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Library Faculty Council Meeting : 2017 : 02 : 08 : Minutes

Nelson Poynter Memorial Library. Library Faculty Council.

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Library Faculty Council
Tuesday, February 8, 2017, 10:15 a.m.

Present: Kaya van Beynen (Chair), Camielle Crampsie, Tina Neville, Patricia Pettijohn, Jim Schnur, Tony Stamatoplos.

Regrets: Gary Austin, Deb Henry

Guests: Catherine Cardwell

Announcements:

- Alex Flores first day is today. She will be assisting with the service desk and will work Saturdays and some evenings along with her daytime Monday-Friday hours
- Jim Schnur announced that he recently added the papers of a prominent civil rights activist to our collection.
- Dean Cardwell announcements:
 - The strategic planning group is working hard combining feedback from the recent retreat with survey comments. They are also looking at rewriting the mission and vision.
 - By spring break we will have a new student tech desk in the library. The service model will be similar to the Academic Success Center and will employ peer-to-peer tutoring. Students will get assistance with how to use technology but it will not provide repair or maintenance of their (student's) computers.

Committee and Council Reports:

System Faculty Council – update tabled until Deb is present

Faculty Senate -- Tina

- Tina attended the February 3 meeting of the Senate in Deb's stead. Much of the discussion centered on updates to the MAP and to the Health Consortium plan.

Graduate Council -- hasn't met since the last LFC meeting

General Education – Tony

- Discussed the MAP
- In process of collecting data on who is teaching GE courses, looking at exit courses and developing an assessment plan
- They will hold another "assessment" day this semester

Undergraduate Council – Camielle

- Next meeting is tomorrow
- Working on revising their policies and procedures

Research Council – Tina

- Recently met to rank the internal grant awards
- Have been working with the Faculty Senate to revise and streamline the procedures for nominating someone to the System Research Council

Awards – Jim

- Have met and sent their recommendations to the Regional Chancellor

Distance Learning – update tabled until Gary is present

New Business:

MAP

- Kaya is a member of the faculty group that is revising the current MAP document, she presented their work so far and asked for suggestions on the wording of the additions relating to the library. Discussion of issues followed, particularly with regard to funding and processes for the textbook collection.
- Kaya said the new draft will be available on February 10th. There will be a quick turnaround for comments so be watching for the announcement.

Annual Reviews and documenting research

- Prior to today's meeting, Deb shared a portion of the campus annual review document that stated faculty are supposed to document both completed and ongoing research for their annual review. Currently, this is not a part of the library annual review process. Should it be?
- Discussion followed. Patricia volunteered to track down the source of the statement to see if it refers only to tenure-track faculty and if it appears that we will need to add this process in order to be in compliance with the campus faculty documents.

Faculty Time Use Study

- Tina (in Deb's stead) was asked by the Faculty Senate Chair to consult with the library faculty to see if they would be willing to participate in a national faculty time use study. Participants would be required to document their use of time for one particular day. All members present agreed that they are willing to consider participation.

Old Business:

Librarian Promotion Guidelines Review Committee

- Tony (Chair), Camielle and Tina met on January 30th to compare the new USFSP Promotion and Tenure Guidelines to the current Library Promotion Guidelines. They highlighted wording that did not match the campus document and also looked for processes or new requirements that might warrant further discussion.
- Tony distributed notes on the committee's findings and summarized the points for consideration.
- With time running out in today's meeting, the decision was made to set another time for more discussion. The deadline for comments is March 10 so Kaya will distribute a doodle poll to find another meeting time.

Next meeting, Tuesday, March 7, 2017 Time TBD, Scribe: Tony