Healthy Kids Pinellas is also requesting \$283,752 to \$348,752 for the State Fiscal Year (July/June 2001). Following a discussion about the amount of funding needed by HKP, the potential for a long-term commitment by JWB and the need for staff to review the new request, a motion was made.

**COMMISSIONER HARRIS MOVED TO RETURN HEALTHY KIDS PINELLAS REQUEST FOR FUNDING TO STAFF FOR FURTHER RECOMMENDATIONS AND PRESENTATION AT THE JULY 13, 2000 BOARD MEETING, MS. MALCHON SECONDED THE MOTION, AND THE MOTION PASSED UNANIMOUSLY.**

**F. MS. McRAE MOVED AND COMMISSIONER HARRIS SECONDED THE MOTION TO APPROVE HIRING AMY DALY IN THE POSITION OF EXECUTIVE ASSISTANT AT A SALARY OF \$44,000 PER YEAR. THE MOTION PASSED UNANIMOUSLY.**

**Fiscal Impact:** The recommended salary is \$1,375 over the mid-range of salary range 7 (\$42,625).

**MINI WORKSHOP/PRESENTATION**

**A. The Fiscal Year 2000-2001 Budget was presented to the board. The budget workshop is scheduled for June 22, 2000.**

**B. The 2000 Legislative Session Recap:** Board discussion centered on a need for JWB to have their own lobbyist instead of sharing one with other CSC's. Judge Logan shared that Bartow is now the centralized location for the Department of Juvenile Justice. Mr. Mills reported that the Department of Children and Families is conducting a national search for the director of the prototype region which will include Pinellas County.

## OTHER BUSINESS

Judge Logan questioned the cost of the JWB Annual report and the number of inquiries received. It was reported that 220,000 copies were printed at a cost of \$23,000 (10.4¢ each). Four calls were received regarding program inquiries. Judge Logan indicated that putting the annual report on a web site could save money. Commissioner Harris and Ms. Smith-Carroll shared that limiting the information to only the internet/web was not effective, as most citizens do not have access. Ms. Smith-Carroll reported that she received three calls with comments being that the report was much easier to read and full of good information compared to other annual reports.

There was no additional business, and the meeting adjourned at 10:35 a.m.

Respectfully submitted,

Donna McRae  
Secretary