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College of Arts & Sciences Council Meeting : 2017 : 04 : 07

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**College of Arts and Sciences
Faculty Council Meeting**

**7 April 2017
9 am to 10 am
DAV 100
Minutes**

AGENDA & MINUTES Council Members in Attendance:

Norine Noonan (Prof, BIO) 2015-2017, chair

Erika Greenberg-Schneider (Assistant Prof. VVA) 2016-2018

Jennifer O'Brien (Assistant Prof, PSY) 2015-2017

Joan Reid (Assistant Prof, SCL) 2015-2017

Henry Alegria (Associate Prof, unaffiliated), 2016

Sheramy Bundrick (Prof, H&P), 2016-2018

Kathy Arthur (Associate Prof, At Large, Vice Chair) 2016-2018

Adrian O'Connor (Assistant Prof, At Large) 2015-2017

1. Call to Order and Welcome, Norine Noonan , CAS Faculty Council Chair
2. Approval of Minutes of Feb 24, 2017 Meeting (attached)
3. System Faculty Council Report (Meeting of March 23, 2017)
 - Dr. Noonan reported that the SFC heard from Dr. Donna Peterson regarding the evolution of the system health collaboration efforts. The previous documents which seemed to be very prescriptive and minimized USFSP's possible role have been discarded in favor of a more informal steering committee which will meet with reasonable periodicity to facilitate appropriate and feasible collaboration on health/biomedical science academic programs. One example is the development of an accelerated pathway to the BS in Nursing for USFSP and USFSM students who will also earn a degree in Biology from those institutions.
4. CAS Chairs Meeting report (Noonan)
 - The Dean's office is changing its main entrance so that access by the public and by faculty will be limited except by appointment. There will be only one entrance and people will have to speak with Harriett Fletcher at the front desk for appointments. This is to create a more professional environment and one in which the staff have fewer distractions.
 - We now have to send emails for copying on downstairs copy machine (see below) or if we want to reserve the conference room
 - Concern expressed that this shutting off of faculty and staff from each other and will create a less than collegial work environment and inhibit communication.
 - Jim Grant was the architect for remodeling office space in CAS and in the future faculty office space and lab space in Davis Hall. However, he has now retired (again) and left the university. There is concern that the design which calls for classrooms to be on the outside

perimeters of the building and offices on the interior with no windows will not be either attractive or optimal for either function. Faculty do not support this model.

- Online teaching-The Administration is encouraging visiting faculty to reach online which may require them to turn over the rights to courses they develop to the university for future use. There is some concern that this model may not be the best “fit” for USFSP, although the scholarly literature on student outcomes in online and hybrid courses is mixed as to efficacy. The Academic Programs committee should be involved with decisions about changes in the method of delivery of courses within CAS.

5. Role of Administrative Specialists for departments (Arthur)

- Department chairs are going to generate a list of duties for the Administrative specialists. The administrative specialists work for the chairs not for the general faculty.

6. Photocopying/printing support for faculty (Arthur)

- The council was concerned that the delays associated with restricting faculty access to the DAV 100 copier might adversely impact faculty with time-sensitive photocopying to be done. While the Council appreciates the need to reduce the amount of photocopying, it does not think that the pending changes will have the desired effect.

8. Role of CAS Council in Dean’s search (Noonan).

- Dr. Noonan asked the Council members if any of them had been contacted relative to the Search Committee for the CAS Dean. None had. Dr. Noonan committed to contacting VCAA Tadlock to ensure that all departments were represented on the Search Committee.

9. Old Business

7. New Business

We need to replace H&P position in the fall on the council and one At-large member.

Proposed Dates/Times: All meetings would be from 9 am to 10 am (approx.)

Friday, April 28, 2017 – this is a Reading Day

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