

11-22-2013

## Undergraduate Council Meeting : 2013 : 11 : 22

Undergraduate Council

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## Undergraduate Council Meeting Minutes

22 November 2013, 10:00 a.m., Conference Room, Piano Man Building

Members Present: Tom Ainscough (chair, COB), Bonnie Braun (COE), Linda Crossman (Registrar), Joan Eldridge (Academic Advising), Jim Schnur (LIB)

Regrets: Kevin Wang (CAS)

Guests: Cyndie Collins

Meeting: Called to order at 10:02 a.m. with quorum present by Tom

Minutes: N/A

## New Business

### ***Administrative Matters***

**Council Leadership and Business.** Since this is the first meeting of the academic year, discussion ensued regarding roles and responsibilities. Tom Ainscough agreed to serve as chair once again, and Jim agreed to serve as council scribe. Jim will also be placing meeting minutes in the USFSP Digital Archive when approved.

### ***Curricular Matters***

1. **Change in Hours.** SOW 3101 will be reduced from four to three credit hours beginning in the Spring 2014 semester.

2. **Double Majors/Dual Majors versus Dual Degrees.** Cyndie Collins mentioned that there are going to be changes in the way these are handled. Tampa is taking a stricter approach, while we have allowed for some latitude for current students. For USFSP students, all pre-existing majors are safe and changes will take effect in the Fall 2014 semester, with the provision for a minimum G.P.A. for admission.

## Old Business

**“Doing Business in \_\_\_” courses in the College of Business.** Conversation revolved around how these course fit and support the degree program and “what is their proper home” within the curriculum. A study abroad permit is required.

### ***Announcements***

**Changes to Variable Credits at USF Tampa.** Variable classes and “C” classes—combined lectures and labs, are under review at USF Tampa. The majority of these courses on our campus are okay. Grade forgiveness for individual courses does not take into account credit hours, so if a four-credit hour course becomes three credits at the time it is retaken for grade forgiveness on the earlier attempt, it will count as three credits earned and the original four-credit section will be forgiven.

**Certificate Programs.** SACS plans to change how its require academics by focusing on “educational programs” rather than just “degree programs.” Therefore, if certificate programs are proposed or offered, each of those “educational programs” must have formal processes for tracking, certification, and documentation. This will require USFSP to develop an institutional process and assure that if students complete a certificate program, that there is documentation to support their assertion. For the record, the Associate of Arts credential available at USFSP is not a “degree,” but instead a certificate.

Having no further business, the meeting adjourned at 11:23 a.m. Next meeting: To be determined

Respectfully Submitted,

Jim Schnur  
University Librarian