

9-8-2010

# Library Faculty Council Meeting : 2010 : 09 : 08 : Minutes

Nelson Poynter Memorial Library. Library Faculty Council.

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## Library Faculty Council Meeting Minutes

8 September 2010, 2:00 p.m., Room 218, Poynter Library

Librarians Present: Tina Neville, Jerry Notaro, Patricia Pettijohn, Kaya Van Beynen, Jim Schnur

Regrets: Gary Austin, Deborah Henry

Guests: None

Meeting: Called to order at 2:05 p.m. by Jerry

Minutes: Minutes of August 4 meeting approved on 1<sup>st</sup> by Tina and 2<sup>nd</sup> by Patricia. *Motion carried unanimously.*

### New Business:

**Definition of Service in Faculty Activity Reports:** Discussion took place about how we should categorize different types of service. At the present time, assignment categories available that are applicable to most librarians are: "Departmental Research," "Public Service," and "University Governance." How do we define activities that do not easily fall under these categories? We agreed to table discussion until the next meeting.

### Old Business

**Promotion Committee:** After reviewing requirements for our library promotion committee from our governing documents, the following motions were made:

Motion to include an external reviewer as a member of the Library Promotion Committee for Kaya van Beynen, made by Jim and seconded by Patricia. *Motion carried unanimously by those in attendance with quorum.*

Motion to establish a Library Promotion Committee for Kaya van Beynen that includes two librarians from the Poynter Library and one external librarian based upon a vote of eligible faculty librarians, made by Jim and seconded by Tina. *Motion carried unanimously by those in attendance with quorum.*

Logistics: As previous Library Promotion Committee chair, Jim solicited the names of three prospective librarians from other units in the USF System. Jim will email these individuals to determine their interest and availability for the process. Those willing to serve will be included on a blind ballot along with the names of the three eligible Poynter Librarians for the other two members of the committee: Jerry, Deb, and Jim.

**Faculty Governance Reports:** The following reports were submitted—

**System Faculty Advisory Council:** Jerry attended the first meeting of the USF System FAC called by USF Tampa Provost Ralph Wilcox. It took place on August 16 at USF St. Petersburg, with some participants preferring to participate via Elluminate. There were some disgruntled Tampa faculty, as was reported in a *St. Petersburg Times* article the following day, when Elizabeth Larkin of USF Sarasota/Manatee was elected to replace Laurence Branch of USF Tampa as the faculty trustee on the University Board of Trustees. The next meeting is scheduled in Tampa, and meetings will rotate to different campuses throughout the year. Currently, they are working on the bylaws and charter. The first meeting was very exciting.

**Library Committee:** Jerry mentioned that no meeting has been scheduled at this time. We are unsure of the future plans for this committee.

**Enrollment Management:** Jerry mentioned that the committee has only three official, voting members at this time. There are questions about the diffusion of people, offices, and services

responsible for overseeing internal and external marketing (i.e., cultivating prospective students vs. providing academic support for those accepted and enrolled) in enrollment management. The committee needs to address its mission and how it will guide the various areas from student outreach to records/registration to academic advising.

**Faculty Senate:** Patricia has been working with Pat White on the Faculty Senate website. Pat White will supposedly take over the maintenance duties for this website at some point in the near future. The Faculty Senate presently meets on a monthly basis. Some discussion ensued as to whether additional meetings may become necessary with the SACS reaffirmation on the horizon in early 2011.

**Graduate Council:** Tina mentioned that she has not been contacted about any meetings as of yet.

**Undergraduate Council:** Kaya said that Michael Luckett is chair for the second consecutive year. The council is awaiting the selection of representatives from the College of Arts and Sciences. Kaya's service as the committee's secretary came to an end after the last meeting, though she will remain a member of the committee.

**General Education:** An upcoming meeting has been scheduled.

**Technology Committee:** No report.

**QEP:** A SACS representative will be on campus next Monday, September 13, to review some parts of the USFSP report for reaffirmation.

Patricia also mentioned the need for a possible Awards Committee in the future to address how to recognize library faculty for their accomplishments.

Next meeting scheduled for October 5, 2:00 p.m.

Meeting adjourned at 3:06 p.m.

Respectfully Submitted,

Jim Schnur  
Council Scribe