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College of Business Council Meeting : 2016 : 03 : 25

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**USFSP Kate Tiedemann College of Business
College of Business Council
Meeting Minutes**

Friday, March 25, 2016, 10:30 AM, Piano Man Conference Room

Active Members: Chris Davis, Scott Geiger, Wei Guan, Jerry Lin, Rick Smith (Chair), Phil Trocchia

Passive Members: Bill Jackson, Hemant Merchant

Members in Attendance: Chris Davis, Scott Geiger, Wei Guan, Jerry Lin, Rick Smith, Phil Trocchia

Guest: Felicia Johanson

Absent with Notice:

CBC Minutes from the February 19, 2016 meeting were approved (as amended).

Old Business:

1. Ranking Journals NOT in ABDC (2013) Ranking for AACSB Reporting:

Members met again with Felicia to discuss issues of process and information required when faculty report new journal publications. Committee agreed upon the following information, which each faculty is responsible for providing Felicia for her input into the SEDONA system:

ABDC ranking

ISI Impact Factor

Rank from any specific source (with date of ranking)

Publisher name

At least a brief explanation justifying the proposed ranking

Year when journal was established

Action: Unanimously approved.

2. Administration Reporting of Discipline Enrollment Information:

The CBC again discussing the need for the regular reporting of enrollment information, by discipline by the administration to facilitate planning and course scheduling by discipline coordinators. Since the January meeting Dean Patterson distributed 5 year enrollment figures to the CBC. The CBC will further discuss this and whether this should be an ongoing practice.

Action: Committee agreed issue is closed without further discussion.

New Business:

1. Sustaining Faculty Qualifications Following Administrative Appointments:

CBC agreed to the following policy for any faculty member after serving a 12-month administrative appointment:

- a.** Faculty member will be granted one additional year for each year of administrative service in order to remain qualified in his or her faculty status.
- b.** Maximum number of additional years: 3.

Action: Approved (4-Yes, 0-No, 2-Abstain)

Other Business:

NA

Adjournment at 11:40 AM

Next Meeting: TBD (in April)