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Juvenile Welfare Board Meeting: 1973: 04: 05: Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD

Meeting April 5, 1973

PRESENT: Mrs. Roy M. Speer, Chairman; Dr. Robert E. Coleman, Jr., Vice Chairman; Mrs. James D. Eckert, Secretary; Commissioner George R. Brumfield; Judge Jack A. Page, Mrs. Marilyn Robinson and Mr. Gus Sakkis, Acting Superintendent of Public Instruction. Also present: Dr. Raymond L. Edwards, Director; Mrs. Mary L. Broadwater, Administrative Secretary; Miss Muriel E. McCord, Training Specialist; Mr. Frank P. Glackin, Attorney; Mr. William E. Neet, Project Playpen Director, and Mrs. Ruth G. Glennie, Project Playpen Secretary/Bookkeeper.

Mrs. Speer called the meeting to order.

MOTION Approval of Minutes

Judge Page moved, and Dr. Coleman seconded a motion which carried to approve the minutes of the regular meeting March 1, 1973 and the emergency session March 28, 1973 as mailed.

MOTION Approval of Expenditures

Dr. Coleman moved, and Commissioner Brumfield seconded a motion which carried to approve the expenditures for March with the exception of Check #2346, which is to be released at the discretion of the Director; Checks #2298 thru Check #2361 dated April 5, 1973 and Check #2362 dated April 30, 1973.

Judge Page explained the need for an insertion in the Amendment to the Act creating the Juvenile Welfare Board. He suggested that the words "as designated by the Chief Judge" be inserted to help clarify the two Circuit Judges who are primarily assigned to the Juvenile Division.

MOTION Approval of Change in Amendment

Mrs. Robinson moved, and Mrs. Eckert seconded a motion which carried to accept the amendment change as suggested by Judge Page and to have the Judge submit it to the Legislature. (Copy attached as part of official minutes.) Mr. Brumfield's offer to carry the amendment to the Pinellas County Legislative Delegation was accepted. Mr. Brumfield was excused from the remainder of the meeting due to other pressing matters.

MOTION Approval of Policy Statement re: Employment of Director

Mrs. Eckert moved, and Dr. Coleman seconded a motion which carried to approve the personnel policy re: employment of Director, as corrected. (Copy attached as part of official minutes.) Mr. Glackin was excused from the remainder of the meeting due to other pressing matters.

MOTION Approval of United Way Agreement

Mrs. Eckert moved, and Mrs. Robinson seconded a motion which carried to approve the Chairman to sign the Agreement between the Juvenile Welfare Board and the United Way of Pinellas re: Information and Referral System.

MOTION Approval to move $4,106 from Contingency to National Study Service Reports budget item

Dr. Coleman moved, and Mrs. Robinson seconded a motion which carried to transfer $4,106 from Contingency to the National Study Service Reports budget item.
Mr. Bill Neet reported on Project Playpen and commented on the subcontract between the Juvenile Welfare Board and Project Playpen.

**MOTION**
Mrs. Robinson moved, and Dr. Coleman seconded a motion which carried to approve the amendment to the agreement between the Juvenile Welfare Board and Project Playpen. Approval of Amendment to Project Playpen Subcontract

**MOTION**
Mrs. Eckert moved, and Mrs. Robinson seconded a motion which carried to approve the Chairman to sign the agreement between the Juvenile Welfare Board and Project Playpen. Approval of Amended Subcontract

**MOTION**
Dr. Coleman moved, and Mrs. Eckert seconded a motion which carried to approve payment of necessary travel expenses for two Project Playpen workers to attend a SACUS conference in Houston, Texas, from April 11 through 14 in the amount of $447.48 Approval of Travel for Project Playpen Personnel

**MOTION**
Dr. Coleman moved, and Judge Page seconded a motion which carried to approve salaries as budgeted for April on completion of satisfactory service and to grant the request of the Division of Family Services for an increase in salary for Mrs. Dorothy Washington to $681.47 monthly, effective April 1, 1973. Approval of Salaries as Budgeted for April and Upgrading of DFS Worker

**MOTION**
Mrs. Robinson moved, and Dr. Coleman seconded a motion which carried to grant Mrs. Carol Dalton (Division of Family Services group home supervisor) a 7 1/2% increment to $682.57 monthly, effective March 10, 1973, due to receiving an above satisfactory rating. Approval of 7 1/2% increment for DFS worker

**MOTION**
Mrs. Eckert moved, and Dr. Coleman seconded a motion which carried to approve a salary adjustment for Mrs. Mary L. Broadwater to $714.13 monthly, effective April 1, 1973. Approval of Upgrading Juvenile Welfare Board Position

**MOTION**
Mr. Sakkis moved, and Judge Page seconded a motion which carried to upgrade the previously approved License Board position of Clerk Typist I to that of Secretary I with a beginning annual salary of $459.33 monthly, effective April 19, 1973. Approval of Upgrading License Board Position

The financial statement for March 1973 was reviewed by the Board.

The reports of children in care for February and from the Division of Family Services for March were noted.

Dr. Edwards gave a brief report on the status of the child at Montanari Residential Treatment Center.

**MOTION**
Dr. Coleman moved, and Mrs. Eckert seconded a motion which carried to transfer $100 from "clothing" allowance to "linen" for Group Home #1 for Boys; to pay a washing machine repair bill for the Group Home for Girls in the amount of $55.89 and to pay the 25% matching portion for Approval of Group Home Requests
a merit increase for Mr. R. C. Henry in the amount of $243.75, the last two items to be paid from the unexpended allocation for Group Homes; and to equalize the salary of the houseparent for Group Home #1 for Boys to come from the Housekeeper Relief and Substitute Parent allocation, retroactive to February 1, 1973, due to lag in communication and in order not to penalize the houseparent.

**MOTION**

Approval of
DFS Request
for Travel

Mrs. Eckert moved, and Judge Page seconded a motion which carried to approve the request made by the Division of Family Services for the Board to pay necessary expenses of approximately $999.00 for seven social workers to attend the Child Welfare League of America Conference in Atlanta, April 15-18, to come from the unexpended Division of Family Services travel allocation.

**MOTION**

Approval of
Endorsement
of LEAA Pro-
ject Concept

Dr. Coleman moved, and Judge Page seconded a motion which carried to endorse the request for the Juvenile Welfare Board to provide $2,400 in the 1973-74 Budget for continuation of the LEAA Project "Coordinated Community Mental Health and Diagnostic Center for Youthful Delinquents", subject to review when the total 1973-74 Budget is discussed. The Board authorized Dr. Edwards to write a letter to this effect, if needed in consultation with Mr. Muley.

**MOTION**

Approval to
grant Prof-
essional
Leave

Mrs. Robinson moved, and Mrs. Eckert seconded a motion which carried to grant Professional Leave for Mrs. Margaret Young (Project Playpen) to attend National Association of Social Worker's Delegate Assembly in Atlanta, May 3-6.

**MOTION**

Approval of
National
Study Ser-
vice
Summary

Dr. Coleman moved, and Mrs. Eckert seconded a motion which carried to approve the National Study Service summarizing the Juvenile Welfare Board study with United Way and INSTEP studies to include a section on community priorities on the condition that before publication the Juvenile Welfare Board will have opportunity to respond to the preliminary report.

**MOTION**

Request for
Simplifica-
tion of
Monthly
Meeting

Judge Page moved, and Mrs. Robinson seconded a motion which carried to request Dr. Edwards to suggest ways of simplifying the monthly regular meeting and to have an item to this affect on the next work session agenda.

Miss Muriel E. McCord, Training Specialist, was introduced to the Board and discussed her new job position with the Juvenile Welfare Board.

Dr. Edwards informed the Board about the progress on the Clearwater office space.

The Activities Reports were reviewed by the Board.

Mrs. Robinson's resignation, effective immediately following the meeting of April 5, 1973, was accepted with regret by the Board.

The next meeting of the Juvenile Welfare Board will be on Wednesday, April 25, 1973 (1973-74 Budget work session) and Thursday, May 3, 1973 (regular meeting), both to be held at the Juvenile Detention Center. The first part of the May 3 meeting may be used as a work session, if needed, to discuss further the 1973-74 Budget.

**MOTION**

Regular Meeting Closed

Dr. Coleman moved, and Mrs. Eckert seconded a motion which carried to close the meeting.

Mrs. James D. Eckert, Secretary

The Director shall be appointed by a two-thirds vote of the total Juvenile Welfare Board. An annual evaluation of the Director's performance shall be made by the Personnel Committee of the Juvenile Welfare Board and reported in writing to both the Director and the Board at least thirty days prior to the end of each fiscal year.

The Director's tenure in office may be terminated by mutual consent of both the Director and the Board upon ninety days written notice to each other. Additionally, the Juvenile Welfare Board by a two-thirds decision of its total membership may elect to initiate termination proceedings against the Director. In this event the Director shall be notified in writing and given not less than thirty days nor more than sixty days for response to the Board's action. Within thirty days thereafter, the Board shall review its action and the Director's response, if any, and affirm by a two-thirds majority of its total membership the decision to terminate the Director's tenure in office on ninety days written notice from the date of said review or, should the two-thirds majority vote not be attained, shall advise the Director in writing that his tenure shall be continued for the remainder of the appropriate fiscal year. Such Board action shall not be subject to Judicial review.

The Director's salary shall be established by the Board through adoption of its annual budget. The Director is expected to perform such additional services and hours of work as are required in the proper administration of his office. In this connection, the Board may grant additional lump-sum compensation for extraordinary services performed.


Section 1.

That there is hereby created for Pinellas County, Florida, a Board of Juvenile Welfare, which shall consist of nine(9) members. Four (4) of said members shall be the County Superintendent of Public Instruction, the two Circuit Judges who are primarily assigned to the Juvenile Division as designated by the Chief Judge, and the Vice-Chairman of the Board of County Commissioners of Pinellas County, Florida, who each shall hold office on the said board during his term of office in his official capacity stated. The other five (5) members shall be appointed by the Governor of the State of Florida. All appointments of members of the said board required to be made by the governor shall be for the term of four(4) years each. If any of the members of said board required to be appointed by the governor under the provisions of this act shall resign, die or be removed from office, the vacancy thereby created shall, as soon as practicable, be filled by appointment by the governor, and such appointment to fill a vacancy shall be for the unexpired term of the person who resigns, dies or is removed from office.