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Juvenile Welfare Board Meeting: 1975: 09: 04: Minutes

Juvenile Welfare Board of Pinellas County.

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PRESENT: Dr. Robert E. Coleman, Jr., Chairman; Mrs. Stephen D. Mullins, Vice Chair- man; Mrs. H. W. Holland; Judge Jack A. Page; Commissioner Charles E. Rainey; and Chaplain Moses Stith. Also present: Dr. Raymond L. Edwards, Executive Director; Mrs. Mary L. Broadwater, Administrative Secretary; Mr. William M. Markman, Business Administrator; and Mr. Frank P. Glackin, Attorney at Law.

Dr. Coleman requested Chaplain Stith to open the meeting with prayer.

MOTION Approval of Bid, Additional Footage, etc. for New Building

Commissioner Rainey moved, and Judge Page seconded a motion which carried to award the bid to construct the new Juvenile Welfare Board office building to Westshore Construction Company ($592,500 – $595,450 with alternate #1) as the lowest and best bid upon recommendation of Wedding & Associates; to approve the final square footage of 23,900; and to authorize Wedding & Associates to submit the site plan for approval to the Board of County Commissioners and to draw up the contract with Westshore Construction Company and submit it to the Juvenile Welfare Board's attorney, Mr. Glackin, and to Dr. Edwards, who will consider it in consultation with appropriate County staff.

Mr. Mullins moved, and Chaplain Stith seconded a motion which carried to approve the transfer of $5,000 from the Family Counseling Center's IV-A Homemaker allocation to the regular, or non-IV-A, Homemaker program.

MOTION Approval of Items Without Exception

Commissioner Rainey moved, and Judge Page seconded a motion which carried to approve the items without exception as follow:

A. Salaries: as budgeted for September on completion of satisfactory service.

B. Expenses: for August as budgeted.

C. Minutes: of June 5, 1975; and Emergency Session August 7, 1975, which are to be signed by the Executive Director in the absence of the Secretary; telephone polls of June 30, 1975 (authorizing up to $35,500 for Mr. Glackin to use in securing the Barkume property to avoid condemnation proceedings) and July 23, 1975 (authorizing the Juvenile Welfare Board to act as fiscal agent for private donor funds for Shiloh Day Care Center local match from October 1, 1975 thru July 31, 1976 and that Dr. Edwards sign the contract with the Division of Family Services in lieu of Dr. Coleman upon receipt of donor funds).
MOTION
Authorization to Convert Pre-adoptive Home to Foster Home

Mrs. Mullins moved, and Commissioner Rainey seconded a motion which carried to authorize the conversion of a pre-adoptive home (CAN) to a foster home with regular foster care payments effective September 1, 1975 through September 30, 1976 to contribute to the best interest of the child involved. The motion included instructions that a complaint be registered with the Family Counseling Center that this child had been accepted from the Division of Family Services without the Center having determined that the referral was problem free. This motion also contained a stipulation that it be determined whether any funds might be available from the Division of Family Services for this home.

MOTION
Authorization to Sign Letter of Intent

Mrs. Mullins moved, and Chaplain Stith seconded a motion which carried to authorize all Board officers to sign a Letter of Intent to Donate up to $5,870 local match for Title IV-A (XX) day care services rendered by the Upper Pinellas Association for Retarded Children for the period October 1, 1975 - September 30, 1976.

MOTION
Approval of License Board Requests

Mrs. Holland moved, and Mrs. Mullins seconded a motion which carried to approve the request of the Pinellas County License Board: to grant a one-step increment for Mrs. Trout effective September 1, 1975 to Grade 44, step 4 ($16,972.80); to authorize the employment of a new half-time Day Care Service Worker at Grade 33, step 1 ($4,284.80), effective September 8, 1975; and a new full-time Day Care Assistant Worker at Grade 30, step 1 ($7,425.60), effective September 8, 1975; and to authorize the early employment of the Referral Clerk currently included in the 1975-76 allocation at Grade 25, step 1 ($5,803.20), effective September 8, 1975.

MOTION
Approval of Marriage & Family Counseling Request

Commissioner Rainey moved, and Mrs. Holland seconded a motion which carried to approve the request from the Marriage and Family Counseling unit to employ a Transcriber-Operator at Grade 25, step 1 ($5,803.20), effective September 8, 1975.

MOTION
Approval to Change Funding Formulae for Behavioral Consultation Service

Mrs. Mullins moved, and Judge Page seconded a motion which carried to approve providing the local match of 26.7% for LEAA grant #73-24-09 (Behavioral Consultation Service) up to $19,496 and the unanticipated 5% increase in retirement benefits up to $3,136 above the $19,496 only to the extent the annual expenditures exceed the current allocation.

MOTION
Approval to Change Funding Basis and NIH Percentage of Child & Family CMH Center, Inc.

Judge Page moved, and Mrs. Mullins seconded a motion which carried to approve the requests of the Child & Family Comprehensive Mental Health Center, Inc. for the Juvenile Welfare Board to provide 50% of the local share for the NIMH Federal Staffing Grant up to $45,448 (by elimination of direct funding for the three positions indicated below) for the period October 1, 1975 - September 30, 1976; effective July 1, 1975, the Juvenile Welfare Board will provide 50% of the local share for stated grant minus any salary and benefits paid by the Juvenile Welfare Board in behalf of the Project Supervisor for the Intensive Care Group Home, the Mental Health Professional for All Children's Hospital and the Psychiatric Resident (hereby eliminated) which may
have been incurred subsequent to July 1, 1975 subject to the agency's 1974-75 total allocation not being exceeded; and that as staff currently paid directly by the Juvenile Welfare Board leaves the Center through change in employment or retirement, these salary and salary-related expenses will be reimbursed to the Center rather than paid directly by the Juvenile Welfare Board.

MOTION Approval to Extend Present Agreement with Project Playpen

Commissioner Rainey moved, and Mrs. Mullins seconded a motion which carried to extend the present contract between the Juvenile Welfare Board and Project Playpen through December 31, 1975 in order to affect a change over to Title XX after having access to the final State Plan due to be published on September 30, 1975.

MOTION Approval to Pass By Request from DFS

Commissioner Rainey moved, and Judge Page seconded a motion which carried to temporarily pass by a request from the Division of Family Services for a program change and funding increase for the Intensive Care Group Home. Dr. Edwards will review the request further and report back to the Board.

Mr. Markman informed the Board that the County Tax Collector's office had requested that tax refunds to property owners be withheld from the first monies collected on behalf of the Juvenile Welfare Board in November. The Board requested that full documentation of the method by which the Juvenile Welfare Board's prorata share was calculated be furnished the Juvenile Welfare Board by that office.

MOTION Authorization to Void & Reissue Checks, to Transfer FNC Funds & to Purchase Addressing System

Judge Page moved, and Chaplain Stith seconded a motion which carried to authorize voiding check #1910, #1843 and #1575 and reissuing the last two in the same amounts "To the estate of Mary M. Faust"; transferring $2,188 from the 1975-76 Contingency Fund to Florence Nightingale Circle, Inc., instead of from lapse funds; and purchasing an addressing system not to exceed $2,000.

The Board directed Dr. Edwards to investigate means of eliminating the need for Board action on routine requests defined by Board policy or practice and expenditure of funds covered by the annual budget.

Mr. Markman reviewed with the Board the expenses for May, June and July as budgeted: check #1921 dated 6/4/75; #1922 dated 6/5/75; #1923 thru #1957, and #1958 dated 6/10/75; #1958 dated 6/11/75; #1960 dated 6/18/75; and #1968 thru #2029 dated 6/30/75; #2030 dated 7/2/75; #2031 & #2032 dated 7/9/75; #2033 thru #2060 dated 7/10/75; #2061 dated 7/16/75; and #2069 thru #2128 dated 7/31/75; #2129 & #2130 dated 8/6/75; #2131 dated 8/8/75; #2132 thru #2168 dated 8/12/75; and #2178 thru #2235 dated 8/29/75.

Mr. Markman called the attention of the Board to the Budgetary Program Reports for June, July and August and the Financial Statements for the first two months. Mr. Markman reported the recent rate increase granted General Telephone would result in 45% increased cost to the Juvenile Welfare Board or approximately $3,400 annually.

Dr. Coleman stated that he would contact Mrs. Eckert re: the Personnel Committee's evaluation and reappointment of the Executive Director, which is due by October 1, 1975.
MOTION
Election of Officers for Fiscal Year 1975-76

Mrs. Holland moved, and Judge Page seconded a motion which carried to nominate Dr. Coleman as Chairman; Mrs. Mullins as Vice Chairman; and Mrs. Eckert as Secretary of the Juvenile Welfare Board. Commissioner Rainey moved, and Chaplain Stith seconded a motion which carried to close nominations for the three offices. Dr. Coleman, Mrs. Mullins and Mrs. Eckert were elected unanimously.

Dr. Coleman indicated that the appointments of Board members to other agencies for 1975-76 would be considered before the next meeting.

MOTION
Approval of Interim Agency Agreements

Commissioner Rainey moved, and Mrs. Holland seconded a motion which carried to authorize the Chairman to sign the interim agreements with the School Board, the Science Center, Shiloh Day Care Center and Florence Nightingale Circle.

Mr. Glackin informed the Board of various considerations concerning the Lake Chautauqua property.

MOTION
Authorization for Attorney to Investigate Vacation Possibilities

Commissioner Rainey moved, and Judge Page seconded a motion which carried to authorize Counsel for the Board to enter into discussion and negotiation with the County Attorney and County Engineer re: possible vacation of the dedicated road right-of-way on the Chautauqua property.

The Board reviewed the reports of children in care and the activity reports.

Dr. Edwards requested clarification as to whether "expenses as budgeted" referred to expenses within an agency's total budget or as a line item only. The Board indicated "as budgeted" means within an agency's (or unit's) total budget since a line item is an estimated amount from which the total allocation is derived.

Dr. Edwards called attention to the informational items.

Dr. Coleman declared the meeting adjourned.

The next meetings will be the September 24, 1975 work session - review annual agreements; and the October 2, 1975 regular meeting - sign annual agreements, both of which are scheduled for 9:30 a.m. at the Juvenile Detention Center unless changed by the Board.

Raymond L. Edwards, Ph.D.
Acting Secretary