

9-12-2012

## College of Business Council Meeting : 2012 : 09 : 12

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**USFSP College of Business  
College of Business Council  
Meeting Minutes**

**Wednesday, September 12, 2012, noon, Piano Man Conference Room**

**Members Present:** Tom Ainscough, Tom Carter, Bill Jackson, Grover Kearns, Dan Marlin (Chair), Todd Shank

**Absent:** Chris Davis

The following items were discussed:

1) Maling addressed the following with the committee:

- a) Strategic planning and the role of the CBC in maintaining the process once the current strategic planning committee's work is completed.
- b) New faculty searches in Accounting (tenure track) and Entrepreneurship (permanent instructor).
- c) COB building – everything is open for discussion including potentially the old Dali building.

2) Update committee spreadsheet. The committee chair will update the committee spreadsheet based on information provided by each area representative.

3) The committee went over several agenda items in an e-mail from last year's CBC chair:

- a) Items 1 and 2 dealt with the committee assignment spreadsheet as discussed above.
- b) Item 3 dealt with Finalizing Appeals Process for ARAC and include it in the COB Governance Document:

“The CBC worked on this off and on during the past AY, but it needs to be finalized. This is what we came up with.

- a. Faculty members not satisfied with their reviews from the ARAC need to:
  - i. Appeal to the ARAC
  - ii. If still not satisfied, the appeal would move to the Annual Review Appeals Committee which is a subcommittee of the CBC, consisting of three CBC members

This needs to be incorporated in the governance document following the proper procedures.”

This is being looked into and will probably require a vote during at a COB faculty meeting.

c) Item 4 dealt with:

“A discrepancy between COB Governance Document and COB T&P Guidelines

a. Governance Document outlines:

“Selection of the members to the standing committees is done at the end of the spring semester prior to the next academic year.”

b. T&P Guidelines outline:

Elections to the TPC are made annually each Fall semester.”

The committee voted unanimously to suggest the following change in the wording of the T&P guidelines:

“Elections to the TPC are made annually at the end of the spring semester prior to the next academic year.”

This will need to be voted on at a COB faculty meeting.

d) Item 5 dealt with a request by the Dean to address discrepancy with the ARAC.

The following is an excerpt of an e-mail written by the Dean regarding this matter:

“I encountered a problem this year while evaluating faculty. If you look at the rating scheme only the teaching scheme has combination rating that is strong/outstanding, etc. The other two, Service and Research, have NO such a rating. This is not the problem. Problems arise when the ARAC does arbitrary rating such as Outstanding/Strong whereas the chart in the document does not provide for such a rating.

The CBC and I need to advise the ARAC that they may not and actually must not create arbitrary rating for Research and Service category where such as “Weak/Satisfactory” or similar does not exist.”

This item was discussed. The CBC does not believe that the intent of the committee that developed the guidelines was to exclude the combination ratings in Service and Research. Thus, the committee suggests that clarification be made to the existing ARC guidelines to reflect this.

This will also need to be voted on at a COB faculty meeting.

4) Full Professor Committee

As last year’s chair of the full professor committee Gary Patterson asked if he should call this year’s initial meeting. The committee agreed.