12-3-1981

Juvenile Welfare Board Meeting: 1981 : 12 : 03 : Minutes

Juvenile Welfare Board of Pinellas County.

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Mrs. Herman called the meeting to order.

MOTION
Approval of Minutes
Dr. Harris moved, and Mrs. Allen seconded a motion which carried to approve the minutes of the regular meeting of November 5, 1981 as mailed.

The Board deferred consideration of the minutes of the work session of November 19, 1981 (which had not been predistributed) until the next regular meeting.

MOTION
Authorization to Sign Minutes
Dr. Harris moved, and Mrs. Allen seconded a motion which carried to authorize the Acting Executive Director to sign the minutes of the regular meeting of October 1, 1981 and the public hearing of October 1, 1981, since the Board secretary was not present at those meetings.

Mrs. Allen reported that the special committee had met earlier this morning and had material at hand to help in reaching a decision on search methods for an executive director.

MOTION
Approval of Position Description for Exec. Director
Mrs. Barton moved, and Mrs. Byrkit seconded a motion which carried to approve the position description for Executive Director as presented by Dr. Harris, which included a salary range of $32,000 - $41,000; a basic function statement; nine specific responsibilities; a doctorate degree; and experience requirements of ten years, five years of which must have been in an administrative capacity with a social service agency with responsibility for planning, budgeting, or implementing a major social service program. This also included provisions for health insurance, term insurance and vacations, with the annuity provision dropped as a part of the Board package.

The Board discussed at length the various considerations in hiring a consultant to conduct an executive search.

Judge Page arrived during the above discussion.

MOTION
Committee to Initiate Search
Mrs. Byrkit moved, and Dr. Harris seconded a motion which carried to delegate to the Committee the responsibility for initiating the search for the consultant.

MOTION
Legislative Award Decision
Mrs. Allen moved, and Judge Page seconded a motion which carried to omit presentation of the Juvenile Welfare Board Legislative Services to Children Award this year.

MOTION
Approval to Hire Attorney
Mrs. Allen moved, and Dr. Harris seconded a motion which carried to hire Mr. Terrance Alan Smiljanich (as lead attorney for the firm of Greene, Mann, Rowe, Stanton, Mastry and Burton) as legal counsel for the Board.
Mrs. Allen offered to write a letter of thanks to Mr. Marquardt and to contact Mr. Smiljanich and ask him to come to the Juvenile Welfare Board office at his earliest convenience to discuss with staff whatever is appropriate, which offer was gladly accepted as being in order.

MOTION Approval to Table Special Merit Requests

Mr. Michaels updated the Board on the funding requests received since October 1, 1981 and on the results of a survey of funded agencies dealing with expected budget cuts.

MOTION Approval to Place Moratorium on Funding

Commissioner Rainey moved, and Mrs. Allen seconded a motion which carried for the Board to place a moratorium on consideration of requests for funding until the Board has completed a review of the full extent of projected funding losses to existing services to children and families for the balance of fiscal year 1981-82.

MOTION Approval of Portion of Budget Document

Dr. Harris moved, and Mrs. Byrkit seconded a motion which carried to approve that portion of the budget document dealing with funded agency budgets, but not that part dealing with the Juvenile Welfare Board in-house budget until Board receives a line item budget to be acted upon.

MOTION Approval of Coordinator Title

Commissioner Rainey moved, and Mrs. Allen seconded a motion which carried to change Mr. Robert T. Glenn's title to Coordinator of the Marriage and Family Counseling Unit, with no change in salary.

MOTION Authority to Remove Items from Inventory

Judge Michael moved, and Mrs. Allen seconded a motion which carried to authorize the removal of Item #415 (Unicom Calculator purchased May 20, 1974 for $229.95) and Item #490 (Unicom Calculator purchased October 23, 1974 for $199.00) from the inventory.

The requests from Girls Clubs of Pinellas County, Palisades Theatre and FACE Learning Center were not considered, since they fell under the policy which the Board had just passed to place a moratorium on consideration of requests.

MOTION Approval to Amend Shoreline Budget

Mrs. Allen moved, and Judge Page seconded a motion which carried to approve amending the Shoreline Mental Health Center, Inc. agreement to permit reimbursement for eligible expenses, except for one salary which the Juvenile Welfare Board would pay directly.

MOTION Approval to Amend PARC Budget

Mrs. Barton moved, and Mrs. Allen seconded a motion which carried to amend the Pinellas Association for Retarded Children budget to remove therapy services and increase the preschool program expense by a like amount.

MOTION Approval to Amend HRS Budget

Mrs. Allen moved, and Dr. Rose seconded a motion which carried to accept the restructuring of the Health & Rehabilitative Services Group Homes Program as presented and to allocate $162,945 to this program, with the savings of $9,119 to be transferred to Contingency.

Mrs. Allen reported on the Government Leaders meeting which both she and Mr. Meisner had attended on December 1, 1981 in Tallahassee.

Mr. Michaels updated the Board on recent developments with mental health services.
MOTION
Approval to Deal Directly with Providing Agencies

Mrs. Allen moved, and Commissioner Rainey seconded a motion which carried that the Juvenile Welfare Board deal directly with the providing agencies, rather than funneling through the District Mental Health Board.

Mrs. Herman appointed Mrs. Byrkit to be the Board representative to the committees meeting to discuss organization and funding processes of mental health services.

MOTION
Approval to Invoke 30-day Clause

Mrs. Allen moved, and Mrs. Byrkit seconded a motion which carried to invoke the 30-day clause which provides that at any time during the contract period the Juvenile Welfare Board may cancel the contract with Affiliated Health Services, Inc. by giving 30 days notice of cancellation.

Since the Board had not been able to review and analyze the South Catchment grant request, Mr. Meisner recommended that the Board delay acting upon funding that area, but notify Affiliated that those funds for the South Catchment area will be withdrawn as of January 1, and request that they subcontract with South Catchment Area to provide services in that area for the month of December.

The Policy Committee reported on a sample agenda, which they distributed with the suggestion that it be given a trial run at the January meeting. The Committee also distributed copies of the proposed bylaws, which will be discussed at the January 21, 1982 work session.

The Board decided to defer consideration of the interim director's salary until the January meeting.

The Board discussed at length the proposed amendment to the Juvenile Welfare Board Act, which will come up for second reading on Saturday, December 5, 1981.

Mrs. Herman congratulated Commissioner Rainey on his recent appointment as Chairman of the Pinellas County Board of County Commissioners.

Mrs. Herman directed Mrs. Byrkit and Mr. Meisner to meet with Senator Grizzle before the Legislative Delegation meeting to explain how the Board feels about changes in the proposed amendment.

Judge Page left the meeting.

The Board indicated that they would like for the Acting Director's report to be continued as an agenda item each month.

Because of time constraints, the verbal reports of staff on the Crossroads Conference, evaluations of Juvenile Welfare Board supported programs, and the Family Crisis Intervention Project were not given.

The Board packets included Speakers Bureau activity for November (6 Speakers Bureau presentations reaching 144 people); November Training Unit statistics (5 Speakers Bureau presentations and 904 people participating in training; November site visits (Upper Pinellas Association for Retarded Citizens, FACE Learning Center; and Community Youth Services); and newspaper articles on the Juvenile Welfare Board.

The packet also included a six month Affirmative Action report, a personnel report for November, a monthly investment report, conference room daily utilization for November - downcounty, 43, upcounty, 10; and comments regarding the November 19, 1981 work session
discussion of the proposed pay plan and employee anniversary dates.

Mrs. Herman declared the meeting adjourned.

The next meetings will be:

December 11, 1981 - Eighth Annual Legislative Workshop;
January 7, 1982 - Regular board meeting;
January 21, 1982 - Work session;
February 4, 1982 - Regular board meeting.

Calvin D. Harris, Ed.D., Secretary