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College of Arts & Sciences Council Meeting : 2010 : 02 : 17

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**College of Arts & Sciences
Faculty Council Meeting**

February 17, 2010

DAVIS 100 Conference Room – 10 a.m. to Noon

Present: Thomas Smith, Chair
Susan Allen
Martine Fernandes
Morgan Gresham
Jill McCracken
Ella Schmidt

Muhammad Olimat

Absent: Kathy Arthur, Thomas Hallock

International Programs

- The Faculty Council invited Professor Muhammad Olimat to speak about the International Study Abroad program he coordinates each summer; Professor Olimat brings about 10 students from around the country to Jordan. He confirmed that support is needed from the University to sponsor such programs to ensure student safety while offering successful international programs to enhance the student educational experience and promote global awareness.
- In response to Dr. Sullivan's suggestions to make use of the Tampa campus Office of International Affairs, the Faculty Council agreed to draft a formal proposal to include suggestions and possibilities on how to develop and offer Study Abroad programs to USFSP students. The goal is to offer 2 study abroad programs in the summer of 2011.
- Possible suggestions to be included in the proposal:
 1. Instructor would be responsible for marketing the programs
 2. Request that a International Affairs liaison be present at USFSP to assist students and faculty with documentation in preparation for international travel (Visas, health insurance, changes In INS polices and procedures, etc.)
 3. Include a listing of past study abroad programs at USFSP and ideas for future study abroad programs
 4. Study abroad programs are revenue generating
 5. USFSP study abroad programs would not compete with USF Tampa programs
 6. Recent article in the Wall Street Journal indicated that when students are deciding on what institute to attend they look foremost for international programs that are offered
- Martine Fernandes has agreed to work with the original International Affairs sub-committee to draft the proposal (Thomas Hallock and Jill McCracken?)

Implementation for SCH model of assigned duties

- Thomas Smith reported that a discussion between Faculty Council members and Department Chairs in January included the possibility of implementing the SCH (Student Credit Hour) model for assigned duties.
- Discussion included agreement among Faculty Council members that the Department and Department Chairs should have discretion on how to manage meeting SCH expectations. It is still unclear what calculations will be used to determine SCH expectations for each department. Council members agreed to talk to peers at other institutions using the SCH model.
- SACS requirements must be included when determining faculty assignments regardless of SCH model policies. Full-time faculty must teach 50% of classes within a department.

Research Assistance money to go to Faculty Council

- Discussion on giving the College Faculty Council 10% of the \$30,000 available to Departments for research and travel support: \$3,000 would be allocated to the Council to be used for special cases for junior faculty. Application forms will be created specifically to apply for these funds and will include Department Chair authorization signatures.

Graduate Faculty Credentialing

- Barnali Dixon distributed information on Faculty Credentials guidelines from the Commission on Colleges Southern Association of Colleges and Schools. Discussion included setting policy and procedures for graduate faculty credentialing in order to comply with standards set for faculty serving as Thesis Committee Chairs and Committee members.
- The Faculty Council will work with Donna Knudsen, Director of Graduate Studies to begin the process of implementing graduate faculty credentialing policies.

Academic Programs Committee update

- The Master's of Liberal Arts proposal has been completed and submitted for review and approval.
- Discussion about proposal for non-thesis option in Florida Studies graduate program

The meeting adjourned at Noon.

