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Juvenile Welfare Board Meeting : 1978 : 10 : 12 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD

Regular Meeting - October 12, 1978

PRESENT: Mrs. James D. Eckert, Secretary; Mrs. Helen W. Herman; Mrs. H.W. Holland; Judge Robert F. Michael; and Mr. Joseph R. Ponds, Jr. Also present: Dr. Raymond L. Edwards, Executive Director; Mrs. Mary L. Broadwater, Administrative Secretary; Mr. William M. Markman, Business Administrator; Mr. Carl E. Meisner, Planning and Funding Consultant; and Mr. Frank P. Glackin, Attorney at Law.

Mrs. Eckert presided in the absence of Dr. Coleman.

Four representatives of Bauder Elementary School Drug Prevention Program (Mr. and Mrs. Thaddeus Hoinacki, Mrs. Sharon Ogan and Mrs. Maureen Granger) appeared before the Board at their request to share their dissatisfaction with the handling of the STEP program by the sponsoring agency, Operation PAR. The immediate needs as expressed by the parents are for a facilitator to continue the STEP program and an advisory committee to assist in the administration of the program. The Juvenile Welfare Board members and Dr. Edwards confirmed Dr. Edwards' previous meetings and telephone contacts with the representatives in which he had advised them that no Juvenile Welfare Board funds had been furnished the program during the period it was not operating; that finding an effective facilitator was often extremely time-consuming; and that the request for an advisory committee would have to be addressed to Operation PAR, because it was an internal affair of a funded agency, as was the original decision to dismiss their previous facilitator.

Mrs. Shirley Coletti, Director of Operation PAR, was scheduled to speak in behalf of the agency, but a death in her family necessitated her cancellation, and she offered to appear before the Board at another time.

Mrs. Granger was designated as the contact person for any further contact between the parents, Operation PAR and Dr. Edwards.

Mrs. Eckert asked to be notified of such contact.

MOTION Election of Chairman

Mrs. Holland moved, and Judge Michael seconded a motion which carried to reappoint Dr. Coleman as Chairman for the fiscal year 1978-79.

Mrs. Eckert asked that Mr. Ponds chair the meeting for a few minutes.

MOTION Election of Vice Chairman

Mrs. Eckert moved, and Mrs. Herman seconded a motion which carried to appoint Mr. Ponds as Vice Chairman for the fiscal year 1978-79.

MOTION Election of Secretary

Mrs. Holland moved, and Mrs. Herman seconded a motion which carried to reappoint Mrs. Eckert as Secretary for the fiscal year 1978-79.

The chair reverted to Mrs. Eckert.

MOTION Approval of Items Without Exception

Mrs. Holland moved, and Mr. Ponds seconded a motion which carried to approve the items without exception as follow:

A. Rescind Board action on September 14, 1978 agenda item #3E, thus leaving $19,000 for Homemaker Services in the Family Counseling Center budget rather than in JWB Administration.
B. Amend Board action on September 14, 1978 agenda item #3A to reduce Alternative Human Services-Hotline/Parental Stress program by $2,107 (not $3,580) and transfer said amount to JWB Contingency.

C. Approve minutes of September 14, 1978 as amended above and authorization for Dr. Edwards to sign in the absence of the secretary.

D. Approval of telephone poll on September 28, 1978 - authorization to employ Outreach Counselor in the Juvenile Welfare Board Marriage and Family Counseling program at Grade 42E ($1,149.20 mo.), with $16,666 to be transferred from Contingency to subject program, effective October 1, 1978.

Mr. Carl E. Meisner explained the requests from agencies to the Board.

MOTION Approval of All Children's Hospital Recommendation
Mrs. Herman moved, and Mr. Ponds seconded a motion which carried to approve the recommendation to authorize 1978-79 funding of a two-year demonstration project for a "Doula" worker at All Children's Hospital under the direction of Dr. Roberto Sosa, with up to $12,419 for salary and fringe benefits to come from Program Development funds, effective November 1, 1978. The motion included the instruction that there must be no supplanting of funds with the addition of this position.

MOTION Approval of United Way Recommendation
Mr. Ponds moved, and Mrs. Holland seconded a motion which carried to approve the recommendation to authorize up to $6,000 to the United Way for the Information & Referral Program for calls directly from children under 18 and 50% of the calls substantiated as having a child 17 years old or under in the home. $1,250 of the $6,000 may be used as match and may be advanced, if necessary.

MOTION Authorization to Remove Items from Inventory
Mrs. Holland moved, and Judge Michael seconded a motion which carried to authorize the removal of items #295 (calculator) and #242 (executive swivel chair) from the inventory.

Mr. Markman explained that the financial statement for 1977-78 would be submitted at the November meeting, following the closing of the books.

Mr. Markman is working on the Personnel Manual revisions, including an employee recognition plan, which will need to go to the staff Personnel committee before being presented to the Board.

Dr. Edwards asked that a discussion of fee charging by the Marriage and Family Counseling Unit of the Juvenile Welfare Board be deferred.

Mr. Ted Hale, Public Affairs Officer, asked for input as to how much orientation and information the Board members desired. Several members stated that they certainly wanted to be kept aware of what was going on and missed the direct contact with agencies. Mrs. Holland wanted the Board to become more involved in training events sponsored by the Juvenile Welfare Board, such as the Prevention Show and Tell. The Board indicated their pleasure at the excellent job staff was doing. Mrs. Herman expressed her satisfaction with the State of the Child Plan, which she described as "beautiful".

Dr. Edwards posed the question of whether the Board wished to go back to regular work sessions, or not. He suggested that a summary from the quarterly reports received from funded agencies might be helpful for Board awareness of specific programs. He asked that
the members give thought to ways in which they might become more personally involved. This item will be returned for further discussion.

The consensus of the Board was that there was no conflict of interest involved in Mrs. Herman's attendance at Youth Services System Advisory Council meetings, which have been helpful to her in the past in getting a feel for all the agencies.

Mr. Hale showed the Board part of the layout for the Juvenile Welfare Board History.

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MOTION
Authorization to Proceed with Bids
Mrs. Holland moved, and Mr. Ponds seconded a motion which carried to authorize obtaining bids for 3,000 copies of the Juvenile Welfare Board History, which bids will be returned to the Board for a decision. Dr. Edwards noted that $3,000 had been set aside in the 1978-79 Community Services budget for this project, and any additional funds would need to come from Contingency or other Community Services line items.

MOTION
Acceptance of Additions to Funding Criteria
Mrs. Herman moved, and Judge Michael seconded a motion which carried to accept one elaboration and one addition to the Juvenile Welfare Board funding criteria as follows respectively: "Emphasize programs which are basically preventive. The Juvenile Welfare Board recognizes the preventive value of character building and recreational services and encourages their development, but views other community resources as having prime responsibility for funding." The new criteria is "Emphasize programs which are cost effective."

MOTION
Approval of Reclassification
Mrs. Holland moved, and Mrs. Herman seconded a motion which carried to reclassify the Clerk Typist II position held by Mrs. Christine L. Grondin (Community Services) to that of Secretary I (Grade 29 step 1, $7,927.92), effective October 1, 1978.

MOTION
Approval to Defer Evaluation
Mrs. Holland moved, and Judge Michael seconded a motion which carried to defer the evaluation of the Executive Director to the Board Personnel Committee for recommendation to the Board at the November 9, 1978 meeting, with the stipulation that any changes as a result of the evaluation be made effective October 1, 1978.

MOTION
Approval to Defer Consideration of Reclassification
Mrs. Holland moved, and Mrs. Herman seconded a motion which carried to defer consideration of a requested reclassification from Project Playpen.

Judge Michael left the meeting.

A printed copy of the Juvenile Welfare Board composite act and copies of the Executive Director's quarterly report from July 1 through September 30, 1978 were distributed.

The conference room daily usage for September was 41.

Mr. Glackin informed the Board that a packet had been received from a former employee's lawyer; but that he had acknowledged it with a letter, and the matter was apparently finished. Mr. Glackin also mentioned that Dr. Edwards had recently been contacted by a Florida Department of Health and Rehabilitative Services employee, whose request for assistance would be answered by a letter drawn up by the law firm of Alley & Alley.

Mrs. Eckert declared the meeting adjourned.
The next meetings of the Juvenile Welfare Board are as follow:

November 9, 1978 - Regular meeting - establish funding guidelines for 1979-80.
December 1, 1978 - Legislative Workshop.
December 14, 1978 - Regular meeting - report on December 1st Legislative Workshop.

Mrs. James D. Eckert, Secretary