12-8-1983

Juvenile Welfare Board Meeting: 1983 : 12 : 08 : Minutes

Juvenile Welfare Board of Pinellas County.

Follow this and additional works at: https://digital.usfsp.edu/jwb_meetings

Recommended Citation
https://digital.usfsp.edu/jwb_meetings/557

This Other is brought to you for free and open access by the Juvenile Welfare Board of Pinellas County at Digital USFSP. It has been accepted for inclusion in Junior Welfare Board Agendas/Minutes by an authorized administrator of Digital USFSP.
JUVENILE WELFARE BOARD

Regular Meeting - December 8, 1983

PRESENT: Mrs. Mary Wyatt Allen, Chairman; Mrs. Mary Frances Byrkit, Vice Chairman; Dr. Calvin D. Harris, Secretary; Commissioner John Chesnut, Jr.; Mrs. Helen W. Herman; Judge Jack A. Page; and Mrs. Jo Ann Welch. Also present: Mr. James E. Mills, Executive Director; and Mrs. Mary Laura Broadwater, Executive Secretary.

Mrs. Allen called the meeting to order.

MOTION Approval of Minutes

Mrs. Herman moved, and Mrs. Welch seconded a motion which carried unanimously to approve the minutes of the regular meeting of November 10, 1983 as published.

Mrs. Allen stated that it was her understanding that there would be no attorney's report at this meeting, and she welcomed Mr. Terry A. Smiljanich, Board attorney, as a private citizen.

MOTION Fiscal Forecasts

Dr. Harris moved, and Mrs. Byrkit seconded a motion which carried unanimously to accept the fiscal forecasts as the best available planning information for which periodic updates will be completed and presented to the Board.

MOTION Minimal Fund Balance of Approximately 5 Percent

Mrs. Byrkit moved, and Mrs. Welch seconded a motion which carried to accept the staff recommendation that the Juvenile Welfare Board should maintain a minimal fund balance of approximately 5% of the budgeted expenditures of the current fiscal year.

Dr. Harris opposed this motion.

MOTION Comprehensive Review of Current Funding

Mrs. Byrkit moved, and Mrs. Welch seconded a motion which carried unanimously to direct staff to develop a comprehensive review of current funding and fund management policies and prepare specific recommendations for amendment or deletion of existing policies and addition of such new policies as will insure: (1) maximum fiscal and programmatic accountability; (2) efficient grant management and administration; and (3) preservation of current resources for utilization in subsequent fiscal years.

MOTION Table Appropriations from Contingency

Mrs. Byrkit moved, and Mrs. Herman seconded a motion which carried unanimously to table recommendations to appropriate up to $66,917 from the contingency fund in fiscal year 1983/84 to Juvenile Welfare Board total programs financed and from regular funds in subsequent years, subject to negotiation of a mutually acceptable rate in collaboration with the Department of Health and Rehabilitative Services (HRS), to accommodate the pending rate increase for Pinellas Young Peoples Residential Treatment Homes; and to appropriate up to $73,500 from the contingency fund in fiscal year 1983/84 to Juvenile Welfare Board total programs financed and from regular funds in subsequent years, for the development of day treatment programing, such development to be undertaken in collaboration with HRS and the Pinellas County Schools.

Anne Karine, ACSW, a member of the Mental Health/Substance Abuse Committee of the Youth Services Advisory Committees, spoke on the process the Committee used to arrive at their recommendation regarding a day treatment program.
Mr. Will Michaels, Director of Research and Evaluation, and Dr. John Toms, a member of the Needs Assessment Steering Committee, reported on the field trip to North Carolina to gather information on two day treatment programs — Project TEAACH, and the Scott-Parker Day Treatment Program.

By consensus, the Board agreed to consider the proposed rate increase for Pinellas Young Peoples Residential Treatment Homes as an integral part of a package of Mental Health funding requests; to appropriate no funds for the further expansion of Residential Treatment Care for Children until such time as any proposed appropriation can be reviewed within the context of total community needs of children; to appropriate no funds for "seed" purposes to develop a campus based treatment program until such time as the Board directs an in-depth staff analysis of: (1) estimated cost of facility and operation; (2) alternative financing methods and the costs thereof; and (3) sources and availability of funds for ongoing operations of such a facility — and further recommended that, should the Board wish such a study, it not be undertaken prior to the 1984/85 fiscal year.

Mrs. Herman asked to have the following statement read into the minutes: "While I understand and appreciate the need for strict guidelines for the funding of services to children, I'd hate to see us so locked into inflexible policies for allocating funding specific areas of service that we would take away from the Juvenile Welfare Board the ability to respond to a truly unforeseen need or a crisis situation. This has been, in my view, a very valuable, humane attribute that set the Juvenile Welfare Board apart from other government funders, and I think it's a proper role for this unique institution, and I understand the other side of that, but I felt that I had to make this statement".

By consensus, the Board agreed to adopt the following funding strategies:

1. A "Maintenance Mode" for 1984/85 with the proportion of funding to the various service areas remaining basically constant. Resources becoming available thru the elimination of any currently funded program shall lose their identity with that service area and become available for reallocation at the Board's discretion regardless of the impact of such reallocation on that services area's proportion of funds allocated.

2. A "Reduce and Expand Mode" for 1985/86 with the reallocation of funds between service areas consistent with JWB established priorities subsequent to the Board's review of the comprehensive needs assessment, JWB's statutory charge and such other information relating to service availability, community need and program operation as may be available to it.

3. An operational priority that planning and evaluation efforts in 1983/84 and 1984/85 shall be refocused to better measure past and current service outcomes, identify specific priority needs; develop annual and multi-year funding and service strategies to meet such needs and initiate alternative funding methods which facilitate and improve the efficiency of resource management for both JWB Administration and funded agencies.

Mr. Mills explained the concept paper approach in which there would be expanded community participation.

Mrs. Allen stressed that the Board is interested in all varieties of concept papers.

MOTION Tabled

Mrs. Byrkit moved, and Mrs. Herman seconded a motion which carried unanimously to table recommendations related to the concept proposal process (no unsolicited proposals for new programs will be considered, and funds will be awarded for new programs only in response to JWB issued request for proposals) on the contingency that the Youth Services Advisory Committees review it and that as much input is garnered from our funded agency heads as possible for the January 1984 regular Board meeting.

There was agreement that the December 16 funded agency orientation meeting could be utilized for input from agencies on the concept paper.
Dr. Harris moved, and Mrs. Byrkit seconded a motion which carried unanimously to accept the following recommendations:

1. Establish a maximum level of 1984/85 expenditures which does not exceed the 1983/84 spending level adjusted upward by 5%.
2. Maintain a contingency fund of not less than $100,000 or more than $200,000 for fiscal year 1984/85.
3. Maintain a fund balance appropriate to the needs of JWB, not only for the 1984/85 fiscal year but subsequent fiscal years as well.
4. Establish a new program fund of at least $100,000 for fiscal year 1984/85.

Mrs. Byrkit moved, and Dr. Harris seconded a motion which carried unanimously to adopt the following recommendations:

(1) Separate submissions for continuing funding and requests for program expansion or enhancement shall be required.
(2) Increases in the overall budget for individual currently funded programs and the JWB administrative budget shall not exceed 5%.
(3) Failing demonstration and documentation of undue hardship, currently funded agencies will be expected to maintain their contracted 1983/84 service delivery level thru a combination of increased JWB funding and operating efficiencies.
(4) Only those program requests for service enhancement or expansion which demonstrate extraordinary need and/or capability for increased efficiency for the total program will receive priority consideration.
(5) Applicants who fail to submit required information and documentation in an accurate fashion prior to the deadline for compliance with the application audit, should anticipate termination of continued processing and consideration of their request for refunding.

Mrs. Byrkit moved, and Dr. Harris seconded a motion which carried unanimously to adopt the funding calendar for 1984/85 as published.

The Board noted the Personnel Report for November 1983.

Mrs. Herman moved, and Mrs. Welch seconded a motion which carried to authorize staff to issue a request for proposals, review responses, and award a contract for consultative services in an amount not to exceed $10,000 to develop a proposed comprehensive salary and classification plan. All such activities are to be conducted consistent with applicable and/or generally accepted procurement practices and legal requirements.

Commissioner Chesnut opposed this motion and expressed his concern that the Pinellas County Market Survey be utilized and that comparability be maintained with the County pay plan.

Mr. Mills announced that Mrs. Terriye Bradley, Assistant Director for Planning and Funding, has been accepted for "Leadership St. Petersburg", Class of 1984.

The Board reviewed the current investment report and the November budget transfers.

Ms. Elithia Stanfield, Coordinator of Youth Services Advisory Committees (YSAC), reviewed issues being considered by the Legislative Workshop Planning Committee for the Legislative Workshop.
MOTION
Issues for Legislative Workshop
Mrs. Herman moved, and Mrs. Byrkit seconded a motion which carried unanimously to adopt formally the four proposed issues for the Legislative Workshop on February 15, 1984 as follow: Child Care Facilities Licensing Law; Florida Runaway Youth & Family Act; Amendment One: Citizen's Choice on Government Revenue; and Child Support Enforcement.

The Board noted the narrative report from the Executive Director, the Training Department update, the site visit schedule, the media items, and the site visit summary.

Mrs. Allen called attention to the final report on the Chemical People Project.

Ms. Lynn Blacklidge, Public Relations Specialist, explained the "Adopt-A-Family" Christmas project, in which Board members have been invited to participate.

Mrs. Blacklidge presented each Board member with a copy of the latest Juvenile Welfare Board brochure - "Today's Youth - Tomorrow's Leaders".

Mrs. Allen called attention to the new Youth Services Advisory Committees' brochure.

The Board noted the letters from the Jack and Ruth Eckerd Foundation and from The Children's Home regarding responses to the funding projections, guidelines, and parameters.

Commissioner Chesnut stated that this will probably be the last meeting he will attend as Vice Chairman of the Board of County Commissioners, and he expressed the thought that the Juvenile Welfare Board and Pinellas County are very well served by the members of this Board. Mrs. Allen responded to thank the Commissioner for his attendance and for all of his input throughout the year.

Mrs. Allen declared the meeting adjourned.

The next meeting will be: January 12, 1984, 9:30 a.m. - regular meeting.

Calvin D. Harris, Ed.D., Secretary