

3-25-2011

## USFSP Faculty Senate Meeting : 2011 : 03 : 25 : Minutes

University of South Florida St. Petersburg. Faculty Senate.

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**University of South Florida St. Petersburg**  
**Faculty Senate**  
**Meeting Minutes**  
**March 25, 2011**  
**9:00 A.M.**  
**BAY 204 Conference Room**

- I. **Recognition of Members and Alternates:** Cynthia Leung, Zafer Unal, Melanie Riedinger-Whitmore, Mark Walters, Patricia Pettijohn, Rick Smith.
- II. **Recognition of Guests:** Carol Hixson, Norine Noonan, Margaret Sullivan.
- III. **Approval of Agenda:** unanimously approved  
**Additions:**
- IV. **Approval of minutes from previous meeting:** unanimously approved with revisions.
- V. **Action Items:**
  - A. Blackboard Project/Technology Task Force (Carol Hixson & Norine Noonan): Provided "Partial Chronology of Distance Learning Endeavors at USFSP (2010-2011); general discussion of DL followed. Distance Learning Advisory Committee, led by Dean Hixson, has been meeting to discuss faculty needs, identify issues, and establish some working principles. Mark Walters is FS liaison to this group. Blackboard consultants engaged to visit campus, examine facilities, technology, and make recommendations. Blackboard endeavored to be inclusive, to increase faculty input, and conducted face to face interviews with DL stakeholders, resulting in Executive Summary and Final Report. While Blackboard is the USF course software, some faculty prefer alternative open source software. Concern over emphasis on Blackboard discussed. Using technology fee money, Dean Hixson/USFSP have invested in technology to create a "mobile cart" used for film/video capture. In response to query, Dean Hixson described requests for support with Distance learning as variable, some faculty have complex requests and require extensive collaboration and support from DL staff, while others require very little support, or simple support; a lot of requests for classroom capture videotaping and for integrating power point presentations into classroom capture. Discussion of "Quality Matters" a national organization that provides peer review to certify the quality of distance learning in higher education; offers faculty a community of DL scholars, and guidelines for best practice in DL.
  - B. Streamlining Faculty Senate: Library Committee  
Enrollment Management Committee

C. Expanding Senate Representation to Other Faculty Groups (e.g. Advising): deferred.

D. Faculty Items:

1) Math Faculty Involvement in QEP: Concern expressed over perceived lack of involvement of math faculty in QEP development. QEP was originally proposed by math faculty member, then revised by QEP committee so that QEP would best conform to SACS requirements, during this revision period, math faculty would have preferred greater consultation; Rick will send an e-mail explaining how the QEP was developed, expressing FS's support, and encouraging ongoing involvement.

2) Food Availability in New Student Center: Margaret encourages concerned faculty to become involved in food services committee/workgroup that will be forming when new student center is closer to completing. Hope to increase number of bids for food services by collaborating with other institutions.

3) Support for International Activities: Faculty are concerned that there is a lack of institutional support, esp. financial, for international travel. M. Sullivan responded that we are already paying the USF system for travel services, and that with the current budget climate, support for travel is limited. Often there may not be enough students enrolled in a planned travel course to fill a class, so trip may be cancelled. Collaboration with other institutions a possibility.

## **VI. Business Items for Discussion:**

### **A. Administration Reports:**

1. Chancellor's Report: Discussed state of budget, cuts beyond loss of stimulus funds, importance of maintaining support by our local/regional elected representatives.
2. Regional Vice-Chancellor for Academic Affairs' Report: Asks that Senators encourage their faculty to attend commencement. Friday April 1<sup>st</sup>, Ralph Wilcox, USF Provost and Executive Vice President, will visit the campus and meet with faculty on the same day as Assessment Day; encourage faculty to attend meetings as well as Assessment Day activities: all faculty meeting 1:45 DAV 130, with Wilcox and Kathleen Moore, Associate VP for Academic Affairs. Expects to receive a report from the Awards committee, and from the Sabbatical committee, next week.

### **B. President's Report:**

1. FAC Update: Continuing controversy within the system FAC over representation; USF Tampa proposal for change in representation to increase the number of Tampa representatives in response to USF Faculty Senate request for more representatives due to their larger numbers of faculty, so that their representatives would equal those of other universities/campus in the system. Compromise reached increases the number of USF Tampa Faculty from 8 to 10, so that there will be greater balance: 10 reps for USF Tampa and 10 total for USF Sarasota,

USFSP, and USF Polytechnic, with an amendment offered by Smith that requires at least a majority plus one vote, i.e. 12 votes to pass a motion.

**C. Committee Reports:**

1. Committee on Committees: deferred, but some discussion of FS terms and need to have Faculty Councils discuss committee appointments and Senate appointments at next Council meetings.
2. Other Committee Reports

**D. Ad-hoc Committee Reports:**

1. Technology and Online-Learning Task Force

**E. College Reports**

1. CAS
2. COB
3. COE
4. Library

**E. Other Business**

1. Dept. Chairs on Faculty Senate: brief discussion of CAS Council question of whether or not a department chair can also be a Faculty Senate. Melanie Riedinger-Whitmore distributed information taken from the current faculty collective bargaining contract stating that department chairs from College of Arts & Science can serve. Melanie will discuss this with CAS faculty at next CAS Council meeting.
2. Dept. of Journalism and Web Censorship: Discussion of recent experience of faculty who received warning messages when they attempt to navigate to adult content websites for purpose of research. Discussed software filtering and the need to identify the source of the messages; Norine will discuss with Campus Computing (Jeff Reisberg) and report at next meeting. Pettijohn will repeat searches on library network and report on findings. May refer to USF system FAC as it may be a system issue, after we have identified origin of message.
3. T&P Standards: Some discussion of continuing issues with inconsistency of standards for T & P, especially related to weight given to peer reviews.

**VIII. Announcements:  
Meeting Adjournment**

**Summary**

<b>Motions</b>	<b>Approval Status</b>
1. Rick Smith, on behalf of Faculty Senate, to send an e-mail of support and concern relating to the Japanese earthquake and tsunami.	<u>RS</u> made the motion.
	<u>MRW</u> seconded the motion.
	The Senate voted to unanimously approve, 7-0.
<b>Motions</b>	<b>Approval Status</b>

2. Non-Teaching Faculty Award to be moved from Human Resources to the FS Awards Committee for evaluation and selection of recipient. NN will increase amount by \$500.00, to total \$1000.00, beginning next academic year	<u>RS</u> made the motion.
	<u>PCP</u> seconded the motion.
	The Senate voted to unanimously approve, 7-0.

<b>Actions (Follow-up)</b>	<b>Person(s) Responsible</b>	<b>Deadline (if any)</b>
Email to USFSP to express concern re: Japan earthquake/tsunami	Rick Smith	Before next meeting
<b>Actions (Follow-up)</b>	<b>Person(s) Responsible</b>	<b>Deadline (if any)</b>
Test Library network for filtering	Pettijohn	Next meeting