9-7-1972

Juvenile Welfare Board Meeting : 1972 : 09 : 07 : Minutes

Juvenile Welfare Board of Pinellas County.

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PRESENT: Mrs. H. W. Holland, Chairman; Mrs. Marilyn Robinson, Secretary; Mrs. William C. M. Bissell; Dr. Robert E. Coleman; Juvenile Court Judges Jack A. Page and William L. Walker; Acting Superintendent of Public Instruction, Gus Sakkis; and Mrs. Roy M. Speer. Also present: Dr. Raymond L. Edwards, Acting Director; Mr. Frank P. Glackin, Jr., Attorney; Mr. Andrew Padova, Executive Director, Pinellas County Health Care Foundation; Mrs. Helen Kessler, Division of Family Services; and Mrs. Jane Harling and Mrs. Betty Upson, INSTEP Representatives.

MOTION Approval of minutes
Mrs. Bissell moved, and Mrs. Speer seconded a motion which carried, to approve the minutes of December 29, 1971, January 6, 1972, August 3, 1972 and August 30, 1972.

MOTION Approval of expenditures
Mrs. Speer moved, and Mrs. Robinson seconded a motion which carried, to approve expenditures for August 1972: check #1383 dated August 7, 1972; checks #1443 through #1491 dated September 7, 1972; and check #1492 dated September 29, 1972.

MOTION Non-approval of Minnesota Sheriff's Bill
Judge Page moved, and Judge Walker seconded a motion which carried, to not approve request of Division of Family Services for authorization to pay Minnesota Sheriff's bill for expenses connected with apprehending, transporting, and boarding two runaways from Pinellas County.

MOTION Approval of Salaries
Dr. Coleman moved, and Judge Walker seconded a motion which carried, to approve salaries as budgeted for September upon completion of satisfactory service.

MOTION License Board Request
Judge Walker moved, and Dr. Coleman seconded a motion which carried, to approve request of the License Board to hire two employees on a half-time basis in lieu of the previously authorized full-time staff member under the following conditions: Mrs. Barbara Knowles to begin half-time employment as a Family Day Care Assistant at Grade #25, step 1 level as of August 28, 1972 at a beginning half-time salary of $314.80 with a step raise to $334.14 upon the completion of six months of satisfactory service. Mrs. Lois Goldsmith to begin half-time employment as a Supervisor of Day Care at Grade #30, step 1 level as soon as final details can be worked out between Mrs. Goldsmith and Miss Jefferson. Mrs. Goldsmith's beginning half-time salary to be $309.40 with a raise to $324.14 upon the completion of six months of satisfactory service. Half-time employment for both Mrs. Knowles and Mrs. Goldsmith is based on 20 hours per week.

The Board expressed interest in the total staff needs of the License Board. Dr. Edwards briefly discussed the contemplated expansion of the License Board function to include the total development of children as well as the licensing of children's centers and family day care homes. Federal funding may not be available for this expanded function through the License Board. Thus the Juvenile Welfare Board may need to hire the staff and assign them to the License Board.
MOTION
Child Guidance Clinic Request
Mrs. Robinson moved, and Mrs. Bissell seconded a motion which carried, to approve request of Child Guidance Clinic for pay adjustment increase of $57 per month for Mrs. Jean Greenleaf, effective July 1, 1972, with the adjustment for July, August and September to come from the unexpended allocation to the Child Guidance Clinic.

Recent clarification from the Division of Mental Health disclosed that an employee such as Mrs. Greenleaf who was hired at a stated salary prior to July 1, 1972, who would have employed status as of July 1, 1972, should receive the salary adjustment for that employment category which was put into effect July 1, 1972 for personnel in community clinics.

The Board reviewed the financial statement for August.

MOTION
Transfer of funds
Mrs. Speer moved, and Mrs. Bissell seconded a motion which carried, to transfer $60,699.65 from income to the National Study Service account.

The Board reviewed the reports of children in group care for July and from the Division of Family Services for August.

MOTION
Juvenile Court Request
Mrs. Robinson moved, and Judge Walker seconded a motion which carried, to approve request of Juvenile Court for authorization to include payment of school insurance fee out of the $500 allocation previously set aside for group home medical treatment expenses.

MOTION
Division of Family Services Agreement 1971-72
Judge Walker moved, and Dr. Coleman seconded a motion which carried, to approve the Chairman signing the 1971-72 agreement between the Board and the Division of Family Services.

MOTION
Division of Family Services request
Dr. Coleman moved, and Mrs. Speer seconded a motion which carried, to approve the August 15, 1972 request from the Division of Family Services for pay adjustments and recalculation of the Social Security and retirement sums in the 1972-73 allocation as follows:

<table>
<thead>
<tr>
<th>Protective Services</th>
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<tbody>
<tr>
<td>Social Worker</td>
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<td>Social Worker</td>
<td>7,788.24</td>
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<tr>
<td>Social Worker</td>
<td>7,788.24</td>
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<tr>
<td>Overtime</td>
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<tr>
<td>Social Security &amp; Retirement</td>
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<td>31,470.12</td>
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<th>Group Homes</th>
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<td>Family &amp; Chn. Supervisor II</td>
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<tr>
<td>Social Worker</td>
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<td>Social Worker</td>
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<td>Social Worker</td>
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<tr>
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<tr>
<td>Transcriber Operator</td>
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<tr>
<td>Social Security &amp; Retirement</td>
<td>5,794.34</td>
</tr>
</tbody>
</table>

63,737.74
Items previously approved in the 1972-73 Budget which required no adjustment or recalculation remain as approved. All adjustments and recalculations must fall within the previous total allocation of $277,267.55 unless subsequently amended through additional request from the Division of Family Services to the Board.

**MOTION**

Information & Referral Agreement

Mrs. Speer moved, and Judge Walker seconded a motion which carried, to approve the Chairman signing the agreement between the Juvenile Welfare Board and United Way for the operation of the Information and Referral System as specified in the agreement.

**MOTION**

Reduction in Administrative Fee for IV-A Programs

Mrs. Robinson moved, and Judge Walker seconded a motion which carried, to approve the Chairman signing the addendum to the agreement between the Juvenile Welfare Board and Division of Family Services reducing the Board donation for Project Playpen, Inc. for the current contract year by the amount of the administrative fee reduction from 6% to 2% of the total amount of expenditures effective August 1, 1972.

Dr. Edwards introduced Mr. Andrew Padova, Executive Director, Pinellas County Health Care Foundation. Mr. Padova reported to the Board of the Foundation's interest in exploring the possibilities of the Foundation acting as the umbrella organization for the establishment of a comprehensive Homemaker Service to provide a complete range of homemaking services to any agency or organization in Pinellas County having need for such services. The Board authorized Dr. Edwards and Mr. Padova to continue exploring such possibilities and to report back to the Board when a more concrete proposal can be made to the Board.

The Board examined the Upjohn Homemakers/Home and Health Care Services proposal. Limitations were noted such as inability in securing federal funding directly by a profit making organization, difficulty in separating personnel for various families able to pay partial cost, full cost or no cost of care, less control by the Juvenile Welfare Board in affecting the overall program, inexperienece in offering the social service component of a total homemaker program, lack of a local effort component, and no assurance of coordination with other agencies.

**TABLED**

Policy Statement on Voting Abstentions

Mr. Glackin requested that the policy statement on voting abstentions be tabled until such time as he could examine the Attorney General's opinion and report back to the Board.

Mrs. Speer reported on the progress of the Personnel Committee and much discussion followed.

**MOTION**

Applicants for Director's position

Judge Walker moved, and Mr. Sakkis seconded a motion which carried, to authorize Mrs. Speer to contact those applicants the Board was interested in for the position of Director and request each to send his references.

**MOTION**

Board Attorney

Dr. Coleman moved, and Mrs. Bissell seconded a motion which carried, to retain Mr. Frank P. Glackin as the attorney for the Juvenile Welfare Board beginning October 1, 1972 at the retainer fee of $150 per month.

**MOTION**

Payment of Board Attorney for August & September

Dr. Coleman moved, and Mrs. Speer seconded a motion which carried, to authorize payment for services of Mr. Glackin at $150 per month for August and September and payment to come from the unexpended administration allocation.
MOTION
Nomination of Chairman

Mrs. Robinson moved, and Judge Page seconded a motion which carried, to nominate Mrs. Bissell as Chairman of the Juvenile Welfare Board.

MOTION
Close Nominations for Chairman

Mr. Sakkis moved, and Dr. Coleman seconded a motion which carried, to close nominations for Chairman. Motion passed unanimously. Mrs. Bissell elected Chairman of the Juvenile Welfare Board.

MOTION
Election of Vice Chairman

Judge Page moved, and Mrs. Speer seconded a motion which carried, to elect Dr. Coleman as Vice Chairman of the Juvenile Welfare Board.

MOTION
Election of Secretary

Mrs. Bissell moved, and Judge Walker seconded a motion which carried, to elect Mrs. Speer as Secretary of the Juvenile Welfare Board.

MOTION
Letter to Governor

Judge Page moved, and Judge Walker seconded a motion which carried, to authorize the Chairman to write Governor Askew pointing out that these two tremendously important officers (Mrs. Bissell and Dr. Coleman) hold these positions and that their continued presence on the Board is essential and strongly urge, in behalf of the Board, they be reappointed to their present positions.

The Board held in abeyance until next month the appointments of Juvenile Welfare Board representatives to other agency Boards. Mrs. Bissell explained the contemplated change in the District Mental Health Board whereby specific agencies would no longer be requested to nominate individuals to the District Mental Health Board. Dr. Edwards pointed out: that the Program Advisory Board of the Information and Referral System is a new appointment; that he would notify Mr. Apter the Board would make their appointment next month; and that the first meeting was scheduled for October 5, 1972, 3:00 p.m., Friendship Room, 1st Federal Savings and Loan Branch (5001 Park Blvd., Pinellas Park).

Dr. Edwards requested and received Board authorization to have final drafts of study sent to newspapers but not released for publication prior to 12:00 noon, September 27, 1972.

Mr. Glackin explained the 1964 origin of the prohibition of lump sum payments by the Juvenile Welfare Board to other agencies. County Attorney Page Jackson requested an Attorney General's opinion on several items. One was whether the County could supervise the Juvenile Welfare Board Budget and eliminate allocations which the County felt was unwise. In the same opinion, Attorney General said the Juvenile Welfare Board could not give lump sum payments to "private" organizations, stressing the word "private". In Mr. Glackin's opinion, the Juvenile Welfare Board was not bound by this as all payments are presently going to public or non-profit agencies which, under Florida law, are not private agencies. Current law does not prohibit public agencies giving lump sums, i.e., grants to WEDU. The Board decided not to request another Attorney General's opinion at this time.

The Activities Reports for August were reviewed by the Board.

Next meetings of the Board were scheduled, all at the Detention Center, as follows: Work Session, September 27, 9:30 a.m.; September 27, 1:30 p.m., National Study Service final report to Juvenile Welfare Board Citizens Committee and United Way Citizens Committee Joint meeting; October 5, 9:30 a.m., Regular Board meeting. Since there was no further business, the meeting was adjourned.

Mrs. Marilyn Robinson, Secretary