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Juvenile Welfare Board Meeting : 1975 : 05 : 01 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD

Regular Meeting - May 1, 1975

PRESENT: Dr. Robert E. Coleman, Jr., Chairman; Mrs. James D. Eckert, Secretary; Judge Jack A. Page; Commissioner Charles E. Rainey; and Chaplain Moses Stith. Also present: Dr. Raymond L. Edwards, Executive Director; Mrs. Mary L. Broadwater, Administrative Secretary; and Mr. William M. Markman, Business Administrator.

Dr. Coleman asked Chaplain Stith to open the meeting with prayer.

MOTION Mrs. Eckert moved, and Chaplain Stith seconded a motion which carried to approve the items without exception as follow:
Approval of Items Without Exception

A. Salaries: as budgeted for May on completion of satisfactory service.

B. Expenses: for April as budgeted.

C. Staff change: to utilize contractual service and half-time Administrative Aide (Grade 25, step 1, \$2.79 per hour) in lieu of janitor, effective May 1, 1975.

MOTION Judge Page moved, and Mrs. Eckert seconded a motion which carried to authorize Dr. Edwards to accept, on behalf of the Juvenile Welfare Board, the Special Commendation Award to be presented by the National Action for Foster Children on May 21, 1975, Philadelphia. The Juvenile Welfare Board has been selected for the award due to "distinguished advocacy in achieving institutional change and improvements in services to foster children". The award is one of seven given nationwide.
Authorization for Director to Receive NAFC Award

MOTION Commissioner Rainey moved, and Chaplain Stith seconded a motion which carried to approve the request from the Science Center for approximately \$2,250 to be used for a summer (1975) enrichment program at the Center. This sum is to be taken from the Contingency Fund.
Approval of Science Center Request

MOTION Judge Page moved, and Commissioner Rainey seconded a motion which carried to authorize staff to proceed to set up a severance hearing seminar involving Protective Services, Foster Care and Adoption staff with Mrs. Mary Hetherington, Denver, Colorado, to be used as the resource person at a cost to the Juvenile Welfare Board of up to \$450.
Authorization of Funds for Severance Hearing Seminar

MOTION Commissioner Rainey moved, and Judge Page seconded a motion which carried to give the Executive Director full authority to represent the Juvenile Welfare Board in Tallahassee.
Authorization for Executive Director to Represent JWB in Tallahassee

MOTION Commissioner Rainey moved, and Mrs. Eckert seconded a motion which carried to omit the word "temporarily" in the motion (April 3, 1975 minutes) to table a request for a Juvenile Welfare Board position statement on the proposed curfew ordinance.
Approval of Change in April 3 Minutes

Dr. Edwards and Mr. Markman presented the results of a personnel reclassification study and recommended changes as follow:

Nadine Smith, who serves as Marriage and Family Counseling Secretary, from Grade 26, step 4 to Grade 28, step 3 (\$618.80), reclassified as Secretary I, effective October 1, 1975.

Mary Margaret Smith, who serves as secretary to the Assistant Director of the License Board, from Grade 27, step 4 to Grade 29, step 3 (\$648.27), reclassified as Secretary I, effective October 1, 1975.

Betty Tench, Bookkeeper, from Grade 26, step 2 to Grade 30, step 1 (\$618.80), reclassified as Accounting Clerk, effective October 1, 1975.

Wanda Beck, presently serving as Program Fiscal Monitor, from Grade 34, step 2 to Grade 38, step 1 (\$911.73), reclassified as comparable to Cost Accounting Analyst, effective October 1, 1975.

William M. Markman, Business Administrator, from Grade 39, step 2 to Grade 41, step 1 (\$1,055.60), effective October 1, 1975.

Georgette Dabroski, Planning Aide, from Grade 29, step 1 to Grade 31, step 1 (\$648.27), reclassified as Planning Technician, effective May 1, 1975.

Thom Shuman, Statistical Clerk, from Grade 27, step 2 to Grade 31, step 1 (\$648.27), reclassified as Planning Technician, effective May 1, 1975.

Lynn Blacklidge, Clerk-Typist II, Community Services, from Grade 25, step 1 to Grade 28, step 1 (\$559.87), reclassified as Secretary I, effective May 1, 1975.

These reclassified positions maintain the same anniversary date and do not entail an additional probationary period.

MOTION Judge Page moved, and Chaplain Stith seconded a motion which carried Approval of to approve the personnel reclassifications as outlined above by Dr. Personnel Re- Edwards and Mr. Markman. classifica- tions

The Board discussed the plans for the new Juvenile Welfare Board office building and arrived at a consensus that additional floor space should be built into the existing plans to allow for expansion. Commissioner Rainey requested cost data on all presented future expansions and pointed out the reoccurring problem of constructing buildings which are too small by the time you move into them. The Board also accepted the one-story and the open space design components of the office building.

The Board reviewed the expenses for March as budgeted: Check #1593 dated April 4, 1975; Check #1594 thru #1596 dated April 8, 1975; Check #1597 dated April 9, 1975; Check #1598 thru #1652 dated April 11, 1975; Check #1653 dated April 17, 1975; and Check #1661 thru #1766 dated April 30, 1975.

Mr. Markman reported on different aspects of the merit increments and showed the Board samples of recent evaluations. The Board was satisfied that a controlled and responsible practice regarding merit increments was being followed.

The Board noted the Budgetary Program Report for April, 1975.

The Board decided to hold the motion on the April 3, 1975 minutes until Mrs. Mullins, who had initiated the motion dealing with cost-of-living policies, could be present.

The Board reviewed the 1975-76 funding requests for Administration, Community Services and Marriage and Family Counseling, and discussed the impact of the new Title XX Federal regulations on Project Playpen and the possibility and Playpen's funding request to the Juvenile Welfare Board might need to be altered at a later date. Dr. Edwards briefly reviewed all program funding requests for 1975-76 in order to present a tentative composite 1975-76 Budget on May 28, 1975 for Board review and discussion. Judge Page indicated he had additional comments on the Division of Youth Services request.

Dr. Edwards reported that based on information presented to the Board by Mrs. Loepp, Division of Family Services Regional Director, Staff was changing its recommendation from 15 to 18 Group Homes under the Division of Family Services in Fiscal Year 1975-76, the number originally requested, subject to lapse funds being available from other areas to cover the additional 3 homes. Implementation of these three additional homes will need to be requested by Mrs. Loepp before they can be operationalized.

The Board reviewed the reports of children in care and the activity reports.

Dr. Coleman asked Dr. Edwards to write a letter of appreciation to Mrs. Bea Reiner, consultant to the Marriage and Family Counseling staff, who retired April 30, 1975 after eleven years of service to the Juvenile Welfare Board.

Dr. Edwards reported that the total attendance at the Child Abuse Institute which was held in April was over 200, and that the Institute had been well received in the community.

Dr. Coleman declared the meeting adjourned.

The next meetings: May 28 - Work Session to review draft of final budget for 1975-76; June 5 - Regular Meeting to adopt final budget; both meetings to be held at 9:30 a.m. at the Juvenile Detention Center. If a final budget is not approved on June 5, 1975, an additional meeting will need to be held during June 9 - 13.


Mrs. James D. Eckert, Secretary