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SACS Application : 2004 : Attachment L-16 : Meeting Minutes

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**THE UNIVERSITY OF SOUTH FLORIDA
BOARD OF TRUSTEES
TELEPHONE CONFERENCE MEETING
JULY 25, 2003**

Chairman Richard Beard convened the meeting at 1:30 p.m. Dr. Cindy Visot took roll call. In attendance were:

Lee Arnold
Dick Beard
Steve Burton
Margarita Cancio
Ann Duncan
Rhea Law
Kiran Patel
Gregory Paveza
John Ramil
Debbie Sembler
Bob Soran
President Genshaft, Corporate Secretary

Absent were:

Sonja Garcia
Omar Khan

The USF Sarasota/Manatee Campus CEO, Laurey Stryker, and the USF St. Petersburg Campus CEO, Karen White, also participated in the conference call.

Chairman Beard explained that the Chancellor, Debra Austin, has requested our annual submission under the process that prepares items for the Florida Board of Education to submit to the Legislature. This submission is due July 25, 2003. Some system-wide issues will be included in the SBOE submission.

The Board is voting on the whole package, although descriptions and explanations of each item were provided by Dr. Carlucci and discussed by the Board. Each campus will be able to submit a separate list of its own priorities. Favorite priorities were brought back that were not included in prior years. Three thousand students and \$15,000,000 are unfunded.

I. Approval of the FY 2004 – 2005 Legislative Budget Priorities –

Applies to all Florida Public Universities:

Proposal 1: Restore system-wide access by funding enrollment growth based on system-wide averages.

Proposal 2: Fund Special Units to restore reductions. This has been particularly difficult for the Health Sciences Center because they haven't gotten enrollment funding for the past few years. USF and UF are the only two institutions affected.

Proposal 3. Replace and upgrade the Florida Institute of Oceanography Facilities for a research vessel (\$11,000,000) and funding for required crew (\$146,110).

Applies to all USF Campuses:

Proposal 4. Fund USF graduate enrollment at the same level as the other Research I universities such as UF & FSU (\$4,618,000).

Proposal 5. Support of the Florida Medical Manufacturers' Consortium (FMMC) – to be housed at USF (\$700,000 for two years of rent and operations).

Proposal 6. Restore the costs to USF for the separation of New College from USF (\$1,329,807).

USF Health Sciences Center Proposals:

Proposal 7a. Fund a Health Sciences Center Technology Center (\$1,000,000).

Proposal 7b. Fund a Health Sciences Center Research and Biotechnology Initiative (\$2,600,000).

Proposal 7c. Fund enhancements to the PhD program in the College of Nursing (\$324,320).

USF Lakeland Campus Proposals:

The Board has the authority to proceed with these programs; USF is seeking funding from the state.

Proposal 8a. New Degree Programs for Dietetics (Nutrition) and Gerontology (\$500,000).

Proposal 8b. Program Expansions and Enhancements (Information Technology, Leadership, Psychology, Social Work, Engineering, Business and Education - \$300,000)

Proposal 8c. Expanded Library Services (\$100,000).

USF Sarasota/Manatee Campus Proposals:

Proposal 9a. Health Program Initiatives – Master's program in Public Health (\$400,521).

Proposal 9b. South County Initiatives (\$255,125).

Proposal 9c. Hotel and Restaurant Management Program (\$100,018).

USF St. Petersburg Campus Proposals:

Proposal 10a. School Leadership Program (\$352,800).

Proposal 10b. Programs of Distinction (\$402,200).

Proposal 10c. Neighborhood Environmental Science Outreach (\$60,450).

USF Tampa Campus Proposals:

These are all operating requests rather than capital requests.

Proposal 11a. Distinguished National Research Programs (\$2,000,100).

Proposal 11b. Shaping the enrollment profile (\$856,825).

Proposal 11c. Establish USF as a National Model for a University Fully Engaged with its Community (\$5,000,000).

Approval: The motion was made by Lee Arnold to approve the **2004 – 05 Legislative Priorities**; it was seconded by Rhea Law. Motion was approved.

II. a. Approval of the Five-Year Capital Improvement Plan

The above will be acted upon by the State Board of Education on September 16 and submitted to the Legislature on September 17, 2003. This is an update of our Capital Plan, which the SBOE requests every year.

The Capital Improvement Plan (CIP) is not the request for items such as parking, student unions, athletic facilities, or housing facilities. These are for the academic facilities supported by PECO.

The estimate of the state university system's share would be about \$56,000,000, and USF is requesting \$62,000,000.

USF Lakeland did not have a request because their Joint-use Facility was funded this year.

Planning, Construction and Equipment are indicated on the spreadsheet of the Capital Improvement Plan. USF told Tallahassee last year that, as a matter of policy, we wanted to first be able to complete construction projects already in process, then be able to fund construction on projects that are planned, and then should start new projects. This way, we know that a project will be next in line for construction monies once it gets approved for planning.

President Genshaft advised the Board that she and Michael Griffin were appointed to the Advisory Council on Educational Facilities. This is an advisory committee for K-20.

II. b. Approval of 2003/04 Annual (Fixed) Capital Outlay Budget

We received money last year from the legislature, and this approval would allow us to spend the money we received. Included in this list is also approval of the bond language, which is our request to the legislature to proceed and get appropriation authority for projects. This list includes the CIP, the Fixed Capital Outlay for this year (that we can spend the money on the projects approved last year), as well as the projects we have requested for bond authority and DSO authority to construct. This is authorization to get authority from the Legislature.

II. c. Ratification of Reallocation of 2002/03 PECO Appropriation for Chemistry Renovation and Natural and Environmental Sciences Building.

Some of these items are currently underway, such as the Chemistry Building, Health Care, and the planning of the USF Lakeland PCC Joint-Use Facility.

Dr. Carlucci explained that we are asking for approval to sell bonds, approval for DSO to finance, and finance projects for which we will be requesting maintenance. This is for continuing funding for projects that are underway.

Proposed Action: Approval of the Five-Year Capital Improvement Plan; (update) and Approval of 2003/04 Annual (Fixed) Capital Outlay Budget; and Ratification of Reallocation of 2002/03 PECO Appropriation for Chemistry Renovation and Natural and Environment Services Building.

Approval: The motion was made by Margarita Cancio to approve the **Five-Year Improvement Plan, the 2003/04 Annual (Fixed) Capital Outlay Budget, and Ratification of Reallocation of 2002/03 PECO Appropriation for Chemistry Renovation and Natural and Environment Services Building.** It was seconded by John Ramil. Motion was approved.

Having no further business, Chairman Beard adjourned the conference call of the University of South Florida Board of Trustees at 2:15 p.m., Friday, July 25, 2003.

Richard A. Beard, III
Chair

Judy L. Genshaft
Corporate Secretary