

7-12-2013

Library Staff Meeting : 2013 : 07 : 12

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Nelson Poynter Memorial Library, "Library Staff Meeting : 2013 : 07 : 12" (2013). *Library Staff Meetings*. 75.
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Library Staff Meeting

12 July 2013, 11:00 a.m., Poynter Corner, Poynter Library

Present: Carol Hixson, Gary Austin, David Brodosi, Robin Casey, Nicole Emert, Allison Etzel, Casey Frechette, Phil Gaiser, Kim Garvey, Deborah Henry, Anne Killenberg, Ingrid Morales, Gediminas Pakalnis, Patricia Pettijohn, Carissa Santana, Camielle Swenson, Lexi Terry, Zeynep Tufekci, Robert Vessenmeyer, Berrie Watson, Otis Wilder, Jim Schnur

Guests: None

Meeting: Called to order at 11:01 p.m. by Carol

Instructional Media Services Hours: David announced that ID card hours have been readjusted so staff and student OPS could also take care of other critical services in A/V and Distance Learning. Also, there will no longer be student OPS workers after 7:00 p.m. David has notified Access Services so evening security patrols could be adjusted appropriately.

Leadership Changes and Searches: Sophia Wisniewska assumed her duties as Regional Chancellor on July 1. Vivian Fueyo, former and founding Dean of the USFSP College of Education, now serves as Interim Regional Vice Chancellor of Academic Affairs. Deb reported on search progress for the Regional Vice Chancellor of Administrative and Financial Services, noting that four top candidates will participate in Skype interviews later this month.

Budget: The status of the budget is still tentative. Campus units await further clarification about carry-forward funds and other matters.

Comments about Strategic Plan: Carol emailed a link to the 2012/2013 Addendum to the Poynter Library Strategic Plan prior to the meeting. This plan had previously received the approval of the Library Leadership Team on 3 June 2013. Extra copies were also distributed at the meeting. Rather than taking a line-by-line approach in reviewing the plan, Carol asked for general comments or comments related to any individual section. Highlights of the conversation include:

Overall Scope of Accomplishments in Meeting the Plan: A consensus believed that library faculty, staff, and student OPS had met a substantial number of goals despite ongoing staffing challenges. The plan frequently cited specific examples of how elements of the plan were met using both qualitative and quantitative measurements.

Professional Development Opportunities: Carol encouraged those in attendance to consider professional development and enrichment activities. Berrie added that each of us should think about aspects of training that would be best for our personal professional development. Carol solicited ideas. Discussions focused on webinars from various entities, training by TBLC, possible site visits to other libraries in the area, and other opportunities. Camielle mentioned an in-service on search strategies for the USFSP Digital Archive would be helpful, something others agreed with as we move more institutional records to that collection. Kim talked about a "professional development plan" that has taken shape in Instructional Media and Distance Learning that implies a shared responsibility, with both the supervisor and the employee participating in the conversation about opportunities that may be appropriate individually or throughout the staff. Zeynep added that Lisa Pablos in Human Resources also coordinates programs available to USFSP employees and there is the possibility of getting some training from USF System personnel in Tampa as well.

Morale Subcommittee: The conversation smoothly transitioned from professional development to ways we could enhance morale within the budgetary constraints that we must operate under at USFSP. Based upon the discussion, Carol mentioned that she planned to ask for volunteers to serve on a group that examines staff development and morale improvement.

Student and Faculty Talks: Camielle mentioned that lectures and programs in the library are popular, and wondered if there may be a way for the library to encourage more programs that focus

on student talks or collaborative programs that involve student/faculty learning. Jim mentioned that a USFSP student came to him after the June 27 program and expressed interest in starting a group that could offer students speaking opportunities, and Jim also described the former Campus Lecture Series as a possible model. Taking a broader view that includes a focus on programming, marketing, student leadership development, and our strategic plan, Carol asked for volunteers who would serve on a working group to look at this from a variety of perspectives.

Important Announcement: Zeynep reiterated that after-the-fact purchase orders should not occur under any circumstances, and that those expecting to expend funds should work closely with her even if only an estimated (rather than exact) cost is known.

Meeting adjourned at 11:57 a.m.

Respectfully Submitted,
Jim Schnur