

11-13-2009

Research Council Meeting : 2009 : 11 : 13

Research Council

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USFSP Faculty Research Council Meeting Minutes

November 13, 2009, 10:00 am, COQ 201

Present: Jim Fellows (COB), Alex Brice (COE), Cynthia Leung (COE), Michiko Otsuki (arrived at 11 am, CAS), Deb Henry (LIB), Patricia Scott (Academic Affairs)

Absent: Todd Shank

Guests: Steve Lang, Zafer Unal, Anita Sahgal, Charles Vanover (attending the IRB training)

IRB Training:

Henry Zych, IRB Coordinator, conducted an IRB training session for attendees. Proof of training will be issued via email to attendees. He provided information about the new electronic registration and IRB submission process. Both applicants and those who approve IRB research studies need to establish an account. Existing IRBs that were submitted in paper will continue to be managed in paper format. He also announced that training received starting in 2010 will be valid for two years instead of one.

Visitors departed at the conclusion of the training session.

The regularly scheduled Faculty Research Council meeting started around 11:30 am; Charles Vanover remained for the meeting. He will be filling Cynthia's position on the council when she goes on sabbatical Spring 2010.

Council Membership:

CAS is still seeking a second representative.

New Policies:

Pat Scott distributed two (2) new policies:

Sponsored Research Cost Sharing

Financial Closeout of Fixed-price Sponsored Award Agreements

Discussion followed on how best to notify the faculty of the new research policies.

Two suggestions were made: each College representative to the Faculty Research Council meets with their College dean; or Pat forwards an e-mail to the dean with the new policies as an attachment. It was decided that Pat would send an e-mail notice to the deans encouraging the deans to distribute the policies to all faculty.

Action: Council members are asked to share with their respective Deans.

Guide to Discussion: Faculty Research Council 2007

Cynthia also distributed the "2008-2012 Strategic Plan: Goals and Strategies for Research." Discussion focused on the ideas in the Guide to Discussion and the status of each item listed: what had been accomplished or yet, to be implemented. The goals and strategies will be further discussed at the December meeting of the Faculty Research Council

Undergraduate Research:

Supporting and promoting undergraduate research has been designated as an important mission of the Research Council (Guide to Discussion). Cynthia and Patricia shared their experience attending a webinar offered by the Council for Undergraduate Research (CUR).

Michiko described her procedure for recruiting interested undergraduates to do research under her management. She also explained how the psychology department, in general, advertised opportunities. Other members shared their efforts in recruitment. Additional discussion centered on possible ways, both formal and informal, the process of matching undergraduates to research opportunities might be facilitated. Another discussion point is the end result of the research experience, i.e. does it count as a course for a grade, as an independent study, what are the assessment options?

Graduate Research:

Pat stated that there were around 500 USFSP graduate students. As with undergraduates, many of the same concerns exist. A current trend is to seek Foundation funding to support research. A few faculty researchers have expressed interest in pursuing this funding option. Discussion followed as to a suggestion to invite the USF Director of Foundation Support to the January meeting. Faculty will be notified of the upcoming guest speaker and topic.

Action: A suggestion was made to arrange for a speaker for an FRC meeting sometime in the spring to address opportunities for supporting research experiences.

Discussion followed on points addressed by the CAS Faculty Council Meeting on November 10th with Dr. Norine Noonan. The discussion focused primarily on Research. Michiko and Cynthia recalled areas of interest and concern of members attending the meeting. In the interest of time, members agreed to continue the discussion at the December meeting.

Future meetings:

It was agreed to meet December 11, 10 am, COQ 201 as previously planned. The election of a new chairperson (Cynthia goes on sabbatical) is necessary.

Meeting adjourned 12:14 pm.

Respectfully submitted,

Deborah Henry
Council Secretary