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College of Education Council Meeting : 2013 : 04 : 12

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**College Council Meeting Minutes
April 12, 2013 10:00AM-12:00PM**

Dr. Olivia Hodges opened the meeting at 10:00am.

I. Recognition of Members and Alternates

Present: Dean William Harold Heller, Deans Report and Ms. Angelica Foley, note taker of meeting minutes

Members: Dr. Bonnie Braun, Dr. Guda Gayle-Evans, Dr. George Roy, Dr. Kim Stoddard, Dr. Larry Johnson, and Dr. Olivia Hodges.

II. Recognition of Guest

Guest: Dr. Lyman Dukes, to discuss Website Survey

III. Approval of Agenda

Dr. Hodges called for an approval or additions to the Agenda; additions were made, and a motion was made to approve, second, and passed.

Additions: Action Item: Partnership Committee Report

IV. Review College Council Minutes

Dr. Hodges called for a review of the previous College Council Minutes. A motion was made to approve, second, and passed.

V. Report from the Dean

Tenure/ Promotion letters:

Dean Heller reports that Vice Chancellor Noonan wrote delightful letters for the college's candidates, all binders went to William Hogarth.

- Dr. Zafer Unal promoted to Associate Professor/Tenured
- Dr. Lyman Dukes and Dr. Alex Brice promoted to Full Professor
- We have not heard on the request for Jennefer Khattabi's instructor promotion from Level 2 to Level 3.

Budget:

Dean Heller informs council on the budget request for the up and coming academic year 2013-2014. The university and college is hoping to receive funds back that were relinquished last year. Dean Heller reports that the college is requesting funds for IPAD Carts, Full computer system update for faculty/staff, and increase on salary for adjuncts and intern supervisors.

Transcripts/FERPA:

Dean Heller informs council of concerns brought to his attention by Ms. Linda Crossman, Registrar on the mishandling transcripts to students. Dean Heller expresses the importance that students have to obtain their own transcript through FACTS.org or Degree works. Faculty/Staff under no circumstance should hand unofficial transcripts to their students. Also, Dean Heller reports that under no circumstance can a student's record be taken off campus. This is a FERPA guideline. It was decided by the council to bring both these issues to the faculty meeting.

Kappa Delta Pi:

Dean Heller updates on the KDP, Induction Ceremony. He continues by inviting anyone in council or faculty to attend. There will be forty students inducted on April 20, 2013 at 6:00PM. Stephanie Whitaker, 2012 PCS Teacher of the Year will be the keynote speaker. The college has purchased cords for those graduating this semester. The first project for the KDP is recruiting and re-activating COE Student Education Association.

Development and Foundations:

Dean Heller gives Dr. Olivia Hodges the floor on updating the council on the development meeting they attended. Dr. Hodges reports the meeting was to communicate the vision of the university and college. The Development Committee would like to market the COE through our Partnerships and Teachers Leaders. The college will have their own case statement to work with, in regards to marketing us for foundation money.

Student Spotlight:

Dean Heller reports that one of our own undergraduate students, Aaron Kawaja is the Outstanding Senior Graduate for Spring 2013. She will be recognized during commencement ceremonies.

VI. Old Business (Dr. Hodges asked committee if there was any old business to discuss)
Committee agrees to skip.

VII. New Business**A) Student Disabilities:**

Council touches on the April Issue of Crows Nest which highlights that the university is not wheelchair disability friendly. Moreover, council members gave examples on the restrooms and doors not working properly. College of Education would like to bring this to the Faculty

Senate. Motion was approved and passed to request building modifications to be made to accommodate disabilities.

B) Curriculum and Programs:

Dr. Bonnie Braun reports on the last update to the generic course EDG 4909 which has been approved by Undergraduate Council. Also, EDG 6931 Child Development has been approved to update its generic code. The council moves to start looking into Full Time faculty to teach this course rather than adjuncts. Faculty that can teach the course Dr. Zafer Unal, Vivian Fueyo and Gayle Evans.

C) Partnership Update:

- Farm Grant: Grant with City to instill healthy foods in public schools
- YWCA: Early Childhood Changes, working on updates
- Holocaust Museum: Looking for students interested in doing an internship or volunteering for 15 hours a week for free. Maybe, some of our students can do this for an independent study. Council will follow up with Dr .Ann Marie Gunn.
- Artistas: Alternative Practicum questions arise during council. There is an oversight that the RED 4348 course conflicts with Artistas hours. Dr .Braun will note this on Aristas application.
- Dr Stoddard reports that a foundation benefactor donated \$2500.00 dollars to a graduate level student taking the Special Education Artistas Track.

Announcements: College Council commends Dr. Olivia Hodges for all her effort and Leadership as Chair of College Council this academic year.

Adjournment:

Dr. Hodges adjourned the meeting at 12:00PM
Minutes submitted by: Angelica Foley