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Graduate Council Meeting : 2014 : 12 : 15

Graduate Council

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USFSP GRADUATE COUNCIL
Meeting Minutes – December 15, 2014 (Draft dated 1/8/15)

List of attendees		
Members	Present	Regrets
Donna Knudsen (Ex officio; Director)	X	
Dr. Han Reichgelt (Ex officio; RVCAA)	X	
Dr. Hemant Merchant (Chair; COB)	X	
Dr. Kim Stoddard (COE)	X	
Ms. Patricia Pettijohn (Library)	X	
Dr. Lisa Starks (CAS)	X	
Ms. Marissa Wyant (Student)	X	
Guests (if any)		
Dr. Barnali Dixon, ESP	X	
Dr. Karin Braunsberger, COB	X (via Skype)	

Minutes of last GC meeting held on November 24, 2014	
Motion to approve minutes:	
Seconded by:	
Discussion (if any):	
Result:	Tabled for approval at January meeting

Agenda item #1 – Review of Proposal for New Graduate Certificate in Geospatial Science	
Discussion:	<p>Dr. Barnali Dixon summarized the proposal for a new graduate certificate in Geospatial Science.</p> <p>The proposal is comprised of courses that already exist in the USF System inventory and that have been previously taught by USFSP.</p> <p>Courses are sequential and as USF Tampa currently offers a course that is relevant, if students take the course offered at USFT, it will be allowed for credit in the USFSP certificate.</p> <p>The Council requested a revision to the third paragraph in Item #5 – Proposed Catalog Language. The current language reflects a guarantee regarding the competitiveness and success of students in the workplace and the Council requests that the language be modified to suggest a guarantee that students completing the certificate will</p>

	<p>possess the skills to become more competitive and successful in related occupations.</p> <p>The Council also requested that the proposal be modified to qualify “relevant work experience” as it relates to admissions decisions.</p> <p>Dr. Reichgelt suggested that the proposing faculty consider whether or not the certificate could – or should – be offered online in the future and if so, to discuss what technical adaptations would be needed to accomplish this.</p>
Motion:	Patricia Pettijohn motioned that the certificate be approved contingent upon amendment of the proposal to reflect the Council’s language suggestions.
Proposed by:	Dr. Barnali Dixon
Seconded by:	The motion for contingent approval was seconded by Dr. Lisa Starks-Estes.
Result:	Unanimously approval.
Action:	Dr. Dixon and Donna Knudsen will work together to revise the proposal language to reflect the Council’s recommendations (done). The revised proposal will be routed to Council via email and Donna Knudsen will secure the signatures of the Council Chair and the VCAA before forwarding to System personnel for BANNER codes and implementation.
Responsible person:	Barnali Dixon, Donna Knudsen, Hemant Merchant

Agenda item #2 New Course Proposal in COB	
Discussion:	<p>The Council reviewed new course proposals for (GEB 6464) Social Entrepreneurship in Emerging Markets, (GEB 6461) Social Entrepreneurship I and (GEB 6462) Social Entrepreneurship II.</p> <p>Dr. Karin Braunsberger was available by Skype to summarize the course proposals and answer the Council’s questions. Dr. Braunsberger explained that the Emerging Markets course is currently offered as a study abroad to Guatemala and following that course, many students go on to take Social Entrepreneurship I and II.</p> <p>All courses have been offered by USFSP in the past under selected topics. The new course proposals would convert the courses to permanent course numbers.</p>

	<p>Following Dr. Braunsberger’s summary, the Council expressed excitement for the many opportunities that exist for coupling these courses into multiple tracks, not only within Business degrees but in Arts & Sciences and Education as well.</p> <p>The Council requested that the COB revise the current proposals to split the learning outcomes out separately for Social Entrepreneurship I and Social Entrepreneurship II that are currently combined under both courses.</p> <p>Dr. Reichgelt requested that the COB substitute broader language such as “an emerging market” in place of the study abroad to Guatemala to ensure the easy transitions of travel and study opportunities elsewhere in the future.</p>
Motion:	Dr. Lisa Starks-Estes motioned to approve the three course proposals contingent upon the submission of revised proposals that reflect the Council’s recommendations.
Proposed by:	Dr. Karin Braunsberger, COB
Seconded by:	The motion was seconded by Patricia Pettijohn.
Result:	Unanimous approval.
Action:	COB to revise course proposal and resubmit finalized versions which will be re-routed to the Council. Donna Knudsen will follow up with the usual process for forwarding new proposals for concurrence through the USF system and approval by the state course numbering system.
Responsible person:	Karin Braunsberger, Donna Knudsen

The Council will meet next on Monday, January 26 at 3:30 p.m. in the Academic Affairs conference room (BAY 205). Tentative agenda items include:

1. Approval of November 24 minutes
2. Approval of December 15 minutes
3. Review proposal to change admissions requirements in the MBA program
4. Review of proposed changes to MA in Environmental Science and Policy
5. Review of new course proposals (10) in support of the masters programs in Environmental Science and Policy.

Meeting adjourned at 12:00 p.m.