



**Dean's Report to the College of Education's  
College Council**

November 16, 2007

**New Business**

Faculty Searches. At this time, there is no indication that we will have any additional budget money for 2008-2009 beyond the allocation we received for 2007-2008. What this means is it is unlikely that we will receive any new monies for faculty lines for the College of Education for 2008-2009. As a consequence, I have made the decision to limit faculty searches for 2008-2009 to the most critical areas in the College of Education at this time—Educational Leadership and ESOL/ Second Language Acquisition. I have requested and received approval from Chris D'Elia to search for a tenure track faculty member in ESOL/Second Language Acquisition and a non-tenure track Visiting Instructor for Educational Leadership.

New College of Education Undergraduate Advisor. Bea Smith has accepted the position of undergraduate advisor for the College of Education, replacing Tony Rycerz, who has accepted another position and moved out of state. Bea has an extensive background in undergraduate advising, having served the College of Arts and Sciences as an advisor for many years. Bea will be a welcome addition to our COE team.

NCATE Site Visit Rescheduled. At DOE's request, NCATE has agreed to reschedule the DOE/NCATE site visit from February to early September of 2008. This is a great boon to the College of Education and evidence of continued good will and generosity from DOE. The rescheduled visit enables us to coordinate DOE's request for the completion of the realignment matrices for all continuing programs (i.e., providing evidence of how the content covered in our courses and programs aligns with the new state standards) and have everything completed for both DOE and NCATE by the time the two teams come for the joint site visit.

**Old Business**

Initial Program Approval Folio. Deanna Michael, Gwyn Senokossoff, Kathe Rasch, Zafer Unal, the folio team, and I, as head of unit, have completed the requested DOE revisions to our Initial Program Approval Folio. Our folio was submitted before DOE had completed the rubric the DOE reviewers used to review all new folios. As a result, DOE has asked us to revise and resubmit the folio to include a Florida Reading Endorsement Matrix that aligns our course offerings with the competencies in the matrix. The other changes DOE requested were minor, and the revised folio will be sent to DOE by early next week. DOE has agreed to review the revised folio before the next review cycle, consistent with our goal of admitting students into this new dual major program in 2008.

Summer School. Summer school funding comes from a budget that is distinct from the budget allocated to colleges during the nine-month academic year. Summer budgets are based on previous years' summer school enrollments. These funds are distributed to each of the colleges around March of the academic year. In the College of Education, we handle the staffing and scheduling of summer school classes the same way every year. The summer school schedule is based on the projected two year cycle of classes from each of the College's programs. Summer school classes are scheduled according to the deadlines set by the university calendar. Once the summer budget is allocated to the College, faculty are assigned to teach the classes that have been scheduled. As in the past, full time faculty have priority during summer school, and we follow carefully the UFF guidelines for the assignment of faculty to summer school teaching.

Associate Dean's Responsibilities. The major responsibilities of the associate dean in the College of Education are to support the Dean of the College in offering quality programs and supporting faculty in their roles as teachers and scholars. These responsibilities include scheduling and staffing of classes; supervision, evaluation, and training of adjunct faculty; enrollment management of graduate programs; and faculty professional development and mentoring. Once Don Cunningham arrives, I plan to sit down with him to discuss the current College of Education priorities for the role of associate dean and to solicit from him ideas and suggestions on his role as associate dean. There will also be opportunities to discuss these plans with college faculty.

140 Seventh Avenue South, COQ 201  
St. Petersburg, Florida 33701-5016  
Phone (727) 873-4155  
Fax (727) 873-4191  
[www.stpt.usf.edu/coe](http://www.stpt.usf.edu/coe)