

11-19-2009

## College of Business Council Meeting : 2009 : 11 : 19

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**College of Business Council**  
Thursday, November 19, 2009 12:15 p.m.  
Dean's Conference Room COB

**MINUTES**

Present: Tom Ainscough, Grover Kearns, Gary Patterson, Rick Smith

Absent: Chris Davis (with apologies), Dan Marlin

1. Approval of Minutes from the 09/17/09 Meeting

The minutes were presented and approved without revision.

2. Proposed Chair's Report for Service

Chair Kearns discussed a proposed form that would be completed by each COB committee chair for each term. The report would show the number of meetings held during the term (fall or spring), and the number of meetings attended by each member. The worksheets would be submitted to the CBC Chair who would assimilate them into a single spreadsheet and provide a copy to the Annual Review Committee.

The CBC members unanimously approved the use of the form with minor revisions.

3. Governance & Transparency

Chair Kearns discussed several items that would assist in improving governance and transparency. First, the spreadsheet containing all committee appointments will be posted to the COB Blackboard site. Second, another spreadsheet is being created that will show a daily schedule of all faculty teaching and office hour times. This will assist chairs who are planning meetings and facilitate the notion of unity as we move to separate office buildings in the spring 2010 semester. The spreadsheet will also contain office numbers and phone numbers. It will be posted to the COB BB site. No votes were needed.

COB Charges and Minutes will also be posted to the COB BB site.

4. Committee Appointments and Vice Chairs

Chair Kearns introduced the possibility of (1) having two year appointments for committee chairs, (2) having vice-chairs who would rotate into the chair position, and (3) rotating the chair between disciplines. The ensuing discussion brought forth the following points. Because of the relatively small size of the faculty body that can serve as chairs and the limited membership on some committees, two year appointments would be impractical. Also, some committees do not have full discipline representation and some disciplines are limited as to faculty members which makes a rotation between disciplines impractical. It was also pointed out that the notion of vice-chairs was did not appear to serve a practical purpose. Most faculty feel that their service commitment is already too high and the role of the vice-chair would not serve a purpose other than to create confusion as to actual

responsibilities. It was determined, however, that the graduate and undergraduate curriculum committees might benefit from vice-chairs but members agreed to table further discussion until the spring semester.

#### 5. Unification of Faculty

Chair Kearns asked for ideas on ways to improve working relationships among faculty members. This is particularly important given that we will be physically separated after the move to different office locations. Members stated that this was a laudable goal and that we will continue pursuing possibilities. One approach is to encourage members to attend more functions that include both COB faculty and faculty from other colleges as well.

#### 6. Meeting Adjournment at 1:05 PM