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College of Arts & Sciences Council Meeting : 2010 : 10 : 07

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Faculty Council Meeting – Oct. 7, 2010

Minutes

Present

Faculty Council Members: Susan Allen, Chair; Martine Fernandes, Vice Chair; Ella Schmidt, Mark Durand; Armando Hoare; Seth McKee; Joseph Dorsey, Kathy Arthur
Guests: Rebecca Johns, Sheramy Bundrick

Approval of Sept. Minutes

- The minutes were approved as written; Ella moved and Mark seconded.

Dialogue to Clarify Code of Conduct Policies vs. Freedom of Speech Issues

- Report on history of and outcomes of previous survey – Rebecca & Sheramy

Previous survey did indicate concerns about the process for dealing with student conduct issues; Focus was particularly on safety, which was addressed by placing phones in each classroom and improving the lighting at night.

- Report on meeting with Kent & Kay-Lynne – Susan & Martine

Kent and Kay-Lynne are interested in providing a workshop for chairs or for all faculty. Process of dealing with student conduct issues involves faculty going to their chair first, with back up as needed from the Associate Dean. It was discussed that all faculty need to know what the policies are and where to access them. Everyone should be more aware of what they need to do when they have a serious problem with a student.

- Discussion of proposed faculty survey

Faculty Council members discussed the possibility of doing another survey, but, decided we know what the issues are. Concerns and need for more knowledge about the process for dealing with student conduct problems have not changed. It was decided that the next step is to arrange for a workshop with Student Affairs. Want the Chairs to be there but will open it to all instructors/faculty

Update on Revised By-Laws – Martine & Ella

- Changes to the by-laws had already been made and voted on but the revised by-laws were never posted on the website. Pat White will post them as soon as she has secured permission to access the Faculty Council website.

Communication w/ Senate Reps. – Susan

- Both reps were emailed and will try to make future meetings. They will have access to our agendas and minutes for their monthly reports. Melanie needs a substitute for this month's meeting. Either Ella or Joseph will arrange to attend.

Fall Semester Faculty Meetings –

- Faculty Council agreed that the minutes for the Sept. meeting, reviewed by members and Chairs, should now be posted on the website. Susan will email the link for the minutes to all faculty/instructors who were invited to the meeting.
- Another topic for a faculty meeting could be communication issues with the Dean and, through the Dean, with administrators. Concern about how decisions are going to be made about new programs and lines for faculty positions. Most departments have requested at least two faculty lines. Before having this as a topic for a full faculty meeting, decided to invite Dean Frank Biafora to our next Faculty Council meet to begin discussions on these topics.
- Workshop on student conduct procedures will be scheduled for November. Susan will find out when Chairs are available and schedule the meeting so they can attend. However, all CAS faculty and instructors will be invited. Susan will arrange with Kay-lyne and Kent for the Chief of Campus Police and Anita Sahgal-Patel, director of the Counseling Center, to also be invited to discuss their services at the workshop.

Next meeting in this room Thurs, Nov. 4 – 11 to 12:30

Adjourn at 12:30