

6-14-1984

Juvenile Welfare Board Meeting : 1984 : 06 : 14 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD

Regular Meeting - June 14, 1984

PRESENT: Mrs. Mary Wyatt Allen, Chairman; Mrs. Mary Frances Byrkit, Vice Chairman; Mrs. Helen W. Herman; Judge Jack A. Page; Dr. Scott Rose; and Mrs. Jo Ann Welch. Also present: Mr. James E. Mills, Executive Director; Mrs. Mary Laura Broadwater, Executive Secretary; and Mr. Terry A. Smiljanich, Attorney at Law.

Mrs. Allen called the meeting to order, and Mr. Mills served as secretary in the absence of Dr. Calvin D. Harris.

MOTION Mrs. Herman moved, and Mrs. Byrkit seconded a motion which carried unani-
Approval mously to approve the agenda as amended to time the recommendations for
of Agenda the funding item as close to 10:00 a.m. as possible.

MOTION Mrs. Herman moved, and Dr. Rose seconded a motion which carried unanimously
Approval of to approve the minutes of the regular meeting of May 10, 1984 as published.
Minutes

The Board recognized the Community Housing Resource Board of the Clearwater, Largo, and Dunedin Board of Realtors, represented by Mr. Ronald McElrath; and the Community Service Foundation, represented by Mrs. Margaret Hough and Mr. Charles Mann, with certificates indicating appreciation for their efforts in behalf of the children of Pinellas County.

MOTION Mrs. Herman moved, and Judge Page seconded a motion which carried unani-
Educational mously to waive the policy limiting expenditures in the Educational As-
Assistance sistance Program (Section II.G.5. - Personnel Practices) for the 1983/84
Program fiscal year, with the provision that staff has been made aware of feelings
of the Board that some stipulations may be necessary for the use of the
Fund when the Personnel Practices are revised.

MOTION Judge Page moved, and Mrs. Welch seconded a motion which carried unani-
Transfer of mously to contract with Alternative Human Services for the remainder of
Volunteer the fiscal year 1983/84 for the Volunteer Action Center program for the re-
Action maining funds in the Volunteer Action Center allocation, effective June 1,
Center 1984, pending satisfactory resolution of staff's questions and satisfac-
tory negotiation of objectives.

MOTION Dr. Rose moved, and Mrs. Byrkit seconded a motion which carried unani-
Administra- mously to:
tive Reorga-
nization

1. Adopt the mission statements for each department.
2. Adopt the identified functions as recognized areas of work activities for the Juvenile Welfare Board, subject to internal reassignment by the Executive Director consistent with Board policy and procedures.
3. Establish the position, Operations Manager, in salary range 25.
4. Approve the proposed job description for the Operations Manager position.
5. Approve the proposed job title change and revised job description for Community Relations Specialist (SR-24).
6. Approve the Program Consultant Series.
7. Approve the job descriptions for the Program Consultant Series.
8. Approve the transfer of existing staff to the Program Consultant Series.

MOTION Mrs. Byrkit moved, and Dr. Rose seconded a motion which carried unani-
Salary & mously to accept the Program Consultant Series salary and classifications
Classifi- as presented.
cations

Mr. Mills made a preliminary presentation on the funding process used by staff and recommendations for fiscal year 1984/85.

MOTION
Staff Fund-
ing Recom-
mendations

Dr. Rose moved, and Mrs. Byrkit seconded a motion which carried unan-
imously to accept the staff recommendations for the 37 agencies as pre-
sented for initial budgeting purposes.

Mr. Cesar Perez, the new Executive Director of Pinellas Comprehensive Alcohol Services (PCAS), spoke briefly of his concern with the current PCAS Day Treatment Program.

MOTION
Tabling of
RFP-3 Sub-
stance Abuse
Issue

Mrs. Herman moved, and Judge Page seconded a motion which carried
unanimously to table the Request for Proposal-3 Substance Abuse is-
sue until the July Board meeting.

Mr. James Myles, Deputy Director of Juvenile Services Program (JSP), made a statement concerning Juvenile Welfare Board staff recommendations regarding the JSP Circle of Concern Program. Juvenile Services Program intends to appeal the recommendations at the Board Work Session on June 28, 1984.

MOTION
Juvenile
Services
Program

Mrs. Herman moved, and Dr. Rose seconded a motion which carried unan-
imously to allocate up to \$91,000 to Juvenile Services Program for
Project Success beginning October 1, 1984, subject to acceptable ne-
gotiations regarding technical aspects of the application, program
structure, and objectives.

MOTION
Expanded
Programs

Mrs. Byrkit moved, and Mrs. Welch seconded a motion which carried unan-
imously to allocate for expanded programs to Carlton Manor up to \$7,688
and to Friends of Ridgecrest up to \$1,694 for fiscal year 1984/85, for
a total of \$9,382.

Mrs. Allen appointed Mrs. Welch and Dr. Rose to serve on the Executive Director's evaluation committee. Each Board member will immediately receive an evaluation form to be returned no later than the July 12 Board meeting.

MOTION
Child
Safety
Program

Mrs. Welch moved, and Judge Page seconded a motion which carried unan-
imously to extend Board endorsement of the Child Safety Program and
join with the Pinellas County Commission to recognize September as
Child Safety Month and authorize staff to take necessary action to
promote success of that event.

MOTION
Coordinated
Needs
Assessment
Budget Amend-
ment 84-4

Mrs. Byrkit moved, and Judge Page seconded a motion which carried
unanimously to appropriate up to \$4,500 from the Contingency Fund to
Juvenile Welfare Board Administrative Budget to contract for addi-
tional staff services to complete Phase I activities of the Coordi-
nated Needs Assessment related to Children's Mental Health.

The Board noted the Personnel Report for May 1984 and welcomed Mrs. Debra Dourson, who has transferred to the Administrative Unit as the secretary for the new Community Relations Department.

Mr. Mills extended recognition to the Planning and Funding staff for an excellent job in putting together the proposed funding package.

Mrs. Allen called attention to the financial reports, the Narrative Report for May from the Executive Director (which included the site visit schedule and the Training Department update), and the media items.

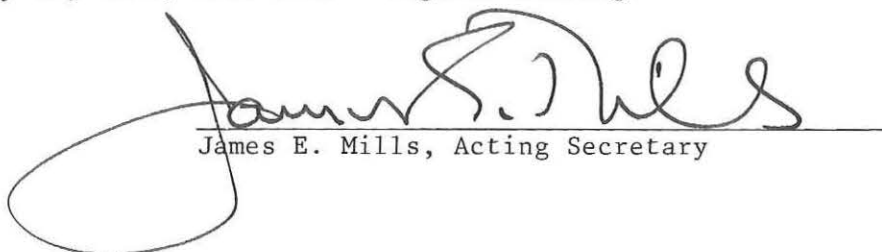
Ms. Elithia Stanfield, Coordinator of the Youth Services Advisory Committees, updated the Board on the status of legislative issues.

The Board noted the site visit summary.

Mrs. Allen thanked everyone for their patience and expressed appreciation to staff for their handling of tremendous amounts of material in a new and different way. She also thanked the agencies for their cooperation in this funding effort.

Mrs. Allen declared the meeting adjourned.

The next meetings will be: June 28, 1984, 9:30 a.m. - work session;
July 12, 1984, 9:30 a.m. - regular meeting.



James E. Mills, Acting Secretary