

**JUVENILE WELFARE BOARD OF PINELLAS COUNTY**  
**Regular Meeting of May 11, 2000**  
**MINUTES**

**Present:** Myrtle Smith-Carroll, Chairperson; Jeanne Malchon, Vice Chairperson; Dr. J. Howard Hinesley; Jeane McCarthy, M.D.; Norma Rienhardt; Terry Smilijanich, Board Counsel; James E. Mills, Executive Director; and Kathie Martin, Executive Assistant

**Absent:** Donna McRae, Secretary; Judge Marion Fleming; Commissioner Calvin Harris; Judge Walt Logan

Ms. Smith-Carroll called the meeting to order at 9:05 a.m.

**APPROVAL OF AGENDA AND MINUTES**

**A MOTION WAS MADE BY MS. RIENHARDT AND SECONDED BY DR. MCCARTHY TO APPROVE THE AGENDA OF THE MAY MEETING. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY MS. RIENHARDT AND SECONDED BY DR. MCCARTHY TO APPROVE THE MINUTES OF THE MARCH 9, 2000 REGULAR MEETING AS DISTRIBUTED. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY MS. RIENHARDT AND SECONDED BY MS. MALCHON TO APPROVE THE MINUTES OF THE APRIL 13, 2000 REGULAR MEETING AS DISTRIBUTED. THE MOTION CARRIED UNANIMOUSLY.**

There was no Executive Committee action since the last regular Board meeting.

**ACTION ITEMS**

**A. SAMIS Enhancement:**

Ms. Patricia Gehant, IT Director for JWB, presented staff's recommendation to

**AUTHORIZE EXECUTION OF A CONTRACT WITH TRIBRIDGE, INC. FOR UP TO \$150,000 FOR THE PURPOSE OF DEVELOPING WEB REPORTING AND OTHER SAMIS ENHANCEMENTS.**

Ms. Rienhardt questioned as to the progress of the agencies both understanding and utilizing the system. Ms. Gehant advised that JWB had reached 100% agency utilization, and that between 470 and 500 agency representatives had received in-house training and are now registered users. In addition to the training, a help desk is available for any and all agency questions and concerns. An additional feature of the system is that our selected agencies may be able to directly transfer data from the State and other databases to SAMIS, and that two (2) JWB agencies, the Pinellas County Health Department and Family Service Centers, had already successfully effected this data transfer. Mr. Mills advised that the SAMIS system would prove to be an excellent management information system for the agencies, as well as being an accountability system for the JWB.

Ms. Malchon then questioned as to the agencies' acceptance of the system. Ms. Gehant responded that the security issues regarding confidentiality and data return which had previously been raised all been successfully resolved.

Following this discussion

**DR. HINESLEY MOVED TO APPROVE, DR. McCARTHY SECONDED AND THE MOTION PASSED UNANIMOUSLY.**

- B. **Children's Services Committee (Essential Needs) Funding Request:** Ms. Kathy Peters, JWB Community Involvement Specialist, presented staff's recommendation to

**INCREASE ADMINISTRATION BUDGET-STRATEGIC AND COMMUNITY PLANNING BY \$3,000 FOR ALLOCATION TO THE ESSENTIAL NEEDS COMMITTEE FOR PRINTING COSTS.**

Ms. Peters gave a brief description of the proposed referral guides and pocket calendars for WAGES participants to be produced to be more easily understood by those experiencing difficulty in literacy and/or language barriers.

**MS. RIENHARDT MOVED TO APPROVE THE REQUEST, MS. MALCHON SECONDED, AND THE MOTION PASSED UNANIMOUSLY.**

- C. **Pinellas Cooperative Extension – Youth Mapping Funding Request:** Mr. H. Browning Spence, JWB Director of Strategic & Community Planning, presented staff's recommendation to

**APPROVE A \$29,470 INTERGOVERNMENTAL TRANSFER TO THE PINELLAS COUNTY COOPERATIVE EXTENSION SERVICE TO CONDUCT COMMUNITY YOUTH MAPPING.**

Dr. Spence gave an overview of the events leading to this funding request,

including the inability of the City of St. Petersburg and Family Resources, Inc., through no fault of their own, to negotiate a continuation of their contract with DJJ. It was noted that last year's JWB contract was underspent by \$20,000 so the overall youth mapping project is only slightly over budget.

Following discussion,

**MS. MALCHON MOVED FOR THE JWB TO FORMALLY REQUEST A STATUS REPORT ON THE FEDERAL GRANTS TO BE PREPARED, INCLUDING HOW MUCH MONEY IS INVOLVED, WHAT HAS BEEN USED, WHERE IT HAS BEEN USED. MS. RIENHARDT SECONDED. MOTION PASSED UNANIMOUSLY.**

Following agreement of the above,

**DR. HINESLEY MOVED FOR APPROVAL OF THE ACTION, DR. MCCARTHY SECONDED, AND THE MOTION PASSED UNANIMOUSLY.**

### **III. MINI WORKSHOP/PRESENTATIONS**

- A. **SAMIS:** Mike Schmidt gave a brief overview of the history of the SAMIS system and Pam Needham addressed such issues as data cleansing, encrypted identification, program coding, alumni outcome tracking, etc. Mr. Mills noted that although 100% accuracy in reporting cannot be achieved due to variables which cannot be controlled, JWB will have moved well into the mid-90% range.
  
- B. **Summer Youth Employment Update:** Dr. Spence reported on local efforts to replace Federal funds for Summer Youth Employment. Dr. Spence provided data detailing JWB's recent approval of resources for the Summer Youth Employment Program and expansion of dollars for the Middle School Aid Summer Scholarship Program, including a map showing program sites throughout the county.
  
- C. **Pinellas CARES – Helpline VAC:** Mr. Mills provided an update, including the fact that issues have been resolved with the United Way – and the Mental Health Blue Ribbon Task Force has made specific recommendations. The commitment is to complete the separation in 60-90 days.

### **OTHER BUSINESS**

Ms. Smith-Carroll asked Mr. Mills for a brief update report on Funded Agency Compliance, specifically, Girls, Inc. Mr. Mills responded that he had met with their

Board President earlier in the week, and that their board is in the process of going through a complete review of the agency which will soon be released from a very disadvantageous child care contract with the City of St. Petersburg.

Dr. RJ Doody then introduced JWB's new librarian, Joyce Sparrow.

Mr. Mills noted the distribution of the program for the Pinellas Asian Heritage Festival, which shows the development of an Asian Business Community.

There was no additional business and

**A MOTION WAS MADE BY MS. MALCHON TO ADJOURN THE MEETING AND SECONDED BY MS. RIENHARDT. THE MOTION PASSED.**

The meeting was adjourned at 10:10 a.m.

Respectfully submitted by:

Kathie Martin  
Acting Secretary