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Juvenile Welfare Board Meeting : 1986 : 01 : 09 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD

Regular Meeting - January 9, 1986

PRESENT: Mrs. Mary Byrkit, Chairman; Mrs. Jo Ann Welch, Vice Chairman; Dr. Calvin D. Harris, Secretary; Mrs. Mary Wyatt Allen; Commissioner George Greer; Mrs. Helen W. Herman; Judge Jack A. Page; and Dr. Scott Rose. Also present: Mr. James E. Mills, Executive Director; Mrs. Mary Laura Broadwater, Executive Assistant; and Mr. Terry A. Smiljanich, Attorney at Law.

Mrs. Byrkit convened the meeting.

MOTION Dr. Harris moved, and Mrs. Allen seconded a motion which carried unani-
Approval of mously, to approve the agenda as published.
Agenda

MOTION Mrs. Allen moved, and Dr. Rose seconded a motion which carried unani-
Approval of mously, to approve the minutes of the work session of December 9, 1985
Minutes and of the regular meeting of December 12, 1985.

Mr. Mills explained the personnel revisions requested by staff after completion of the annual review of the Personnel Practices Manual.

Commissioner Greer arrived and was welcomed by Mrs. Byrkit on behalf of the Board. Commissioner Greer joined the Juvenile Welfare Board on January 1, 1986 by virtue of his office as Vice Chairman of the Pinellas County Board of County Commissioners.

MOTION Mrs. Herman moved, and Dr. Harris seconded a motion which carried unani-
Sections mously, to approve, effective immediately, revisions of Sections 5.1214
5.1214 & 5.13 and 5.13 of the Personnel Practices as proposed and attached to these
Personnel minutes as part of Addendum A.
Practices

MOTION Mrs. Herman moved, and Mrs. Allen seconded a motion which carried unani-
Sections mously, to approve, effective immediately, revisions of Sections 3.671,
3.671, 3.971, 3.971, 4.26 and 7.243 of the Personnel Practices as proposed and attached
4.26 & 7.243 to these minutes as part of Addendum A.
Personnel
Practices

MOTION Mrs. Allen moved, and Mrs. Herman seconded a motion which carried unani-
Remaining mously, to approve, effective immediately, the remaining proposals for
Revisions revision of the Personnel Practices as submitted and attached to these
Personnel minutes as part of Addendum A.
Practices

MOTION Dr. Harris moved, and Mrs. Welch seconded a motion which carried unani-
Reclassi- mously, to reclassify the Youth Services Advisory Committees Coordinator
fication position (SR 25) to the Planning Consultant Series (Planning Consultant
YSAC III-SR 27), effective immediately.
Position

MOTION Mrs. Allen moved, and Mrs. Welch seconded a motion which carried unani-
Market mously, to approve a 4.0% market adjustment for employees covered by the
Adjustment Juvenile Welfare Board personnel system, such adjustment to be effective
January 2, 1986, and accommodated within existing budgetary resources.

Mr. Mills advised the Board that the Promotion in Grade program had been implemented and that one such promotion had been approved to date.

The Board and Mr. Mills discussed the Juvenile Welfare Board Goals and Operating Principles as proposed by staff.

Mr. Smiljanich left the meeting during the above discussion.

MOTION Mrs. Allen moved, and Mrs. Welch seconded a motion which carried unani-
JWB Goals mously, to adopt the statement of Juvenile Welfare Board Goals and Op-
& Operating erating Principles as amended and attached to these minutes as Adden-
Principles dum B.

MOTION Mrs. Allen moved, and Mrs. Herman seconded a motion which carried unani-
Affiliation mously, to approve Juvenile Welfare Board affiliation with the Child
with C.W.L.A. Welfare League of America and to designate the chairperson of the Juve-
 nile Welfare Board (or his/her designee) as the policy level represent-
 ative to that organization.

Mrs. Byrkit, as chairman, will serve as the representative to the Child Welfare League of America; however, in instances when she cannot serve, she will designate the vice chairman, Mrs. Jo Ann Welch, to serve in her stead.

Mr. Mills explained that closure on general recommendations on the Coordinated Needs Assessment had been achieved when the executives met on December 13, 1985. The Coordinated Needs Assessment Final Report is expected to be released about the end of January.

Mr. Mills announced that Horace Browning Spence, Jr. of Bellefonte, Pennsylvania, has accepted appointment as Director of Community Planning & Development (CP&D). He will be coming on board full-time no later than March 3, 1986; however, he will be here during the week of the February Board meeting to meet Board members and to interview for staff vacancies in the CP&D Department.

Mr. Mills also announced that he had promoted Mrs. Marlynn Littauer to the position of Community Relations Specialist and Miss Martha Simpson to the position of Planning Consultant II.

The Board noted the Personnel Report for December, the financial reports, and the Narrative Report for December from the Executive Director (which included the site visit schedule and the Staff Development & Training Department Update).

Mrs. Byrkit called attention to the site visit summaries and the media item.

The Board discussed the evaluation of the Juvenile Welfare Board/Youth Services Advisory Committees Legislative Workshop, which was held on December 11, 1985.

The Board noted the First Quarter Activities of the Youth Services Advisory Committees (YSAC). Ms. Elithia Stanfield (Coordinator of YSAC) explained that two of the Committees had completed major projects. She introduced Mr. Steve Gronda, chairman of the Economic Services Committee that had produced a brochure, "What Every Renter Should Know"; and Mrs. Eleanor Wilson, Coordinator of the Task Force convened by the Day Care/Early Childhood Committee to study the proposed rules for Senate Bill 489 (child care legislation) and develop recommendations.

MOTION Dr. Rose moved, and Mrs. Allen seconded a motion which carried unani-
Approval to mously, to adjourn.
Adjourn

The next meeting will be: February 13, 1986, 9:30 a.m. - regular meeting.

Cal. Harris

Calvin D. Harris, Ed.D., Secretary