9-19-2014

General Education Committee Meeting : 2014 : 09 : 19

General Education Committee

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GENERAL EDUCATION COMMITTEE
Agenda
Friday 19 September 2014 10am Davis 100

Committee Members:
1. Morgan Gresham, Chair
2. Kathy Carvalho-Knighton (Arts and Sciences)
3. Anthony Stamatoplos (Library)
4. David John (Arts and Sciences)
5. Deanna Michael (Education)
6. Paul Wang (Arts and Sciences)
7. Hugh LaFollette (Arts and Sciences)
8. Adrian O’Connor (Arts and Sciences)
9. Rick Smith (Business)

Attached Documents:
- minutes from 2 May 2014 meeting
- assessment data through spring 2014
- application status recap

(Course applications are in Google Drive)

Guest: Linda Crossman, registrar, to discuss transition from old Gen Ed to new Gen Ed fall 2015

AGENDA

A. Agenda items that were not discussed in May 2nd meeting:
   1. Assessment Responsibilities:
      a. Ensure that GE Chair will continue to have assistant Liz Southard
      b. Transition Faculty to GE online assessment tool in 2014-2015
      c. Need more coordinated and more fully supported system of GE assessment data
         compilation and analysis. This is important both because it shouldn’t be the GEC
         chair’s job to insert and store the data but also for infrastructural reasons related
         to things like SACS eventual return, etc.
   2. General Education Classroom Community
   3. Courses
      a. “Freshman Experience Course”
         i. Pilot at this point
         ii. Potential for becoming mandatory [concerns regarding staffing, oversight,
             and credit; also over SACS and other accrediting bodies concerning
             curricular issues (depending on where this course is “housed” and by
             whom it is staffed and administered)]
         iii. No room in 36 hour GE State Program to fit a course required for all
             students. Each course has to have a home in 1 of the 5 subject areas.
      b. Civic engagement course or other kind of community experience as a gen ed
         possibility
         i. this is something the GE committee discussed at length last year and
            decided not to include in the GE program as a GE SLO or a specific
            required course.
         ii. A course like this could be offered within one of the subject areas, but it
            could not be required for all students
   A. Review Applications
      We will also review those USFSP applications that were revise and review if they are
      returned to us in time including:
      ● State Course: POS 2041
GENERAL EDUCATION COMMITTEE
Agenda
Friday 19 September 2014 10am Davis 100


Agenda Items for GEC 2014-2015

Created based on GE day March 21 Faculty input, GEC Committee, & GEC Chair

1. Philosophy and Student Learning Outcomes: Executing the work of the current and previous committees, e.g., by sticking with the SLOs and the philosophy.

2. Assessment:
   a. Create Assessment plan for 2015 program- data collection
   b. Transition faculty to online Assessment Tool
      i. Fall transition: CAS PSY, SCL, and JMM departments and BUS
      ii. Spring CAS ESP (including math), BIO, HP, VVA and ED
   c. Consider Assessment Workshop for faculty

3. Course Applications:
   a. Identify minor productive tinkering, clarifying elements of the unified course application form. GEC will need to work with the Faculty Senate and other committees that review the course applications (UGC, APC, BUS, and ED, and Registrar office)
   b. Consider new (or resubmitted) applications. Deadlines posted are 1st week of October and 1st week of February for application submission
      i. These might include MMC 2100, VIC 3001, MMC 3602, WST XXX, CCJ 3024, ISS 1102
   c. Make sure that GE applications for 2015 program proceed through the correct committees including State approval

GEC Review required Fall 2014 and then forward to APC

   POS 2041—USFSP but not currently a GE course
      o GEC approved---, APC approved ---, UGC approved---

APC Review required Fall 2014 (the above course and...)

   FIL 2XXX -new USF system course
      o GEC approved---, APC approved ---, UGC approved---
   PHI 2630- USFSP course not GE with SCNS
      o GEC approved---, APC approved ---, UGC approved---
   WOH 2030- new USF system course
      o GEC approved---, APC approved ---, UGC approved---
   EVR 2217- USF, not USFSP course not GE with SCNS
      o GEC approved---, APC approved ---, UGC approved---
   CPO 2002- USFSP course not GE with SCNS
      o GEC approved---, APC approved ---, UGC approved---

UGC Review required Fall 2014 (the above courses and ....)

   BSC 2085- at USFSP but not currently a GE course at USFSP but in systems as GE course in Natural Sciences
      o GEC approved email 3/17, approved APC 3/21, rejected by UGC 3/26
   EVR 2001- No GE status with State
      o GEC approved 3/7, approved APC 4/4, approved by UGC ---
GENERAL EDUCATION COMMITTEE  
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Friday 19 September 2014 10am Davis 100

- CHM 2020—Not in USF system  
  - GEC 3/7 pending approved via email 3/17, cleared with Tampa, sent to APC 4/1
- ESC 2000-Not in USF system  
  - GEC approved 3/7, approved by APC 3/21, rejected by UGC 3/26

Courses to Send to SCNS

USFSP
- CHM 2020- new USF system course and GE standing in Natural Sciences  
- EVR 2001- renewing with SCNS and GE standing in Natural Sciences  
- EVR 2217- for GE standing in Natural Sciences (need Tampa agreement)  
- FIL 2XXX new state course and GE standing in Communication  
- WHO 2030 new USF system course and GE standing in Humanities  
- MMC 3602 for GE standing in Humanities (need Tampa agreement)  
- CPO 2002- not GE course with Social Sciences in system (need Tampa agreement)

Tampa will send
- ARH 2000- new system course  
- PHI 2630- new GE standing at all institutions in system  
- ESC 2000- new system course  
- POS 2041- new GE standing at all institutions in system

Sarasota will send
- MUL 2010- new system course  
- THE 2000- new system course

4. 2015 GE day
   a. Plan early enough in the year to ensure that the meeting help faculty adapt to the new Core.
   b. Discuss with faculty idea of a Themes for a “Theme based Curriculum in Cross Disciplinary Courses” [in terms of a discussion with administration, would part of the discussion not only be on potential themes (which seems less important at this point) than on the need for course development support, etc.]
      i. Climate
      ii. Sustainability
      iii. Crime/Criminology
      iv. Public Health/Diseases
   c. Discuss with faculty Idea: Innovations in __________ - with different course in each discipline for Gen Ed.
      i. Courses rotate. Could be a common theme for that year.
      ii. One thought: Getting people from industry, the field, alumni, etc. Have them speak or can be on Skype for a brief talk with students on why what they are learning is important. What are the important skills.
   d. Exploiting interconnectedness between classes, between academic/non-academic experiences.

5. Review Gordon rule and Gordon Rule courses
6. Review Exit courses and consider the Full-time faculty rule and the limit of 25 students per class rule indicated in the Catalogue
GENERAL EDUCATION COMMITTEE
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GENERAL EDUCATION COMMITTEE
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Friday May 2 10am Davis 100.

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2. Kathy Carvalho-Knighton (Arts and Sciences)
3. Anthony Stamatoplos (Library)
4. David John (Arts and Sciences)
5. Deanna Michael (Education)
6. (Deni Elliot replacement)
7. Hugh LaFollette (Arts and Sciences)
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Attached documents:

<table>
<thead>
<tr>
<th>Course Applications on google drive</th>
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<tbody>
<tr>
<td>Minutes May 2</td>
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<tr>
<td>Assessment Data through Spring 2014</td>
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<td>Application Status Recap</td>
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AGENDA

A. Agenda items that were not discussed in May 2nd meeting:

1. Assessment Responsibilities:
   c. Ensure that GE Chair will continue to have assistant Liz Southard
   d. Transition Faculty to GE online assessment tool in 2014-2015
   e. Need more coordinated and more fully supported system of GE assessment data compilation and analysis. This is important both because it shouldn’t be the GEC chair’s job to insert and store the data but also for infrastructural reasons related to things like SACS eventual return, etc.

4. General Education Classroom Community

5. Courses
   a. “Freshman Experience Course”
      i. Pilot at this point
      ii. Potential for becoming mandatory [concerns regarding staffing, oversight, and credit; also over SACS and other accrediting bodies concerning curricular issues (depending on where this course is “housed” and by whom it is staffed and administered)]
      iii. No room in 36 hour GE State Program to fit a course required for all students. Each course has to have a home in 1 of the 5 subject areas.
   b. Civic engagement course or other kind of community experience as a gen ed possibility
      i. this is something the GE committee discussed at length last year and decided not to include in the GE program as a GE SLO or a specific required course.
ii. A course like this could be offered within one of the subject areas, but it could not be required for all students

B. Review Applications
   We will also review those USFSP applications that were revise and review if they are returned to us in time including:
   State Course: POS 2041

C. Review and Approve Minutes April 4 and April 18
D. Elect new GE Chair for F2014
MINUTES

Chancellor Sophia Wisniewska and Vice Chancellor Vivian Fueyo Meeting


- Full-time faculty hires for Gen Ed classes
  - History of the Campus— we were once a junior and senior college and when we switched to 4 year institution with freshmen and sophomore, we did not focus on hiring faculty to teach general education courses. Instead programs already present focused on developing their majors and minors. This has left a significant gap in full-time faculty at USF who want and thrive on teaching introductory general education courses.
  - Having full-time faculty increases student retention
  - We realize that not every course section can be taught by full-time faculty but the ratio needs to be much better than it currently is
  - If we do not make general education a priority on this campus, then our programs and our institution will falter.
  - We need more Full-time Faculty particular in
    - Mathematics- 2 full time instructors, no tenure track or tenured faculty currently
    - Composition- 90% courses taught by part-time faculty
    - Humanities- we do not have faculty with specialties in Music, Theater, general humanities,
    - GE courses which only have one full-time faculty member (e.g., philosophy and art history, chemistry) also need support with future hires. It is unreasonable to expect one faculty member to teach all sections of GE course every semester and/or to mentor and monitor all adjuncts for that course every semester.
    - We should make instructor and part-time teaching more attractive so we can recruit and retain the best. Among other things, we should give them more time for research. We should also be wary of heaping a heavy service load on them, as well as non-tenured full time faculty.

- Formal process is need for working on issues between Faculty and Administration
  - Vice Chancellor and Chancellor indicated
    - We need better data to indicate number of faculty per discipline and SCH regarding general education to look at hires
    - We should work through administrative channels (chairs and Deans) to advocate needed hires
    - The Strategic Plan (Infra Structure section) should specify the need for better data to determine where the hires are most needed.

- Assessment Responsibilities DID NOT DISCUSS
  - Ensure that GE Chair will continue to have assistant Liz Southard
  - Transition Faculty to GE online assessment tool in 2014-2015
  - Need more coordinated and more fully supported system of GE assessment data compilation and analysis. This is important both because it shouldn’t be the GEC
chair’s job to insert and store the data but also for infrastructural reasons related to things like SACS eventual return, etc.

- General Education Classroom Community DID NOT DISCUSS
- Courses
  - “Freshman Experience Course DID NOT DISCUSS
  - Civic engagement course or other kind of community experience as a gen ed possibility
    - this is something the GE committee discussed at length last year and decided not to include in the GE program as a GE SLO or a specific required course.
    - A course like this could be offered within one of the subject areas, but it could not be required for all students
    - Suggested that they look at Civic Engagement Certificate and course list with Judithanne McLauchlan
  - Review Applications
    - State Course: POS 2041 not returned to us, will review Fall 2014
    - Suggest to faculty that in the future if a course is Tampa owned and they want to make it a GE course, it might be better to create their own new course for GE
  - All of the following were approved
    - MMC 3602, FIL 2XXX, PHI 2630, WOH 2030, EVR 2217, and GEO 2200.
    - ANT 2511, ANT 2410, CPO 2002, GEA 2000
- Review and Approved Minutes April 4 and April 18
- Elected new GE Chair for F2014-Sp2015 Morgan Gresham
GEC Applications for Fall 2015
Deadlines for Applications: 1st week of October 2014 and 1st week of February 2015

State Core Course - GEC re-review required

POS 2041 - application attached but missing updated syllabus (faculty indicated changes in syllabus after agreement with Tampa, but did not send us the updated syllabus) after GEC approval needs APC and UGC approval. Tampa will send to SCNS

USFSP Courses - APC, UGC, and SCNS review required

MMC 3602 - needs SCNS to change GE status to Communication (faculty need to work with Tampa faculty for approval currently GE in SS and H)
FIL 2XXX - new USF system and Statewide course needs SCNS
PHI 2630 - needs SCNS review for GE status, Tampa already agreed and Tampa will send to SCNS
WOH 2030 - new USF System course needs SCNS
EVR 2217 - needs SCNS to add GE status (faculty need to work with Tampa faculty for approval)
CPO 2002 - needs SCNS to add GE status (does not currently have GE status with SCNS and faculty need to work with Tampa faculty for approval).

UGC Review Required Fall 2014

BSC 2085 - at USFSP but not currently a GE course at USFSP but in systems as GE course in Natural Sciences
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Sarasota will send
- MUL 2010 - new system course
- THE 2000 - new system course
Most Recent Assessment Data
As of August 29, 2014

Semester Summary

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## GENERAL EDUCATION COMMITTEE

**Agenda**
Friday 19 September 2014 10am Davis 100

DRAFT USFSP Course List for 2015 Program
General Education Faculty Committee

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<th>COMMUNICATION</th>
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<td>ENC 1101 English Composition I</td>
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