

4-5-1979

Juvenile Welfare Board Meeting : 1979 : 04 : 05 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD

Regular Meeting - April 5, 1979

PRESENT: Dr. Robert E. Coleman, Jr., Chairman; Mrs. James D. Eckert, Secretary; Mrs. Helen W. Herman; Mrs. H.W. Holland; and Judge Robert F. Michael. Also present: Dr. Raymond L. Edwards, Executive Director; Mrs. Mary L. Broadwater, Administrative Secretary; Mr. William M. Markman, Business Administrator; Mrs. Wanda L. Beck, Program Fiscal Monitor; Mr. Carl E. Meisner, Mr. Bob D. Cintia, Mrs. Betty W. Smith, and Mrs. Chris L. Grondin, Planning and Funding unit; and Mr. Frank P. Glackin, Attorney at Law.

Dr. Coleman opened the meeting with prayer and then asked that general items be considered until a fifth Board member should arrive to constitute a quorum.

Ms. Charlene G. Bennett, Training Consultant, updated the Board on the Sexual Abuse Workshop, which will be held at the Breckenridge Hotel on April 26 and 27, and on the Home-builders Crisis Intervention Workshop, which will be held at the Caribbean Gulf Hotel on June 7 and 8. Ms. Bennett particularly requested attendance from the Board at the workshops.

Judge Michael arrived during the above item, and a quorum was in effect.

Mr. Meisner said that the Board members might be contacted before the next meeting for authorization to apply for a comprehensive day care training grant under Title XX. This would involve a 25% match by the Board of up to \$20,000, which could be met partly in kind (staff time, equipment, space, etc.).

Mr. Glackin informed the Board that the attorney for the late Mrs. Boyd would quit the life estate property at the end of April, and the Board could take possession on May 1, 1979.

MOTION
Approval to Sign Ins. Agreement
Mrs. Holland moved, and Judge Michael seconded a motion which carried to have the Chairman and Secretary sign the deferred compensation agreement (an unsecured agreement re life insurance on Dr. Raymond L. Edwards), and to have one copy filed with the insurance policy, one with the minutes and one given to Dr. Edwards.

MOTION
Approval of Items Without Exception
Mrs. Herman moved, and Mrs. Holland seconded a motion which carried to approve the items without exception as follow:
A. Approval of March 1, 1979 minutes as mailed except that an explanation of the additional interest offered by Park Bank of Florida as stated by Mr. Markman will be added.
B. Ratification of telephone poll completed on March 15, 1979 - authorization for Dr. Edwards to sign lease for Clearwater office space with A.G. Spanos, Belcher Plaza Complex, for the period May 1, 1979 thru August 31, 1982.

United Way of Pinellas and the District Mental Health Board have each contributed \$500 toward the expense of the Sexual Abuse Workshop. The Board indicated it was their expectation of Dr. Edwards to elicit such co-sponsorship as appropriate and did not need specific Board approval. Judge Michael wondered if tapes or cassettes of the workshop might be available for those who could not attend. Dr. Edwards related the current plan is to tape portions of the workshops, if permitted by the presenters.

Mrs. Holland commented on the inferior video equipment with which the Marriage and Family Counseling unit is working and asked if it couldn't be used as a trade-in on good equipment. Dr. Edwards explained that new equipment was being investigated and would probably be purchased this fiscal year or included in the 1979-80 budget.

MOTION Judge Michael moved, and Mrs. Herman seconded a motion which carried to
Approval of approve the recommendation of staff to allocate \$1,888 for one-third of
Big Brothers/ the salary, fringe, and national dues of a caseworker to Big Brothers/
Big Sisters Big Sisters from the 1978/79 Big Sisters allocation, effective April 1,
Recommendation 1979. The remainder of the Big Sisters allocation will be transferred
to Contingency.

MOTION Mrs. Eckert moved, and Judge Michael seconded a motion which carried to
Approval of approve the recommendation of staff to allocate \$1,005 to be used as
Juvenile Ser- match for Juvenile Justice Delinquency Prevention Act Grant #78-J6-13-FD02
vices Program from Juvenile Services Program lapse funds with any necessary remainder
Recommendation from Program Development funds for the period from March 1, 1979 through
September 30, 1979.

Dr. Coleman welcomed the new newspaper reporters, Mr. Steve Kaylor from *The Clearwater Sun* and Ms. Theresa White from *The St. Petersburg Times*.

Mr. Meisner reviewed the preliminary recommendations of staff on agency requests for 1979-80 program funding and then asked for the Board's input in the selection of agencies to be interviewed by the Board on April 18, 1979. He stated that he hoped to come back to the Board on May 3 with a draft final program budget.

The Board will meet at 9:30 a.m. on April 18, 1979 to review at least seven agencies: San Antonio Boys Village, Latchkey, Inc., Alternative Human Services, Juvenile Services Program, Upper Pinellas Association for Retarded Children, Friends of Ridgecrest and Family Counseling Center. Other agencies will be reviewed if such requests are made.

Mr. Markman informed the Board that the upcounty office planned to move to the Belcher Plaza Complex on April 17, 1979. This move would result in a savings of between \$5,000 and \$6,000 in two years. The new office space (3,162 square feet) will be rented for \$6.84 per square foot, or \$1,802.34 a month. The rent includes electricity and janitorial service. The lease will run for forty months but will require only thirty-six months in rental fees, which results in four months of free rent (\$7,209.36).

Mr. Markman gave each Board member a copy of the 1977/78 audit and explained that this audit was the most favorable to date.

The Board noted the budgetary program report.

MOTION Judge Michael moved, and Mrs. Herman seconded a motion which carried to
Authorization authorize the removal of item #342 (calculator purchased September 28,
to Remove 1973 for \$69.95) from the inventory.
Item from
Inventory

MOTION Mrs. Holland moved, and Mrs. Herman seconded a motion which carried to
Authorization authorize Dr. Coleman to write a letter stating the need for and en-
for Letter of dorsement of a third juvenile judge for Pinellas County.
Endorsement
for Third Judge

Handwritten initials or signature.

MOTION
Approval for
Reclassification

Mrs. Holland moved, and Mrs. Eckert seconded a motion which carried to approve the recommendation of Dr. Edwards to reclassify the position held by Betty J. Sheehy from Clerk-Typist I to that of Secretary I (Grade 29 step 2 - \$8,653.84), effective April 1, 1979.

MOTION
Approval for
Special Merit
Increment

Judge Michael moved, and Mrs. Herman seconded a motion which carried to approve the recommendation of Dr. Edwards for a special merit increment for William M. Michaels to Grade 48 step 8 (\$27,937.73), effective March 1, 1979.

MOTION
Approval for
Special Merit
Increment

Mrs. Herman moved, and Mrs. Eckert seconded a motion which carried to approve the recommendation of Dr. Edwards for a special merit increment for Charlene G. Bennett to Grade 47 step 7 (\$25,393.89), effective March 1, 1979.

Mrs. Holland stated that she had objections to raises being given retroactive consideration. Dr. Edwards responded that generally when program requests had been made late, retroactive requests had not been approved by the Board. However, merit raises were due on the employee's anniversary date, and occasionally circumstances developed by no fault of the individual which prevented a timely presentation to the Board. In such instances it would be unfair to the individual not to receive the appropriate merit raise on his anniversary date.

The conference room daily usage for March was 69.

Dr. Coleman declared the meeting adjourned.

The next meetings will be:

- April 18, 1979 - Board review of selected agencies.
- April 26-27/79 - Sexual Abuse Workshop - Breckenridge Resort Hotel, 5700 Gulf Blvd., St. Petersburg Beach.
- May 3, 1979 - Adopt final budget.
- June 7, 1979 - Board meeting, if necessary.
- June 7-8/79 - Crisis Intervention Workshop - Caribbean Gulf, 430 Gulfview Blvd. South, Clearwater Beach.
- Sept. 6, 1979 - Review agency agreements, schedule 1979-80 meetings.

Mrs. James D. Eckert

Mrs. James D. Eckert, Secretary