

2-2-2010

## Library Faculty Council Meeting : 2010 : 02 : 02 : Minutes

Nelson Poynter Memorial Library. Library Faculty Council.

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Library Faculty Council Meeting Minutes

2 February 2010, 2:00 p.m., Room 218, Poynter Library

Librarians Present: Deborah Henry, Tina Neville, Jerry Notaro, Kaya Van Beynen, Jim Schnur

Regrets: Patricia Pettijohn

Guests: None

Meeting: Called to order at 2:07 p.m. by Deb

Minutes: Minutes of January 5 meeting approved on 1<sup>st</sup> by Tina and 2<sup>nd</sup> by Deb. *Motion carried unanimously.*

Old Business

**Status of Library Faculty Position Search:** Three finalists are at the top of everyone's list. On-site interviews should begin later in the month.

**Review of Library Faculty Promotion Guidelines:** Some general discussion occurred, but all agreed that we should move forward with more thorough deliberations only when all librarians are present.

**LFC Constitution/Bylaws:** No new developments since the last meeting.

New Business:

**LFC Documents on Our Website:** We should compile documents and have them on our server.

**Student Behavior:** General discussions took place of how to handle student behavior that may disruptive while we cover the reference desk or are in other public service areas. Jim experienced an incident with a student that has posed ongoing challenges during his shift on January 30.

**Annual Review Committee:** Since Jim was a member last year, he will be chair this year. We need to consult with Carol about the second USFSP member and a third member.

Reports

**Budget Council:** Nothing new to report.

**Enrollment Management:** Jerry discussed some of the statistics presented at the meeting. Some classes were cancelled two weeks before the semester began if they were not filled or almost full, forcing some students to have to consider alternatives on short notice. There was some discussion of how different deans handle class cancellations within their respective colleges. Admission applications are down from last year. The funding "corridor" based upon FTE enrollment has disappeared as budget cuts have curtailed any additional funding based on FTE.

**Faculty Senate:** No report.

**Faculty Technology Committee:** No report.

**General Education Committee:** Tina said that this group continued to focus on assessments.

**Graduate Council:** Jim said that Alison Watkins of the College of Business offered a review of the USFSP MBA program. The council also discussed possible revisions to the USFSP Graduate School catalog for 2010-2011.

**Research Council:** Deb said that planning has started with hopes of creating a “faculty research network.” There will be a “green” sustainability theme during Faculty Research activities between March 29 and April 28, including a Harborwalk kickoff event, graduate research events on or around April 13, the undergraduate symposium on April 22. Research-focused opportunities, in the form of brief “data blitzes” may take place, where faculty have an opportunity to convene and describe (in a couple of minutes) their current research initiatives to see if synergies or opportunities for collaboration may exist.

**Undergraduate Council:** No report.

**QEP Committee:** Tina mentioned that emphasis will be placed on the math initiative that was selected.

Meeting adjourned at 3:15 p.m.

Respectfully Submitted,

Jim Schnur  
Council Scribe