

9-9-2004

## Juvenile Welfare Board Meeting : 2004 : 09 : 09 : Minutes

Juvenile Welfare Board of Pinellas County.

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**JUVENILE WELFARE BOARD OF PINELLAS COUNTY**  
**Regular Meeting of September 9, 2004**  
**MINUTES**

**Present:** Cecilia Burke, Chair; John Milford, Vice Chair; Janet Caramello, Secretary; Bob Dillinger; Dr. J. Howard Hinesley; Bernie McCabe; Van Saylor; Joseph A. Smith; Judge Irene Sullivan; Commissioner Kenneth T. Welch; Terry Smiljanich, Board Counsel; James E. Mills, Executive Director; Amy Daly, Executive Assistant; Dr. Clayton Wilcox, Superintendent Designate, Pinellas County Schools

Ms. Burke called the meeting to order at 9:06 a.m. Dr. Hinesley introduced Dr. Wilcox. Mr. Mills announced that the joint meeting between the Pinellas County School Board and the Juvenile Welfare Board for September 14 had been rescheduled to October 19. Mr. Mills recognized JWB Facilities Director, Mike Pitzer, for his work in the creation of the new conference room.

**AGENDA** A motion was made by Mr. Milford and seconded by Mr. Saylor to approve the agenda for the September 9, 2004 regular meeting. The motion carried unanimously.

**MINUTES** A motion was made by Mr. Saylor and seconded by Commissioner Welch to approve the minutes for the July 8, 2004 regular meeting. The motion carried unanimously.

There were no Executive Committee actions.

**PRESENTATIONS**

**Employee Recognition** Penny Delacqueseaux, Marriage and Family Center, was recognized for 25 years of service.

**ASSET Awards** ASSET Awards were presented to the following: Pinellas County License Board (Kathy Mulrennan, Jewel Waiters), Youth Development Initiatives (Karalia W. Baldwin), Advanceability Solutions (David W. Brooks), Coordinated Child Care (Guy Cooley, Doug Oakes, Katie Yeates), Personal Enrichment Through Mental Health Services (Tom Wedekind), Operation PAR (Daphne Miller, Carali McLean).

**ACTION-CONSENT**

A motion was made by Dr. Hinesley and seconded by Mr. McCabe to approve the Consent Agenda as follows:

**Healthy Kids  
Pinellas**

Allow Healthy Kids of Pinellas County to utilize \$12,750 in Fiscal Year 2003-04 and \$38,246, or 75%, from October 1, 2004 through June 30, 2005.

**Fiscal Impact:** The FY 03-04 Community Contingency Fund would be reduced by \$12,750 from \$95,536 to \$82,786. The FY 04-05 Community Contingency Fund would be reduced by \$38,246 from \$370,000 to \$331,754.

**Merger-YDI/  
Alpha Institute**

Transfer Alpha Institute's FY 2004-05 budget allocation of \$51,266 to Youth Development Initiatives FY 04-05 budget allocation.

**Fiscal Impact:** Alpha Institute's FY 04-05 budget allocation will be decreased from \$51,266 to \$0. Youth Development Initiatives FY 04-05 budget allocation will be increased from \$62,329 to \$113,595.

**Safe Start Public  
Awareness  
Campaign**

Extend the contract in an amount up to \$7,500 in federal funds to David R. Voss Associates, to implement the Safe Start Public Awareness Campaign continuing for a period of up to three months, from October 1, 2004 through December 31, 2004.

**Fiscal Impact:** The FY 04-05 budget for Safe Start contracts and consultation will be reduced by up to \$7,500 from \$611,059 to \$603,559.

The motion passed unanimously.

**ACTION**

**Gender Specific  
Program-Boys**

Board review panel members, Judge Sullivan and Commissioner Welch and staff noted the closing of Jasmine Court, which was listed as a program site of the Pinellas County Health Department's proposal, was a deciding factor in choosing the Boys and Girls Clubs "KUNGA" program as the successful applicant. Eilhu Brayboy, Pinellas County Health Department, assured the Board that alternate sites would be made available and Linda Osmundson, CASA, suggested the possibility of funding two programs.

**Motion:**

A motion was made by Mr. Milford and seconded by Dr. Hinesley to budget up to \$260,000 for the Boys and Girls Clubs "KUNGA" program effective October 1, 2004. The motion passed unanimously.

**Fiscal Impact:** The FY 04-05 New and Expanded Pool will be reduced by \$260,000 from \$1,899,055 to \$1,639,055. The Boys and Girls Clubs “KUNGA” program allocation will be increased from \$0 to \$260,000 for FY 04-05.

**Wealth Building Coalition**

Following introduction of Deborah Scanlan, St. Petersburg Housing Authority, John Olsen, FDIC, Montgomery, Alabama, Karen Van Fossan, IRS and Cherin Stover, Asian NFC, questions/comment to Janet Hamer, Federal Reserve Bank, Atlanta, Georgia, Lounell Britt, Sanderlin Center questions/comment from the Board and staff included how support of the Wealth Building Coalition conformed to the Strategic Plan, the defunding of Consumer Credit Counseling and the number of years it was a JWB funded agency, whether children would be directly affected, the positive affects of financial stability on children, financial benefits to the community, the duties of the coordinator and what other areas of the state had similar programs.

**Fiscal Impact:** The New and Expanded Pool Fund would be reduced by \$62,810 from \$1,481,702 to \$1,418,892.

**Motion:**

A motion was made by Commissioner Welch and seconded by Mr. Sayler to increase the NFC Coalition FY 04-05 allocation by \$62,810 in support of the Wealth Building Coalition of Pinellas County. The motion carried by majority. Voting, “yes,” Ms. Burke, Mr. Milford, Mr. Sayler, Mr. Smith, Commissioner Welch. Voting, “no,” Ms. Caramello, Mr. Dillinger, Dr. Hinesley, Mr. McCabe.

**Program Accountability**

Following a suggestion by Mr. Sayler to issue an RFP to attract good software systems and a recommendation to not deliver the computers to the HighPoint NFC and Eckerd Hi-5 program until successful completion of their respective corrective action plans, a motion was made.

A motion was made by Mr. Milford and seconded by Mr. Smith to allocate 1) up to \$34,259 to Suncoast Center for Community Mental Health for the purchase of hardware to support a shared client information system in collaboration with Family Service Centers, Inc.; 2) up to 3,672 to PARC for the purchase of computers and network components to connect the Discovery Learning Center and Homebound program to the PARC client information system; 3) up to \$6,303 to Directions for Mental Health for the purchase of computers to support the agency client information system; 4) up to \$31,086 to BayShore Technologies for the purchase

and distribution of 23 computers and six printers to the following: PARC (2), Directions for Mental Health (2), Family Resources (2), CASA (2), Marriage and Family Center (2), PEMHS (1), NFC Coalition (8), Eckerd (2); and 5) transfer the unallocated funds of \$88,680 to the Equipment and Renovation project for FY 04-05. The motion carried unanimously.

**Fiscal Impact:** The Program Accountability Fund will be reduced by \$75,320 from \$164,000 to \$88,680.

**Greater  
Ridgecrest Youth  
Development  
Initiative Action  
Plan**

A motion was made by Dr. Hinesley and seconded by Mr. Milford to approve the Memorandum of Agreement and Proposed Plan and Budget (pending the TRIM process) for fiscal year 2004-05 for the Greater Ridgecrest Area Youth Development Initiative (GRAYDI); approve \$50,538 to go to an RFP to secure a new vendor to administer and implement programming for GRADYI Computer and Learning Center site activities; allocate up to \$33,105 to the Suncoast Family YMCA for management of the work and work learning activities; and allocate up to \$12,911 to Suncoast Center for Community Mental Health, Inc. for management and provision of family support case management services for the family support component. The motion carried unanimously.

Dr. Hinesley recognized Rev. Hobson for his efforts on behalf of the Greater Ridgecrest community.

**Fiscal Impact:** The GRADYI budget would be reduced by \$96,544 from \$179,697 to \$83,143. The remaining amount will be used for JWB staff out stationed in Ridgecrest and for the operations of the advisory board.

**Banking  
Services**

Following introduction of Lucy Ogburn, AmSouth Bank, a motion was made by Mr. Milford and seconded by Mr. Saylor to designate AmSouth Bank as the Banking Depository for JWB funds beginning October 1, 2004 for a period of up to three (3) years (September 30, 2007). The motion carried unanimously.

**Fiscal Impact:** All banking service charges are reconciled through a compensating balance in the concentration account, which accumulates interest for such purpose. Estimated interest revenue is budgeted in Interest Earning each fiscal year.

**Conference Room Audio Visual Equipment** A motion was made by Mr. McCabe and seconded by Mr. Sayler to authorize staff to contract with Audio Visual Innovations in the previously approved amount of \$24,261.45 to provide and install an audiovisual system in JWB Conference Room B. The motion carried unanimously.

**Fiscal Impact:** Reduces the reserve of \$25,000 in the Pinellas Park Fund for the audiovisual technology enhancements by \$24,261.45

**Comprehensive Family Services Evaluation** A motion was made by Mr. Smith and seconded by Mr. Sayler to approve release of Request for Proposals for an independent evaluation of the Comprehensive Family Support Services (CFSS) program. The motion carried unanimously.

**Fiscal Impact:** The FY 2004-05 Research Unallocated Budget would be reduced from \$63,654 to \$30,000. Additional funding for this evaluation will be requested as part of the 2005-06 (\$40,000) and 2006-2007 (\$40,000) Fiscal Years.

## **Election of Officers**

**Chair:** A motion was made by Mr. Milford, seconded by Dr. Hinesley and passed unanimously to elect Van Sayler as chair.

**Vice Chair:** A motion was made by Mr. Milford, seconded by Commissioner Welch and passed unanimously to elect Joseph A. Smith as vice chair.

**Secretary:** A motion was made by Mr. Sayler, seconded by Dr. Hinesley and passed unanimously to elect Mr. Milford as secretary.

The appointment of the fourth member of the Executive Committee will occur at the October meeting.

**Board Meeting Dates** A motion was made by Mr. McCabe and seconded by Mr. Smith to schedule Juvenile Welfare Board meetings for the second Thursday of each month, 9:00 a.m., with the exception of November, as follows: October 14, 2004, November 10, 2004 (Wednesday, to accommodate 11/11/04 Veteran's Day holiday), December 9, 2004, January 13,

2005, February 10, 2005, March 10, 2005, April 14, 2005, May 12, 2005, June 9, 2005, July 14, 2005, September 8, 2005 and schedule a Budget Workshop For Thursday, June 16, 2005, 5:30 p.m. The motion passed unanimously.

## **BOARD DISCUSSION**

### **CBC Update**

Lee Johnson, Sarasota YMCA, provided an update which included their immediate priorities of a good communication system, clean data, all children located in the right kinds of care/services, adoptions and the filling of case manager positions (need one or two more). He noted that all Pinellas Case Managers should be hired and location of youth in Pinellas should occur by the end of September. Mr. Johnson thanked the community, including Representative Waters, for support and indicated that the offices at Honeywell are established. He reported that the sheriff would be moving to the facility in October or November and solid outcome data is anticipated. He noted that the threshold for the study to which JWB had allocated \$25,000 had been reached. Judge Sullivan drew the Board's attention to National Adoption Day.

### **New & Expanded**

Dr. Spence drew the Board's attention to the orange rating sheet at their places and requested their written input be shared by the conclusion of the meeting. Cynthia Fox, Executive Director, 211 Tampa Bay Cares, responded to questions on the abandonment rate. Additional questions/comment included the availability of data of other communities' use of kiosks for dissemination of information, a suggestion to put information where parents have to wait for services, post detention services, expanding the pool of funds for boys gender specific programs and truancy prevention at the elementary school level, including review of other models in the country. Judge Sullivan noted the upcoming Truancy Summit.

### **Equipment & Renovation RFP**

The Board supported staff recommendations including a 75%-25% split of funding JWB funded agencies (75%) and non-funded agencies (25%). Mr. Sayler suggested focusing on an RFP for a successful information system in the technology portion of the dollars available.

**Small Agency Guidelines**

Questions/comment from the Board included a request for a list of the agencies that would be impacted, the criteria for growth from a small to a large agency, JWB being the sole funder of an agency, concern over a \$500,000 threshold as well a concern that an increase in the number of funded agencies would result in a need for more JWB staff. Mr. Mills indicated an additional bullet would be added re the utilization/coordination of volunteers and an application of the proposed policy to existing agencies as a part of the proposed October action.

Ms. Burke asked if any Board member had any questions concerning the Information items. There being none, the Open Agenda portion of the meeting commenced.

**OPEN AGENDA**

Bob Kersteen, Ingrid Comberg, Thomas Souk and Linda Lerner, representing the Asian FACE Center, provided an update on the existing services and current status of the Asian FACE center and its financial condition, including the possibility of losing their existing facility. Mr. Kersteen suggested the possibility of a merger with the Asian NFC, utilizing Bun Hap Prak as the program director and the NFC Coalition for administrative services. Questions/comment from the Board included why Asian FACE was defunded by JWB, the existence of other funders/applications for funding and the need to approach the City of St. Petersburg for extension of time for use of the building. The Board suggested staff review the request for assistance and provide an objective report to the Board including financial information. Mr. Mills asked Mr. Kersteen and Ms. Lerner to provide financial statements from 2001 to the present including audits and requested provision of the scope of assistance being sought. Commissioner Welch requested that accounting procedures be reviewed.

**ADJOURNMENT** There being no further business the meeting adjourned at 11:47 a.m.

Respectfully submitted,

Janet Caramello, Secretary