

11-19-2013

## College of Business Council Meeting : 2013 : 11 : 19

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**USFSP College of Business  
College of Business Council  
Meeting Agenda**

**Tuesday, November 19, 2013, Noon, Piano Man Conference Room**

**Members:** Tom Ainscough, Tom Carter, Chris Davis, Bill Jackson, Grover Kearns (Chair), Dan Marlin, Todd Shank

**Absent with Regrets:** Chris Davis, Bill Jackson

**Approval of October 15 Meeting Minutes:** Approved unanimously

**Strategic Planning Measures**

The CBC needs to establish a baseline for the measures in the new strategic plan. Kearns has sent out information requests to establish the baseline.

**Committee Consolidations**

The following scenarios were proposed for distribution to faculty at the next COB Faculty Meeting. This would be for discussion and not for a vote until the 2014 faculty meeting.

**Scenario 1:** Consolidate the CBC, T&P, ARAC, and Area Coordinators into a new CBC. All disciplines would be represented and each faculty member would rotate onto the committee for 1-2 years. Each CBC member would be responsible for regular CBC activities, annual reviews and scheduling. In return for this increased work-load the member would receive a course release. This would provide for greater communication with less effort, fewer overall meetings, and a greatly reduced work-load for faculty not on the CBC. Only tenured faculty could serve.

**Scenario 2:** Create three departments with department chairs and staff. The duties of scheduling and annual reviews would be assumed by the chairs. The T&P, ARAC and Area Coordinators would be dissolved. The dean had recommended the following groups:

1. Program of Accountancy and Business Law (11 faculty including new hire)
2. Dept. 2: Management, Marketing, Entrepreneurship, Global (14 faculty)
3. Dept. 3: Finance, Information Systems, Economics (15 faculty)

MGMT	MKT	ENT	GL	POA	FIN	IS	ECON
6	4	3	1	11	5	4	6

**Scenario 3:** Let the COB administration be in charge of scheduling (instead of the coordinators) and (2) let the COB administration handle the annual reviews, while the faculty would populate an appeals panel.

**Scenario 4:** Do nothing – no change from present.

Carter and Shank mentioned that they had taught at other institutions that operated without department chairs.

### **Standards for Faculty Qualifications**

In the new 2013 guidelines AACSB has altered the faculty qualification standards from the AQ/PQ/Other to five categories: SA/PA/PA/SP/Other (see handout). The minimums are for schools with undergraduate degrees only and are raised for schools with MBA programs and higher for doctoral programs. Kearns suggested that we adopt the North Dakota standard for SA percentage of 50% (handout and previously distributed to all faculty by Bob Thompson) which reflects a school with two MBA programs. We would not be penalized under the new standards but must now assign faculty to five categories instead of three. Most AQ's would become SA and most PQ's would become PA.

Kearns will make suggested revisions to the requirements and maintenance of each of the four categories (SA, PA, SP, IP) and send to CBC members for comments.

### **Proposed Changes to the Governance Document**

#### 1. Change to make appointment of committees consistent with time of appointments

The governance document was previously changed to have committee appointments made at the end of the spring semester. However, the language under Membership of Standing Committees, 2<sup>nd</sup> paragraph, reads:

(1) "After formation of the CBC, the Chair of the CBC will ask for nominations ..."

Proposed change:

"During the spring semester, the Chair of the CBC will ask for nominations ..."

#### 2. Service Assignments for Assistant Professors

Assistant professors are normally assigned to one college or campus committee. Service loads are minimized in order to allow time to conduct research towards tenure. Several requests have been made to assistant profs by senior faculty and administrators which places the assistant profs in an awkward position. They do not want to alienate persons who may be performing future evaluations. For this reason, Kearns suggests the CBC consider the following amendment (after word-smithing) to the governance document:

Under the heading “Standing Committees of the College of Business Council” at the end of (1) add:

“Assistant professors will be appointed to one committee. Any additional requests for service assignments for assistant professors must be presented to the CBC for approval.”

### 3. Correct error

Under the heading “Standing Committees of the College of Business Council” in (3):

Change “USFSP Faculty Council” to “USFSP Faculty Senate”

### 4. Quorums

In several places the COB Governance Document requires two-thirds (67%) for a quorum. For example:

“At general meetings of the College Faculty, no formal vote can be taken unless there is a necessary quorum of College Faculty present. For this purpose, a quorum is defined as at least two-thirds of the College Faculty eligible to vote.”

“Two-thirds of the CBC’s voting membership constitutes a quorum.”

“Two-thirds of a committee’s voting membership constitutes a quorum. An affirmative vote by a majority (over 50%) of a committee quorum is binding to the committee.”

This is becoming a problem as fewer faculty attend full faculty meetings and for small committees (when you have a committee of 5 at least 4 members must be present to have a 67% quorum).

Kearns suggested that all quorum requirements be changed from the present two-thirds (67%) requirement to a three-fifths (60%) requirement. This will require a vote of the full faculty and be presented at the 12/06 faculty meeting.

All committee members present agreed that the four changes to the governance document be taken before the faculty for a vote at the next full faculty meeting.

### **Other Business**

**Adjournment at 1:30 pm.**