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## College of Education Curriculum and Program Committee Meeting : 2007 : 03 : 26

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UNIVERSITY OF  
SOUTH FLORIDA  

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ST. PETERSBURG

Curriculum and Program Meeting Minutes—March 26, 2007

Meeting called to order at 12:30 p.m.

Members present—Juanita Fountain, Jennefer Khattabi, Bonnie Braun, Kathe Rasch,

Members absent—Mark Koorland, Malcolm Martin

Guests—Cynthia Leung and Deanna Michael

1. Review and approval of Minutes –December 4, 2006

Minutes were distributed and revised. Kathe will make revisions and return to folks.

2. Process for Program Deletion and Suspension—

Bonnie and Jennefer reviewed the forms being developed by Undergraduate Council for Program Deletion, Suspension and Re-instatement. The process outlines that a formal proposal for program deletion and suspension will commence with program faculty and be approved at the school level. After a recommendation from the Dean, the final approval for such would be from Undergraduate Council and then communicated to the necessary constituencies in the rest of the university.

The committee (Rasch move and Khattabi second) outlined procedures for the internal approval process in the College of Education.

Within the College of Education, the appropriate faculty would prepare the proposal. To ensure that any unanticipated effects on other programs would be appropriate considered, the chair of C and P will post the proposal to all faculty asking for comments. Those comments would be part of the deliberations of C and P when they consider the proposal. Once C and P approve the proposal, it then goes to College Council, procures the recommendation of the Dean and goes onto to Undergraduate Council as outlined in the university procedures.

3. Form for Program Deletion and Suspension—

Part of delineating this process is the use of a specific form and the appropriate information.

Jennefer and Bonnie noted that the form presently calls for the program chair to be the first signator. In the College of Education, there are not program chairs. We

suggested that the faculty liaison member used in the proposal before us was probably more appropriate.

4. English Education Program Suspension—

College Council considered a proposal brought forward by Cynthia Leung and endorsed by Childhood Education faculty to suspend the English Education program.

Dr. Leung had researched the current student population with Dr. Rycerz and was able to show how the students currently in the program would be able to complete their program in the next year. English majors will still have the option of the education minor and doing graduate work towards certification. Kathe moved and Juanita seconded that C and P accept the proposal to suspend the secondary English bachelor's degree program. The proposal will now be forwarded to College Council.

5. RED 6116—Change in title, deliberations from the Nonsubstantive Course Change Form

The new title of the course is Trends in Differentiated Reading Instruction

Change is necessary because current title refers to elementary and the course covers K-12 methods. Certification requirements from the state also indicated that the course must be designated as teaching differentiated reading instruction.

Kathe moved and Jennefer seconded approval. Motion carried.

6. Changes in the Elementary Education Dual Track Master of Arts—(proposal prepared by Margaret Hewitt and Deanna Michael)

A new graduate reading course (RED 5147) to focus on development of skills and content essential to teaching reading focusing on research-based information on phonics, decoding, fluency, methods, and assessment to instruct ALL children. The course will be introductory for students with no background in teaching literacy and will replace RED 4310 in the program. This will be more responsive for graduate students to the K-12 needs of students and have a more focused research requirement. The committee made minor suggestions for revision in the syllabus and Bonnie will report these back to Margaret Hewitt and Deanna Michael.

Kathe moved and Juanita seconded approval of this course and its substitution in the program with the revisions made.

Part 2 of the proposal was to have the EDF 4309, Introduction to Standards Based Education course added to program requirements for the Dual Track program. Clarification to the proposal was made and the proposal was approved.

Meeting adjourned at 2 PM.

Next meetings are April 23 and April 30 at 9:30 a.m.