

**Agenda Item:**

**USF St. Petersburg Campus Board**  
February , 2016

**Issue:** Facilities and Equipment Use Fees Effective Fall 2016

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**Proposed action:** Approve reduction and/or elimination of facilities and equipment use fees for courses effective fall 2016

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**Executive Summary:**

In accordance with Florida Statute 1009.24 and the authority granted to the USF Board of Trustees, recommendations are presented with regard to amending the course fees charged for use of facilities and equipment in instructional laboratories.

Each year, USFSP colleges review all courses and existing facilities and equipment use fees to determine whether fee revisions, additions, or eliminations are necessary. A comprehensive and detailed approach is undertaken to assess the facilities and equipment use fee for classes requiring equipment intensive instructional laboratories. The approach is designed to ensure that the charge recovers only the cost of instructional laboratory equipment in proportion to the time of their usage for the classes.

**Financial Impact:**

- 5 eliminated fees affecting an estimated 82 students
- 1 reduced fee affecting an estimated 46 students
- These changes will result in an estimated total net decrease in annual fee revenue of approximately \$2,700

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**Strategic Goal(s) Item Supports:** Faculty Excellence in Teaching & Research

Sustainable Funding

**Supporting Documentation:**

[List of Facilities and Equipment Use Fee Revisions](#)

**Prepared by:**

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