

10-27-2018

Juvenile Welfare Board Executive Committee Meeting : 2018 : 10 : 27

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Juvenile Welfare Board

Investing in children. Strengthening our community.

JWB EXECUTIVE COMMITTEE MEETING

MONDAY, OCTOBER 22, 2018 AT 1:30 PM

JUVENILE WELFARE BOARD
14155 58TH STREET NORTH
CONFERENCE ROOM 105
CLEARWATER, FL 33760

MINUTES

COMMITTEE MEMBERS PRESENT: Mr. Brian Aungst, Jr., Mr. Rick Butler, and Mrs. Susan Rolston

ABSENT: Honorable Bob Dillinger

ALSO PRESENT: Colleen Flynn, JWB's Legal Counsel, and Dr. Mary Grace Duffy, JWB Consultant

BOARD MEMBERS ALSO PRESENT: Honorable Karen Seel

- I. Meeting called to order
- II. Action Item - CEO Evaluation:

A summary of the evaluation process and responses was given by Dr. Mary Grace Duffy. Ten of the 11 Board members submitted completed evaluation forms which were summarized by Dr. Duffy and reviewed by the Executive Committee and Board member present. Dr. Duffy noted that there was not a huge variation in responses from year-to-year. Each category and the responses received were discussed by the Committee. Generally, the discussion indicated that the CEO has a hard job and that Dr. Biddleman has done a good job during her tenure at JWB.

Thus, the Executive Committee believes that Dr. Biddleman should receive the same raise that staff received this fiscal year (3%), retroactive to October 1, 2018, to her base salary and recommends same to the Board.

- III. Discussion – Succession Planning

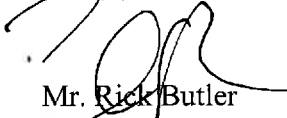
The Committee discussed that Dr. Biddleman's contract will end September 30, 2019 and that she has stated she will be retiring at the end of the contract. Thus, the Committee discussed options for searching for a new CEO and determined that a Search Committee should be appointed at the next Board meeting. The Search Committee can bring back to the Board for approval a timeline and plan for the search as the bylaws require that the Board appoints the CEO by a vote of seven members.

Thereafter, the Executive Committee called Dr. Biddleman into the meeting and gave her verbal feedback on the review. Dr. Biddleman discussed JWB and her accomplishments over her tenure at JWB and current issues facing JWB, including her retirement. The Committee commended her for her work recognizing the complexity of the job and advised her of the recommended salary increase. The Committee also discussed with Dr. Biddleman appointing a search committee to begin the process of looking for a new CEO upon her retirement.

IV. Public Comment – None (no public present)

V. Meeting Adjourned

Minutes Submitted by



Mr. Rick Butler
Board Secretary