

2-13-1992

## Juvenile Welfare Board Meeting : 1992 : 02 : 13 : Minutes

Juvenile Welfare Board of Pinellas County.

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**JUVENILE WELFARE BOARD OF PINELLAS COUNTY**  
**Regular Meeting of February 13, 1992**

**MINUTES**

**Present:** Thomas R. Moriarty, Chair; Charles A. Felton, Vice Chair; Arlene Diaco, Secretary; Jack A. Page; Helen Hansel; John Chesnut; Dr. J. Howard Hinesley; Frank B. Diamond, Jr., M.D.; Jacquelynne Jones; James E. Mills, Executive Director; Amy Daly, Executive Assistant.

Mr. Moriarty called the meeting to order at 9:05 a.m.

**Motion:** Dr. Hinesley moved and Mr. Felton seconded a motion which carried unanimously to approve the agenda for the February 13, 1992.  
**Approve**  
**Agenda**

**Motion:** Following a correction to the minutes indicating that the Board decided to table the recommendation to perform another comparative analysis of JWB salary ranges in January 1993 instead of 1992 as written, a motion was made. Dr. Diamond moved and Mrs. Jones seconded a motion which carried unanimously to approve the minutes of the January 9, 1992 meeting as corrected.  
**Approve**  
**Minutes**

Ms. Sue Walterick, Administrative Manager-Finance presented the Management Letter and Comprehensive Financial Report for Fiscal Year Ending September 30, 1991 and introduced Messrs. Tom Gregory and Ray Faulkner of Gregory, Sharer and Stuart. Mr. Gregory made the following corrections to the CAFR: Page 3 - "Vouchers & Accounts Payable" line should read \$1,027,328, "Undesignated Fund Balance" should read \$1,738,599, and "Total Equity and Other Credits" should read \$3,037,014; Page 17 - "Vouchers and Accounts Payable" should read \$1,027,328, "Undesignated Fund Balance" should read \$1,738,599 and "Total Equity and Other Credits" should read \$3,037,014. Ms. Walterick indicated that both recommendations suggested by the auditors have been addressed.

**Motion:** Mr. Felton moved and Dr. Diamond seconded a motion which carried unanimously to accept the 1990-91 Comprehensive Annual Financial Report and Management Letter.  
**Approve**  
**CAFR/Mgmt**  
**Letter**

**Motion:** Ms. Diaco moved and Dr. Diamond seconded a motion which carried unanimously to engage the firm of Gregory, Sharer and Stuart as independent audit firm for the Juvenile Welfare Board for Fiscal Year ended September 30, 1992.  
**Engage**  
**Auditor**

**Motion:** Dr. Diamond moved and Commissioner Chesnut seconded a motion which carried unanimously to issue a Request for Proposal for engagement of an audit firm for the Fiscal Year ended September 30, 1993.  
**Audit RFP-FY**  
**92-93**

Mr. Mills and Ms. Judd then presented the Budget Parameters for Fiscal Year 1992-93. Materials at the places of the Board members included the summary of the JWB Operating Budget-Fiscal Year 1991-92, an outline of the Fiscal Year 1992-93 Budget Process and copies of information presented on the overhead projector. Concerns from Board members centered on the building reserve, current building space and the salary schedule. The Board indicated their preference that the parameters be used as an informational item only and therefore no action was taken.

During discussion of New and Expanded Funding-Total Family Strategy, Board expressed an interest in developing a comparison between regular counseling and the Total Family Strategy and a concern about time spent on a waiting list. Judge Page requested that agencies provide a monthly report on waiting list time. Dr. Glenn indicated that Marriage and Family Counseling of Pinellas would like to participate in the program and appreciates the allocation of additional funds to the initiative to reduce the impact on waiting lists.

**Motion:** Commissioner Chesnut moved and Dr. Diamond seconded a motion which carried unanimously to adopt a mitigation fund of \$100,000 utilizing second half mil dollars to address waiting list needs of agencies participating in the Total Family Strategy: Directions for Mental Health, Family Service Center, Marriage and Family Counseling and Suncoast Center for Mental Health.  
**N&E Fund.**  
**Total Family**  
**Strategy**

The Substance Abuse Prevention funding (2nd 1/2 mil) will be reduced from \$100,000 to \$50,000; and Juvenile Justice-Early Intervention funding (2nd 1/2 mil) will be reduced from \$200,000 to \$150,000. Total cost of Total Family Strategy is increased from \$602,000 to \$702,000.

The Board received informational items including YSAC Quarterly Report for the first quarter of Fiscal Year 1991-92; an update on NASW Grant Continuation; Funded Programs Compliance Report; report on the JWB Cable Television Show; Healthy Start Coalition Proposal; Legislative Update: Local Bill; Winter/Spring 1992 Training Post; Site Visit Schedule and Summaries; Personnel and Financial Reports for January, 1992; Affirmative Action Report for October 1, 1991-December 31, 1991; Executive Director's Reports for December and January; Staff Development and Training Department report; and Media Report.

**Adjournment:** The meeting adjourned at 11:35 a.m.

Respectfully submitted,

  
Arlene Diaco