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Research Council Meeting : 2015 : 09 : 28

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**USFSP Research Council
Meeting Minutes**

Monday, September 28, 2015, Coquina Meeting Room

Present: Members: Ann-Marie Gunn, Elisa Minoff, Tina Neville, Donnie Smoak, Philip Trocchia, John Johnson (ex-officio)

The meeting started at 9:00 am.

1. Members actively worked on changing the Proposal Guidelines and Application Form for USFSP Internal Research and Creative Scholarship Grants Program in order to incorporate the faculty mentoring grant, as well to revise the evaluation criteria rubric. John Johnson offered to electronically revise the first round of changes into the document, from the meeting notes. Elisa Minoff offered to reformat the document to make it more readable.

2. A meeting was set for the following week to further work on the changes.

The meeting adjourned at 10:20 am.