

## Agenda Item:

### USF St. Petersburg Campus Board February , 2016

**Issue:** Material and Supply Fees Effective Fall 2016

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**Proposed action:** Approve reduction and/or elimination of material and supply fees for courses effective fall 2016

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#### **Executive Summary:**

In accordance with Florida Statute 1009.24 and the authority granted to the USF Board of Trustees, recommendations are presented with regard to amending the course fees charged for consumption of materials and supplies in instructional activities.

Each year, USFSP colleges review all courses and existing material and supply fees to determine whether fee revisions, additions, or eliminations are necessary. A comprehensive and detailed approach is undertaken to assess the material and supply fee for classes requiring consumables for instructional activities. The approach is designed to ensure that the charge offsets or recovers only the cost of instructional materials and supplies consumed for the classes.

#### **Financial Impact:**

- 5 eliminated fees for discontinued course offerings
  - 20 reduced fees affecting an estimated 806 students
  - These changes will result in an estimated total net decrease in annual fee revenue of approximately \$5,400
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**Strategic Goal(s) Item Supports:** Faculty Excellence in Teaching & Research  
Sustainable Funding

**Supporting Documentation:** [List of Material and Supply Fee Revisions](#)

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