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Juvenile Welfare Board Meeting : 1988 : 01 : 14 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD
Regular Meeting of January 14, 1988

PRESENT: Mrs. Jo Ann Welch, Chairperson; Dr. Frank Diamond, Jr., Secretary; Dr. Calvin Harris, Commissioner Bruce Tyndall, Mr. Tom Moriarty, Dr. Scott Rose, and Judge Jack Page. Also present were James E. Mills, Executive Director, and Sandie Parnell, Executive Assistant.

Mrs. Welch called the meeting to order at 9:05 a.m. She welcomed Commissioner Tyndall back to the Juvenile Welfare Board, and greeted new Board member, Tom Moriarty. Mr. Moriarty, having been newly appointed by the Governor and not yet in receipt of his commission, sat in on the meeting in a non-voting capacity.

MOTION Dr. Harris moved and Dr. Diamond seconded a motion which carried unani-
Approval mously to approve the agenda, moving to the informational section first
of Agenda until Dr. Rose arrived at the meeting.

MOTION Dr. Harris moved and Dr. Diamond seconded a motion which carried unani-
Approval mously to approve the minutes of the regular meeting of December 10,
of Minutes 1987.

The Board moved to the Informational Items on the agenda and received information from staff regarding the residential group care legislative issue. Hugh Forsyth, Director of Young Women's Residence, informed the Board of a meeting to be held in Orlando on Wednesday, January 20, of the Florida Group Child Care Association.

The Board received information that Family Service Centers' Sexual Assault Treatment Program received the 1987 H. Barksdale Voluntarism Award at the October 24, 1987, Service America Biennial Meeting in Cincinnati. Joan McCluney from the SAFE Center and Linda Lowery from the Volunteer Program were present to receive congratulations from the Board.

Copies of the new JWB Library Media Catalog were available for the Board's review. The Board received an update on YSAC quarterly activities and in reviewing the Executive Director's report were informed of an upcoming visit from a delegation from the State of Nevada. The group is gathering information for use in redesigning Nevada's child services system. The Board also received information about the "Hands Across the Ages" workshop recently held in which high school students experienced through simulated physical handicaps the realities of the aging process. The workshop provided an opportunity for youth and the elderly to communicate about problems affecting both age groups.

The Board also received copies of the Winter Training Post, the personnel and financial reports for December, 1987, site visit schedule and summaries, and media items from the past month.

Dr. Rose arrived during the informational section of the agenda and the Board moved on to the action items.

MOTION Staff provided additional information and clarification to the Board
Annual regarding the Annual Revision of the Salary and Classification Plan and
Revision Personnel Practices. Dr. Rose moved and Dr. Diamond seconded a motion
Salary & which carried unanimously to approve a market adjustment of 4% to salaries
Class. of all employees and the minimums and maximums of all pay grades, effective
Plan & January 1, 1988. Regarding the Salary and Classification Plan, the follow-
Persnel ing actions were taken:

1. Dr. Rose moved and Dr. Harris seconded a motion which carried

unanimously to reclassify the position of computer operator/programmer from a salary range (SR) 19 to SR 22, effective January 1, 1988.

2. Dr. Harris moved and Dr. Diamond seconded a motion which carried unanimously to reclassify the position of Finance and Systems Manager from SR 23 to SR 25, effective January 1, 1988.
3. Dr. Harris moved and Dr. Diamond seconded a motion which carried unanimously to address the reclassification of the Fiscal Analyst position in the January, 1989 classification review.
4. Dr. Rose moved and Judge Page seconded a motion which carried unanimously to reclassify the Licensing Specialist I from SR 17 to SR 18; the Licensing Specialist II from SR 19 to SR 20; and the Licensing Specialist III from SR 21 to SR 22, effective January 1, 1988; and to approve the transfer of \$905 from ongoing contingency to cover additional costs associated with the upgrading of the Licensing Specialist positions.
5. Dr. Harris moved and Dr. Diamond seconded a motion which carried unanimously to reclassify the Program Service Worker I from SR 17 to SR 18; the Program Service Worker II from SR 19 to SR 20; and the Program Service Worker III from SR 21 to SR 22, effective January 1, 1988.

Dr. Harris moved and Dr. Diamond seconded a motion which carried unanimously to approve recommended changes in the Personnel Practices Manual reflected in actions proposed by management and employees through the Employee Personnel Committee (EPC). A copy of the revisions is attached.

MOTION
Fund.
Parameter/
Base
Adj.

Dr. Diamond moved for discussion a recommendation to:

1. Budget a base adjustment of 5% for continuation programs for FY 88/89.
2. Reserve 10% of the base adjustment (1/2%) for a pool for discretionary supplemental base adjustments to accommodate special needs.
3. Annualize all 1987-88 partial year programs, expansions, and base adjustments awarded with ongoing funds.

After further information was provided in response to Board inquiries, Dr. Diamond moved approval of all three recommendations. The motion was seconded by Dr. Harris and carried unanimously.

MOTION
Homeless
Budget
Init.
MH Component

Staff presented additional information on the mental health services component of the homeless budget initiative and provided the Board copies of a matrix showing funding sources for emergency food and shelter programs in Pinellas County. Commissioner Tyndall moved and Dr. Harris seconded a motion which carried unanimously to accept \$13,800 from Pinellas County for the Outreach Mental Health Services Program and enter into a coordination agreement with the County in which JWB will provide contract management and program monitoring, and to allocate with special conditions as attached \$21,900 to Mental Health Services of South Pinellas and \$21,900 to Mental Health Services of Upper Pinellas, to provide services for single adults, families, drug and alcohol intervention, and case management for the homeless.


MOTION
Stepping
Stone
OTO
Allocation

Additional information was provided by staff and Stepping Stone Director James Martin regarding Stepping Stone's request for one-time-only (OTO) funding. Following discussion of alternative recommendations for funding this agency's Oasis Program, Judge Page moved and Dr. Diamond seconded a motion to allocate \$46,357 OTO Need Assessment Transitional Funds to Stepping Stone, Inc. Oasis Program for operation through June 30, 1988. The motion passed by a majority vote with Commissioner Tyndall voting in opposition to the motion.

Dr. Harris moved and Dr. Rose seconded a motion which carried unanimously to postpone contracting \$1,944 in Capital Funding previously designated for the Oasis Program pending the outcome of the program's efforts to secure funding after June 30, 1988.

MOTION
Adjournment

Dr. Harris moved and Dr. Rose seconded a motion which carried unanimously to adjourn the meeting at 11:03 a.m.



Frank Diamond, Jr., Secretary