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USFSP Faculty Council Meeting : 2004 : 02 : 24 : Minutes

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UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG

Faculty Council Meeting

Tuesday, February 24, 2004 10:30AM

College of Business

Present: Robert Egley, Bill Heller, Deb Henry, Ellen Hufnagel, Ambe Njoh, Darryl Paulson

Absent: David Naar, Jim Spence

Visitors: AVP Abdul Nasser, Administration and Finance
Rusty Richmond, Administrative Assistant, Public Safety
Interim AVP Gary Olson, Academic Affairs

Announcements

Dr. Hufnagel announced that she was no longer able to serve as co-chair.

New Business

Dr. Nassar and Rusty Richmond announced three changes in parking policies and asked for feedback.

1. GOLD spaces will convert to green spaces after 5:30 pm
2. GOLD decals will NOT be available to students for purchase (this complies with Tampa parking policy)
3. Although there is not going to be an increase in the base cost of a parking decal, a 7% sales tax recoupment fee will be added to each purchase.

A question and answer period followed the announced changes which discussed daily tags, special events, and the use of the Welcome Center as a place to leave tickets for guests/visitors. The response of the FC members to the proposed changes was positive.

AVP Olson addressed FC member questions on the issues listed below.

1 Evaluation of administrators

Discussion ensued of the up-one-level, down-one-level process of evaluating administrators used now at USFSP and comparison of evaluations performed in previous years. There was concern expressed that there was no faculty consultation element in the current process. Faculty are not informed of the results of their evaluations. The AVP informs the Deans of their evaluation results and discusses these with them but no consultation with the faculty occurs regarding the Dean's evaluations.

It was noted that the Faculty Senate governance document allows for the evaluation of administrators, independent/separate from the process implemented by the administration. AVP Olson agreed, stating that the faculty could implement their own evaluation procedure, analyze and distribute the results among the total faculty.

2 Annual evaluations

Dr. Heller noted that numerous faculty had contacted him regarding the tightness of the deadlines for submitting their annual evaluation materials. Too, the current information on the website indicated that the packets had to be submitted to Academic Affairs. Dr. Olson indicated that the evaluations had to be completed before the close of the semester but the College Deans have flexibility with setting deadlines. It was noted that there was an error in the online document with regard to the sequence. Annual evaluation materials should go to the College, only the completed evaluation form moves forward to Academic Affairs as it becomes a part of the faculty member's personnel file. Next year, an announcement will be made early in January to give everyone plenty of notice.

3 Tenure and Promotion

The question arose about who approved the current T & P policies (i.e. the FC or the entire faculty) and when. The T & P committee is currently formulating recommendations for changes that will be forthcoming for review by the FC and faculty.

4 Sabbaticals

USFSP now has complete control over the sabbatical process. There are three types of sabbaticals: 1 semester with full pay; 1 full year with half pay; and 2 semesters at 2/3 pay. There were some questions and discussion concerning the sabbatical guidelines (currently under review) and alternative leave programs. The FC requested that it be involved in the approval process.

5 Summer Session

The budget was noted to be limited for the support of the summer session. Dr. Olson stated that the Colleges should work out a rotational schedule to insure fairness for teaching faculty and the maximization of the limited funds available to them. The SCHs generated this summer will determine funding allocations for summer 2005.

6 Devolution

Dr. Olson described the process. Overall, the separation process of USFSP academic departments from Tampa was easier than some of the administrative units such as Admissions but progress is being made. He reiterated that there can be no program changes during the accreditation process period. However, it appears that the College of Business here has worked out an arrangement with the College of Business in Tampa that students can reciprocally transfer up to 9 hrs in business courses from either campus into their programs of study. This arrangement or agreement permits the College of Business here to move forward with some program changes while permitting students to take courses at either campus.

7 Consultation Concerns.

Dr. Olson was advised that there may be problems regarding consultation or communication in some of the Colleges. The FC asked Dr. Olson to note this concern to the Deans to make them aware of it. Several examples of issues/questions that were decided without significant faculty participation were noted.

Adjournment

The discussion with Dr. Olson ran long and due to prior commitments at Noon for some of the FC members, the meeting adjourned at 11:50 AM. As a result the reports from the colleges and items under old business were not addressed but will be put at the top of the next FC meeting agenda.

Next meeting

Tuesday, March 16th in the COE Conference Room at 10:30 AM.