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College of Business Council Meeting : 2012 : 09 : 26

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**USFSP College of Business
College of Business Council
Meeting Minutes**

Wednesday, September 26, 2012, noon, Piano Man Conference Room

Members Present: Tom Ainscough, Tom Carter, Bill Jackson, Grover Kearns, Dan Marlin, Todd Shank

The following items were discussed:

- 1) The minutes from the September, 12, 2012 meeting were unanimously approved.
- 2) Changes to the COB Governance Document concerning the annual review appeals process. The committee will work on terminology for these changes. These changes will be discussed at our next CBC meeting and eventually voted on.
 - a. Faculty members not satisfied with their reviews from the ARAC need to:
 - i. Appeal to the ARAC. This appeal should include the rationale and basis for the appeal and may include clarification to already submitted material. It may not include new material or be based on material not include the original annual review packet.
 - ii. If still not satisfied, the appeal would move to the Annual Review Appeals Committee which is a subcommittee of the CBC. This committee will consist of three members of the CBC of which no more than 1 can also be a member of the ARAC. If there is overlap between the CBC and ARAC such that this is not possible than the CBC will appoint members from outside of the CBC to serve on the Annual Review Appeals Committee.
- 3) Dr. Luckett addressed the committee asking for CBC input on a voting issue concerning curriculum changes in the Marketing area. The issue concerned the differences between a no vote and an abstention and then also how to determine a quorum and majority in an e-mail vote. The issue is being looked into by the CBC. We discussed potentially making changes to the Governance document.
- 4) We reviewed the T&P document and discussed some potential changes. These include the number of discipline areas, the formation of the full professor committee and inconsistencies between the formation of the T&P committee and the Full Professor committee, and when the T&P elections should occur. These changes will be further discussed at our next CBC meeting and eventually voted on.

5) Two new search committees were formed:

Tenure-track Accounting search committee: Fellows (chair), Kearns, Sinclair, Corton

Instructor in Entrepreneurship search committee: Jackson (chair), Lockett, Stowell, Kayhan